

Minutes of the Brookshire Economic Development Corporation Meeting  
July 20, 2026

The Brookshire Economic Development Corporation held a Special Meeting on Thursday, July 20, 2026, in the Brookshire Municipal Building located at 4029 Fifth Street, Brookshire, Texas.

**Agenda Item #1: Call to order.**

The meeting was called to order by President, Eric Green at 6:00 p.m.

**Agenda Item #2: Prayer.**

Director, Rodney Blouin

**Agenda Item #3: Pledge to the U. S. Flag.**

ALL

**Agenda Item #4: Roll Call.**

Present:

President, Eric Green

Vice-President, Deniece Odie

Secretary/Treasurer, Michael Kosar

Director, Nathaniel Richardson

Director, Rodney Blouin

Director, Amber Allison

Absent:

Director, Lyndon Stamps

Attorney, David Olson

Also Present:

BEDC Administrative Assistant, Vickie Casto

Project Manager, Ramiro Bautista

**Agenda Item #5: Budget Workshop**

Dr. Bautista addressed the board and stated that in front of them they had the first draft of the budget, and tonight they would be discussing it very briefly. He then went over the first page titled EDC-Checking. The highlighted portion is what they have in the bank today. He then moved to the next page.

He then explained how the page was laid out. With the 26 budget in the first column and the next two ...working and requested are the same. The fourth column is the percentage of change for each one.

He pointed out the interest and the potential forecasted interest amounts for the fiscal year.

What they see in reserves is what is going to be required from their cash position to fit the expenses.

The sales tax is their forecast sales tax that they are anticipating in receiving for the next fiscal year.

He then moved to the expense summary and stated they were categorized but they would be separated in the next few pages. Their total expenses are based upon what's presented to them today...in the next two and three columns.

Mrs. Allison stated that she see's that their current budget was \$500 and increased by ....

Dr. Bautista stated he didn't know who put that in, they were only going to receive \$500 in interest. Maybe it was previously forecasted as such because the interest was not being taken into consideration in their budget. He added that Miss Julie had not identified how to make it show on the financial documents.

Mrs. Watts stated with the city and EDC budget, the system for Fund View was not utilized in

the capacity that it should have been for last year's budget FY26. They will see columns that have drastic changes, especially on the city side because it was not a balanced budget. The city was working off of two budgets. They had been working on the Excell spreadsheet, and it was plugged into Fund View and not everything was transferred over properly.

Dr. Bautista added that essentially, they would receive more revenue than what's previously been documented.

Mrs. Watts added that on the interest column \$500 was only plugged in but it's inaccurate. Interest is now being recorded every month. However, there is a lag of like 45 days in being recorded because it must be posted to the bank first. Then they post it once the account is reconciled; but the EDC account based on the balances of the three million odd dollars is going to be roughly 90,000 and that's a calculation of what they are currently earning over the next 12 months.

Mr. Green then stated that they were currently in transition to implement Encode and do away with Fund View. Fund View is a software that the city uses for everything.

Mrs. Odie asked what was going to take the place of ....

Several replied Encode.

Mrs. Allison asked Mrs. Watts was the 20 the difference for the expense summary taxes ... is that kind of in line with the same thing as well?

Mrs. Watts agreed and added that these were more accurate projections for FY27 based on the information from FY26 and what has posted ...

Dr. Bautista stated when they go into the respective line items, they'll see. He then moved on to page two and added that it essentially reflects the same thing.

The interest and the reserves that they're going to have utilize from their cash position and the potential sales tax that they'll be receiving.

He then moved onto page three where it starts the line items for discussion.

Mr. Richardson stated he was caught off guard at the last council meeting. Maybe he wasn't on the council when they decided they were going to pay for part of that building over there. He wanted to know when that was decided. He asked when did the EDC decide that they were to pay for part of that building?

Dr. Bautista said that the city was incurring the cost of all the construction for the building.

Mr. Richardson asked, that the EDC was not going to contribute part of that ...

Dr. Bautista stated, not for the construction of it. The city is paying the full portion to have the entire building renovated. What the city has done is relocate the entire corporation to that building. So, the city can now use that portion for a conference room.

Mr. Richardson stated he did not remember coming before them. He knew that he (Dr. Bautista) and the mayor were to meet and put an EDC agenda together and then bring it to them. He knows that whatever they say, council still can override it; but he doesn't remember having that discussion. That's why he wants to be careful because if he's just going to be a figurehead, he's wasting his time.

Several agreed with him.

Mrs. Odie started they did mention an amount that EDC was going to incur when they do the renovations for that building. She then asked Dr. Bautista if he could tell them what was said in the council meeting that they're going to take a part of some portion of that.

Dr. Bautista asked if she could share the amount so that he can...

Mrs. Odie said she did not remember the amount.

Dr. Bautista said what he thought she might be referencing is the mayor saying that they were going to come and ask the EDC for more funding on different projects, not necessarily that building.

Mrs. Odie stated she thought she had heard about this building and some roads that were going to be paved, and maybe a couple of other things.

Dr. Bautista stated that it was not towards the building. What expenses the EDC might have in that building are just utilities. Expenses for utilizing the building itself, the city's not going to charge the EDC for being in the building or leasing it out.

Mr. Richardson said he didn't see anything wrong with charging them to use the building. It's not knowing upfront that this was going to happen until he heard it in counsel .... Just come and ask them. Like he said, he wants to have a voice and not just be a figure head.

Mrs. Odie asked if part of this was broken down in their budget because she did hear him say that he was going to come and ask them for a portion of the money.

Dr. Bautista stated it was not towards that project.

Mrs. Allison asked that they table the conversation and put it on the agenda for the next meeting. She didn't have her notes with her. She wants to stay on tune with what they have going.

Dr. Bautista stated he knew the specific questions to address.

Mrs. Allison stated that when they were in the meeting, they renamed the building and there was a financial expense associated with that, something like 200,00.

Dr. Bautista said it was 150,000 that the city was going to pay for the entire renovation.

Mrs. Allison said she thinks that there may have been some misunderstanding or based on what she believes she heard Alderwoman Vaughn clarify that EDC was going to pay for this. That's why she wants to dig into it more on the next agenda.

Dr. Bautista said they could go back and review the minutes so he could have a better understanding of what was mentioned.

Dr. Bautista then started on each line item.

**Salaries:** There is an increase due to potential cost of living and merit increases for this year.

**Payroll Taxes:** There is an increase there due to the 2026 budget not being sufficient or over budget. The number provided to the EDC previously was not sufficient. So, Miss Julie has recommended the amount that is listed.

**Retirement Contribution & Health Insurance:** All came from Miss Julie. They were the same from previous.

**Legal Fees:** They've kept it the same.

**Professional Services:** Have been kept the same.

**BEDC Coordinator:** Has been kept the same. There are zero amounts being expended out of it currently. Dr. Bautista stated that he currently does not receive any salary from EDC. His salary is from the city. If that's something that they would anticipate maybe reviewing to identify or see if there was funding, there to pay for the services he provides. Prior to him coming on board, he was their consultant and being compensated for this work... he wanted to see if they would take that into consideration.

Mrs. Allison stated that they continue to budget it ... that's a whole salary that they should be allocating or incentivizing someone for services that's being provided to them...was she correct?

Dr. Bautista gestured yes.

**Engineer Services:** They reduced that because they hadn't used any yet, so the thought process was that they are continuously seeing individuals wanting to come to the city and have pre-development meetings then they don't come. The city eats those engineering fees. Maybe they can help them out with the engineering costs because some of the projects don't come to the city.

Mr. Green asked if he could explain this in a little bit more detail.

Dr. Bautista said that currently the city for all development whether they come or not meets with, himself, Miss Beatrice, the drainage district, the water district, the city engineer. They'll huddle up together to try to help these developments to come to the city. Sometimes they don't come and the city swallows all those engineering costs. Right now, they don't have a process where those costs go back to the developer. He's just really trying to cover some of those fees, specifically the engineering fees.

**Office Supplies:** That has been doubled because they are moving to a new building. There will be a reception area.

**Membership & Dues:** Stay the same.

**Building Maintenance:** Stay the same. He was happy that this was still there because if they were moving to a building, he wanted to make sure that everything they needed there to be safe for all the individuals in there.

**Equipment Maintenance:** It was increased because they will have to outfit the entire building with computers and furniture.

Mrs. Odie asked if that was the new building that they're ...

Dr. Bautista replied yes.

**Public Mowing:** In the past they have assisted with mowing Highway 90 and the parks. They are not looking to outsource it; but if they did this would be there.

Mrs. Odie moved back to the office supplies and stated he had mentioned the office supplies doubling. Is that because ...

Dr. Bautista replied yes and added that there would be a receptionist, coffee, water and all different things that they don't do currently. They have it right now just for the office but as more visitors come to their office ...

Mrs. Allison asked if there will be another employee assigned to that area.

Dr. Bautista stated that he would like to add another employee because with Miss Vickie, he is going to need an admin assistant that's active; but then they're also going to need a front desk person to answer the phones.

Mrs. Allison said she was thinking, with a coordinator, you would need to add more?

Dr. Bautista said they would have to add more to salaries, payroll, retirement and health.

Mrs. Odie stated her concern is if she's in the back and they have people coming in, who's monitoring the door?

Dr. Bautista said they would have an office back and all would have to monitor the front.

Himself, Miss Beatrice, Miss Vickie and the permits clerk. They would have to rotate to try to monitor the front.

Mrs. Odie confirmed that it would be all three of them that's moving.

Dr. Bautista replied yes.

Discussion continued adding another person.

Dr. Bautista stated that he and Miss Julie would make some adjustments and he'll present it to them again, then present it to council to add another administrative assistant. He added that for the corporation it would be all beneficial for the three of them.

Mr. Green asked if that was something the entire board wanted to see.

Several replied yes.

Mr. Richardson asked that along those lines, because that building had flooded before, had the mold been eradicated?

Mr. Green stated that it's completely being renovated.

Mr. Richardson confirmed that they were removing all the walls.

Dr. Bautista replied yes.

Mr. Green stated he had walked in there and they had already replaced the air conditioner units; the generator's been connected.

Dr. Bautista added they had a backup generator, a new panel, new meter, new weather head out back, and HVAC. Next will be the demo of all the walls and the plan is to make it look like city hall. There will be storefront windows and all the offices.

Mrs. Odie confirmed that it would be gutted.

Dr. Bautista agreed and added the sheetrock and all the paneling will come off.

Mrs. Watts wanted to speak on the added position for consideration. They did a salary study that was presented to council with the 3% COLA and the 3% increase based on performance review. If they were to add an additional receptionist or administrative assistant or whatever they want to call the position, her recommendation would be equivalent to what their administrative assistant

pays here at city hall. That salary would roughly be about 57,000 or 16; but on top of that you do have to consider the insurance, TMRS and all the payroll liability.

Dr. Bautisa added that those four would be adjusted by Mrs. Julie.

Mrs. Watts continued by saying if that was something that they wanted to look at, she could recalculate it; but she just wanted to give them some base figures.

Mr. Richardson asked if that 57,000 was the starting salary or the high end or the low end?

Dr. Bautisa stated he was not sure that figure was their figure... that's the city's figure. He added that Mr. Richardson was correct, there was no low, medium or high number. They will try to see if they can benchmark around the surrounding counties.

Mr. Richardson replied that it was a good way to do it.

Mrs. Odie asked if something like that was done, how would he decide if he was going to have a full-time employee, part-time employee two or three days out of the week, do a trial run.

Dr. Bautista stated he doesn't think they'll know when their phone will ring and someone needs to be there to answer it during business hours.

Mrs. Odie asked if it would go to the city and then be transferred or separate lines?

Dr. Bautista said if anything it would ring to them, then transfer over to the city if they do not answer.

Mrs. Allison asked if it was two separate entities.

Dr. Bautista stated that they were two separate entities in most cities but a few years back it was voted that the EDC move under the city.

Mrs. Watts stated all the benefits are under the city and she allocates those percentages to EDC.

Mrs. Odie asked if it was better to put it on the agenda and they discuss it and they present something to them or...

Mr. Green stated they have to crunch the numbers ...

Discussion continued on the extra employee and benefits.

Mrs. Odie asked if it was in their budget to have another person on board.

Mrs. Watts stated they were dipping in their reserves now. She added that with this budget being presented they are dipping into reserves meaning cash in the bank. Their income is not going to cover everything presented.

They then moved onto the next line item.

**Legal Notices:** Didn't change. They will see some notes that he and Miss Julie went through to present to Mr. Green that they could identify. He was informed that he was over budget in this line item. It's just an incorrect entry that'll be changed; they are not over budgeting this one.

**Travel & Training:** This was increased by \$5,000. He wanted to encourage them to do some training. This upcoming TEDC conference is in Houston this October. In the next meeting he will bring some information for them to see if they would like to register and attend so they can logistics and hotel if required getting those paid for.

**Bank Charges:** This was reduced because they do have that financial position in the bank. They don't anticipate having any overdraft fees or any charges of that nature.

**Telephone:** A Significant increase. 500 hundred was budgeted. They based it off the PD's budget. Theirs was a little over 2500 if he was not mistaken so, they entered 3,000 here due to them being in the new building.

**Advertising:** Dr. Bautista believes they did do a little advertising that was paid out of this. This year, he would like to see if there's an opportunity for them to bring in a consultant or third party to create a marketing pamphlet that sells Brookshire to more retailers and more people who build homes. A consultant to grab and capture the essential elements of what a community is comprised of.

**Beautification:** No change. Dr. Bautista left it just in case they wanted to do anything on Highway 90 at their two Welcome Rocks and any other location that might need it.

Mrs. Odie said she was going to put it on the agenda to do the Welcome Rocks.

Dr. Bautista stated they were waiting for the irrigation to finish before they put anything there.

**City Parks Project:** No change. Dr. Bautista let the board know that they do a lot of work in the city parks and they need to keep some money just in case there is something that goes down and needs immediate attention such as the splash pad, something that might be a liability issue.

**GIS:** No change. Dr. Bautista stated they may not be utilizing BIS company anymore because their city engineering has a GIS map; but he's leaving it there because Miss Vickie likes some of the maps that GIS BIS has. It will stay there just in case they have to pay for that service.

**Facilities / Infrastructure:** The city wants to request funding and or projects from the EDC. This past fiscal year there was \$515,000 in this line item. The EDC assisted the city with road projects which were over \$300,000. The \$200,00 remaining was for ditch digging and storm water projects. They are looking to assist the city in all the areas that have curb and gutter storm sewer. So, to assist the city to meet their goals the city is requesting a million dollars from EDC. He believes what they may have heard was 600,000 for roads, 200,00 was for drainage and 200,000 for storm sewer project. Public Works has been doing the drainage for the last year or so. They've made some leeway; but they do need some assistance by bringing a third-party contractor in for that. They'll go out for bids for three specific roads, which will be Kenny Street, Hwy 90 to South St. Then Gassner from 359 to the stop sign. Then Velasco from 90 to South.

Mrs. Odie asked if the EDC could do those projects.

Dr. Bautista stated the last time it was asked of David this same question. He was in a city council meeting because former president, alderwoman Vaughn asked the same question and David said yes.

Mrs. Allison confirmed that EDC could help.

Dr. Bautista replied yes.

Mr. Green added that with drainage, as long as there is commercial property, commercial businesses on that street, EDC can spend those funds.

Mrs. Odie asked with the ditches, and the roads as well with the business sitting there?

Dr. Bautista said just a little update to that, David mentioned it didn't have to be a commercial on there. So, he will get some more information and have at their next meeting; but he did reference that EDC could fund infrastructure projects, although there was no commercial, business on the road or ditch. He will make sure that David will reference that next time.

Mr. Richardson asked if the project that they were talking about were going to be continual occurrences he would like for him to put something together. Certain things might need their assistance every three to five years. If he could create something like that so they know going in ahead of time what their budget is going to look like because they know they have these things definitely coming up. Not new projects but those things that they know already have in place that they're assisting with; because at that last meeting when they showed about the drainage he was blown away.

Discussion continued on the drainage and equipment.

Dr. Bautista stated that it was the three that the mayor talked about requesting money from the EDC.

**Business Improvement Grant:** Dr. Bautista stated he had put this in last year. It's a \$25,000 grant for local business owners who meet the criteria. Miss Vickie found a program that they might need to revisit since it's already in place. They can modify, revise or update and then ensure that they put things in place where individuals can receive the grant. He then gave example and added that it was a good incentive for them to receive reimbursement.

Mr. Richards said as long as they had some leverage, people just do not get it and do not do anything with it that way they have a way to get their money back.

Dr. Bautista stated they would need to put a performance agreement in place and if they don't meet with that then they don't get reimbursement.

**Emergency Management:** Stays the same. This is just in case they need to assist with the city with anything.

**Technology:** It stayed the same.

**Computer & Software:** This was increased because of the move to the new building. They will have to increase software licenses to the new computers.

**Capital Outlay Equipment:** That remained the same just in case they will need to buy additional equipment.

**Capital Outlay CO:** That's computers as they're potentially outfitting a conference room and essentially six offices.

**Capital Outlay Special Projects/Equipment:** Increased in case of any emergencies or piece of equipment that they might need.

Mr. Richardson asked Miss Casto, when he was on the EDC before, they got away from killing trees. They had little iPads to use. He wanted to know why they moved away from that. She explained that when the board was replaced all the iPads were not returned, and some came back broken.

Mr. Green added that they chose not to renew with Board Book software. He believes it was something like \$3,000 - \$6,000 a year.

Mr. Richardson stated he would like them to look into that.

Discussion continued.

Dr. Bautista said they would need ten. He will get a quote and increase this Capital outlay Computer amount.

Mr. Richardson said they have a general idea of what they've got coming in and if it's over budget then they can look at it next year.

Mr. Green added that the city used it as well.

More discussion on the use of paper and ink.

Dr. Bautista asked if there was a specific iPad, tablet or anything.

Mr. Richardson said they would leave that up to them.

Dr. Bautista said as long as they can get the information that they need it's viewable and accurate.

Mrs. Odie confirmed that it would come out of the line-item computer and software.

Dr. Bautista said yes, the 57040.

Mrs. Allison said they could sign a waiver.

**Capital Outlay Facilities:** He drew their attention to the note that said they would be adding a line item. **Capital Outlay Furniture.** He put the amount for all the furniture that they believe they're going to need in the new building under this number until Miss Julie has Fun View creates that line item. Then this amount will go to furniture.

**Grant Matching:** The city can receive grants and if they were to go after any type of a grant, the EDC could assist with paying the matching portion. Maybe something out there that they could get like downtown revitalization grant or assistance with some type of grant whether it's assisting the water district. There are Texas Water Board grants and usually the city applies on behalf of those or they partner together. The city is just looking at whatever they can try to get at this point.

**Real Estate:** For this fiscal year they see that it's zeroed out. If there is an opportunity for real estate for the EDC to look at ... for instance as he's been speaking to President Green, purchasing some property in the ETJ and the corporation annexing that property then that property becomes part of the city limits. It's zeroed out right now because they put all the dollars that would have been inside of real estate inside of the next line item. The 1.5 is in the Type B projects.

Mrs. Odie asked if real estate moved into type B, is real estate going to be considered type B? Will they still be able to consider if they find real estate?

Dr. Bautista replied yes and added that it would still be an opportunity for them to purchase. Since there is zero dollars in there, what would happen is they would do a line-item transfer.

**Type B Projects:** Dr. Bautista then directed them to the projector screen where he went over each project.

He stated that the Hovas Park baseball fences, the concrete, the amphitheater restrooms, lighting for the amphitheater, the amphitheater tables and benches that have been completed and the Welcome Rock had been approved this year out of those two are completed, the fences are 90% completed. He's waiting to do the concrete because of the additional projects that are being done at Hovas Park. He missed a project so he will need to talk to them about it. There are also Hovas Park upgrades by Kraftsmen. All the different upgrades of the tables, benches and bleachers that are not shown so, he'll get an update on there.

He then moved to the outstanding projects.

Hovas Park Baseball Fences \$274,208.24 / They have paid half of baseball fences.

Hovas park Concrete \$191,064.88 / The concrete is outstanding.

Amphitheater Restrooms \$274,208.24 / The restrooms are outstanding.

Amphitheater lighting \$17,411.73 / They have paid half of the lighting.

Total = \$751,374.24

He added that the lighting would be installed in the next couple of weeks as they have come and pulled their permits. The fences are nearly completed. The restrooms are being constructed now and still on target for October, November installation date. They have that outstanding amount plus about 425,000 from all those Hovas Park upgrades, that's what's missing. About 1.1 million outstanding.

Mrs. Odie questioned the benches that they added are going to be redone, is that included?

Dr. Bautista stated it will get added, he thinks they missed a couple of things. He needs to make some quick corrections. The portion for the fill-in of the benches is a smaller amount; but he will get it added so they will know these amounts are still outstanding for this fiscal year. He will get the fill-in and then the 400,000 for the Hovas Park upgrades. He just wanted to share the outstanding amounts from their cash position.

Dr. Bautista then showed the potential projects that they could be doing for FY27. He stated he had sent out an email last week that if they had any project that they might want to lead. He put this together just so they could have some type of starting point. He added that these project are going to be paid for from that 1.5 under Type B projects if they decide and choose to do these. The lighting, irrigation and the fields have to be done. He's not saying it has to be done by this corporation; but those have to be done because they put new fences out there and people are going to want to use those fields. He's getting a quote on the batting cages. Moving forward is the Hovas clubhouse electrical renovation, some things just need to come up to code.

Mr. Richardson wanted to know who decides who uses the park and is responsible for the upkeep.

Dr. Bautista stated that the city's ultimately responsible for it.

Mr. Richardson wanted to know if there was an individual that's between the city and the user.

Dr. Bautista said that the youth league has an opportunity for certain fields first and then the city decides or identifies and works with that youth league to see what fields are available based off that schedule.

Mr. Richardson asked if the person that was using it... was he still there, overseeing it?

Dr. Bautista replied yes that it was Mr. Jenkins.

Mr. Richards said that EDC pushed for someone on the EDC to also have a voice there. Several lied to him. He then asked if he was on a yearly contract or rotation. How is he making decisions for them? He went to the park and there were people with cowboy boots on, with spikes on that turf field. He checked the next day with the mayor, and he lied to him.

Mrs. Allison asked if he was basically asking for someone to be held accountable and we can verify and say that a certain person is over that so they can hold them accountable.

Mr. Richardson said that was exactly right.

Dr. Bautista stated a little bit what he was doing and overseeing parks.

Mr. Richardson replied good, then he would go to him first.

Mrs. Allison said that goes back to another line item because if they're utilizing Dr. Batista, he's being utilized for two separate entities, plus they have additional ... They have a budget to allocate \$70,000 for additional coordinator. It sounds like a portion of that should be allocated to fund...

Mrs. Odie questioned, is the EDC allowed ... like he's Project Manager on the city side but is the EDC allowed to ...

Dr. Bautista replied, monitor?

Mrs. Odie added that he was one person but he's on the city side. Are they allowed to pay the same person that's working on the city side to work on the EDC side?

Mr. Richardson stated you can have a dual role; but the only thing he was asking when they put the turfs out Hovas, they pay for the city then even though it's all city money, he wants to make sure they have a say; because their kids need to come first. He continued speaking about how the lease was being handled.

Mrs. Watts stated she had a question for transparency reasons. They can split it on the payroll system.

Mrs. Odie asked about the clubhouse being renovated.

Mr. Kosar asked wasn't the clubhouse already renovated upstairs so they have parties, they didn't update the electricity then?

Mr. Green said it wasn't renovated.

Mr. Kosar stated that it was approved to be done.

Dr. Bautista stated that this was the transformer, this is not anything dealing with the clubhouse.

Mr. Green suggested for everyone to take some time and go look.

Dr. Bautista stated he actually has pictures of it if they wanted to see.

Mrs. Odie stated her question was if they're going to do the electrical and club house renovation ... how is it going to be who goes first?

Mr. Green stated it should fall under the same category as the convention center.

Dr. Bautista agreed with Mr. Green and added that the application process hasn't been spelled out yet.

Mrs. Odies said she just wanted to make sure it was the same process as over here.

Mr. Richardson spoke on consistency of doing things.

Dr. Bautista added that this was more so the electrical panels and the transformer themselves, not the wiring in the room.

Mrs. Allison said that there was a big concern about protecting all the renovations that they're making to the park. In one of the meetings she attended they said someone would come after hours, having the PD patrolling. She had been thinking, were they ever able to get a bid on the fence that could be locked up after certain hours and if so, is that an EDC expense or a city expense?

Dr. Bautista said if they were to go out there now, from Lakeside the road use to be closed. Public Works made those gates. If you go into the concession stand area and before you go into the grassy area coming from 359... again, Public Works staff built those. They are planning to build one to close as well if city council will allow it.

Mrs. Allison asked that they wouldn't want to close the whole ...

Dr. Bautista said they would do that also if the council allows it. The park hours are from 6:00 a.m. to 11:00 p.m.

Mr. Green stated that Alderwoman Vaughn mentioned the security and they really need to...

Dr. Bautista said he had a quote on that also. They have cameras, new doors are installed in the restrooms. They will have a locking mechanism that will close automatically on a timer. They have two cameras facing down in the larger area. They can't install them until the HVAC in the clubhouse is replaced. They've already paid for the server to be there, so they've asked for cameras all around the perimeter of the red canopy. Wi-Fi signal will go all the way to the

splash pad. For the upgrades going to the new pickle ball courts, beach sand volleyball courts, they are getting quotes for those. Those can either be city or EDC; they can add cameras to this as well.

Mrs. Odie asked how the locking mechanism would work.

Dr. Bautista said it would be on an automatic timer and every employee who has a card will be able to get in also. It will also have a keypad.

Mrs. Allison asked if the new building would have security also.

Dr. Bautista replied yes, it's not in their budget. It's something the city has to incur. He added that the city is paying essentially for all renovation costs. What they are paying for is to maintain and be in the building.

He then asked if they had any comments, concerns or project to add to this, get quotes and move the project forward towards an agenda item.

Mrs. Allison stated the only thing she asks is for a breakdown so they can have somewhat of a timeline to see what it looks like.

Dr. Bautista said everything with the exception of the batting cages and the restriping he would like to get them on an agenda. Especially the fields, irrigation and the lighting. He is already being asked when they can get back on the fields, and the fences project isn't complete yet.

Mrs. Allison asked if they had to wait for 2027.

Dr. Bautista replied yes and added that they already have project on the book that they're completing.

Mr. Richardson asked if they could periodically have a report on who is actually using the field. Not every week maybe three times a year.... Just need a update on who's using the facility.

Dr. Bautista said he had been working with the mayor and city secretary. He believes they are on a potential verge of having another discussion with the youth league. Then they can clearly try to see about documenting who's using the field.

Mrs. Odie stated she did want to have a project with the welcome rock; but she will wait until the irrigation is installed and complete.

Dr. Bautista said they could do that under beautification, they don't necessarily have to make it a project, the funds for that are in their operating budget, not necessary projects.

Discussion continued on the issues of the park usages.

Dr. Bautista said that he had talked with Mr. Jenkins a week or two ago about needing to know when they were going to use the field two to three months in advance for the league, so they could fully prepare. He added not just the city; but for the public works staff so they can prepare those fields on practice days and game days to ensure the fields are up to par.

Mr. Kosar questioned the irrigation for the amphitheater. From his experience with irrigation, that's not a very good thing. He asked if that building flooded when it rains and if they have a broke line, a sprinkler that doesn't go off ... they're going to create more problems. He added that the amphitheater hadn't had irrigation in 40 years and the grass looks just fine.

Dr. Bautista said he was sure they had plenty of shut offs.

Mr. Kosar asked what if it broke on the weekend, who's going to be here to notice it. People are not going to call and say they broke a line.

Dr. Bautista said that was a good question and he has the app to identify and it can be controlled by the app.

Mrs. Odie said he had another question about the park and security. She knows they're going to have cameras, patrol units that's going to pass by. She wants to know if that's something extra, they're going to have to put in their budget to pay for it?

Dr. Bautista asked for PD? Not from his understanding. It's part of either the hourly or every two hours that they're going to go as part of their patrol. He added that they would work with chief directly, and if they have an issue then they will patrol more often. He thinks it will be two to four times per shift as what they are doing.

He apologized for coming late, they finished it today around 3:30 today; but he wanted to at least give them a presentation on what they came up with as a first draft. They'll go back to the drawing board again, and add what they've recommended, make the appropriate changes. Then at the next meeting come back with no decision making just inform them all, not necessarily have a budget workshop; but to inform them of the updates that were made on particular suggestions. They will have to have a special meeting before their September meeting so it can be finalized and go to city council.

Discussion continued about the budget meeting dates.

Mr. Green asked if they wanted to look for a day today or have Miss Vickie reach out to them.

Mrs. Odie asked if they could set it today.

Mr. Green said yes, they could set the date today.

Mrs. Watt stated she was not available on Tuesday. She can provide the information to Dr. Bautista.

Mr. Green stated to let Miss Vickie reach out to everyone, so everyone can check their schedules.

Dr. Bautista stated he would work with Miss Julie to get these updated. He'll send it back as soon as possible so that when they meet next time, they'll have enough time to review it.

Mr. Green asked Mr. Richardson if he could email him everything that he was concerned about the baseball league?

Mr. Richardson replied yes.

Mr. Green said at the next board meeting, he'll try to push it to make it to the next meeting; because he is on that board. He'll talk to them about everything he's concerned about.

**Agenda item #6: Adjournment.**

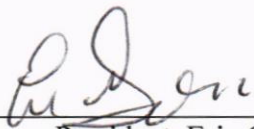
Motion was made to adjourn.

Vice President, Deniece Odie / Secretary/Treasurer, Michael Kosar

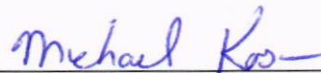
All For  
Motion Carried

7:18 p.m.

It is possible that a quorum of the Brookshire City Council may be present at the meeting and participate in the discussion of the items on the agenda. No official action of the Brookshire City Council will be taken at this meeting.



\_\_\_\_\_  
President, Eric Green



\_\_\_\_\_  
Secretary/Treasurer, Michael Kosar

Prepared by Vickie Casto