

Minutes of the City of Brookshire Board of Aldermen

February 7, 2022

A Special Meeting of the Board of Alderman of The City of Brookshire was held Monday, February 7, 2022, beginning at 7 PM in the Council Chambers of the Brookshire Municipal Building, 4029 Fifth Street, Brookshire, Texas.

1. Call to order.

Mayor Darrell Branch called the meeting to order at 7:00 p.m.

2. Prayer and Pledge: Prayer lead by Alderman Jones and pledge recited in unison.

Roll Call:

Mayor Darrell Branch
Mayor Pro tem Eric Green
Alderman Lyndon Stamps
Alderwoman Kim Branch
Alderman Lee Jones
Alderwoman Monique Taylor

City Secretary Claudia Harrison

Others Present: Attorney Justin Pruitt and the public via teleconference.

Absent:

Police Chief Brandal Jackson
Public Works Director Earnest Kelley
Court Clerk Stephanie Green

3. Public Comments.

No comments.

4. Discussion and possible action regarding an amendment to Park Area Lease Agreement with Brookshire Youth Sports League. (Daniel Jenkins)

Attorney Pruitt walked through the proposed amended agreement and advised Council concerning each alteration and additional language included.

Alderwoman Branch: I make a motion that we don't accept 2L, 2M, 3D and AA Right of Entry. We need to make it very clear that it's only the three baseball fields, not the soccer field and not the second story to the concession only the bottom.

Mayor Pro tem Green: Second

Alderman Jones is for; Alderman Stamps is for; Alderwoman Taylor is for.

Mayor Branch: Motion carries.

5. **Discussion and possible action regarding placement of a streetlight near 3126 Second Street. (Nicole Harris)**

Alderman Jones: I make a motion that we table this item.

Alderwoman Branch: Second

Alderman Stamps - for; Mayor Pro tem – for; Alderwoman Taylor – for.

Motion carries.

6. **Discussion and possible action regarding adopting an Ordinance of the City Council of the City of Brookshire calling for Joint General Municipal Election on Saturday, May 7, 2022 for the election of Aldermen to Position 3, 4, and 5.**

Alderman Stamps: I make a motion that we adopt an Ordinance of the City Council of the City of Brookshire calling for Joint General Municipal Election on Saturday, May 7, 2022 for the election of Aldermen Position 3, 4, and 5.

Jones: Second.

Mayor Pro tem Green – for; Alderwoman Taylor – for; Alderwoman Branch – for

Motion carries.

7. **Discussion and possible action regarding adopting Resolution 1342: A Resolution of the City Council of the City of Brookshire approving a permit to move a structure to 10 Donna Court.**

Alderman Jones: I make a motion that we approve Resolution 1342.

Alderman Stamps: Second

Mayor Pro tem Green is for; Alderwoman Branch is for; Alderwoman Taylor is for.

Motion carries.

8. **Conduct a Public Hearing regarding the adoption of a Master Thoroughfare Plan, Traffic Calming Studies for Crystal Lakes Drive and Briarbrook Drive.**

Lata Krishnarao presents briefly the recommendations based on Gunda's studies.

Public Hearing opened at 7:29pm.

No comments.

Public Hearing closed at 7:29pm.

9. **Discussion and possible action regarding adopting Resolution 1343: A Resolution of the City Council of the City of Brookshire adopting a Master Thoroughfare Plan for the City of Brookshire.**

Alderman Jones: I make a motion that we adopt Resolution 1343, 1344, and 1345.

Alderman Stamps: Second.

Mayor Pro tem Green is for; Alderwoman Taylor is for; Alderwoman Branch is for.

Motion carries.

10. Discussion and possible action regarding adopting Resolution 1344: A Resolution of the City Council of the City of Brookshire adopting Traffic Calming Guidelines for the City of Brookshire.

Addressed in Item #9.

11. Discussion and possible action regarding adopting Resolution 1345: A Resolution of the City Council of the City of Brookshire adopting Neighborhood Traffic Calming Studies for Crystal Lakes Drive and Briarbrook Drive.

Addressed in Item #9.

12. Mayor's Report: May include updates regarding painting of City Building, the Convention Center sign, safety lighting throughout the City, and Convention Center repair bids.

Mayor shares that he has been in communication with someone with a bid who can get the painting done as soon as possible.

Alderman Jones informs Council that all permits have been pulled but there is a delay. Ms. Harrison shares that she has spoken with a representative with the sign company who says they are still working on the sign.

Mayor informs Council that he has met with two gentlemen with Centerpoint where lighting and placement were discussed.

13. Discussion and possible action regarding invoice payments and reports.

Alderman Jones: I make amotion that we approve invoice payments and reports.

Alderwoman Taylor: Second

Alderman Stamps is for; Mayor Pro tem Green is for; Alderwoman Branch abstains.

Motion carries.

14. Request for Future Agenda Items.

Alderman Jones: A Spring Community Clean Up March 11th-13th, 2022.

Alderwoman Branch: Second

Alderman Stamps is for; Mayor Pro tem Green is for; Alderwoman Taylor is for.

Alderman Jones: Presentation and Public Hearing concerning zoning.

Alderwoman Branch: Second

Mayor Pro tem Green is for; Alderman Stamps is for; Alderwoman Taylor is for.

Alderwoman Taylor: Processing the Convention Center bid.

Alderwoman Branch: Second

Alderman Jones is for; Mayor Pro tem Green is for; Alderman Stamps is for.

15. Council Reports and Community Announcements.

Alderman Stamps shares that the Brookshire Youth Advisory Council and the Brookshire Police Department will be hosting a blood drive on Sunday, February 20th from 12pm-4pm at the Brookshire Police Department.

Alderman Jones announces that Royal basketball boys' and girls' games will be tomorrow starting at 4:30pm which will also be Senior Night for the girls. February 11th will be Senior Night for the boys. The girls will be repeat district champs. Students will be recognized tomorrow night at the game.

Mayor Pro tem Green gives thanks and congratulations to Mayor, Council, Attorney Justin Pruitt, and the Gunda Corporation for the work done to now have this master thoroughfare plan.

16. Adjournment.

Alderman Branch: I make a motion we adjourn.

Alderman Taylor: Second


Alderman Jones is for; Alderman Stamps is for; Mayor Pro tem Green is for.

Motion carries.

Meeting adjourned at 7:46 pm.


Mayor Darrell Branch

ATTEST:


City Secretary, Claudia J. Harrison