

Minutes of the City of Brookshire Board of Aldermen

February 17, 2022

A Regular Meeting of the Board of Alderman of The City of Brookshire was held Thursday, February 17, 2022, beginning at 7 PM in the Council Chambers of the Brookshire Municipal Building, 4029 Fifth Street, Brookshire, Texas.

1. Call to order.

Mayor Darrell Branch called the meeting to order at 7:01 p.m.

2. Prayer and Pledge: Prayer lead by Mayor Pro tem Green and pledge declared in unison.

Roll Call:

Mayor Darrell Branch

Mayor Pro tem Eric Green

Alderman Lyndon Stamps

Alderwoman Kim Branch - Absent

Alderman Lee Jones

Alderwoman Monique Taylor - Absent

City Secretary Claudia Harrison

Police Chief Brandal Jackson

Public Works Director Earnest Kelley

Court Clerk Stephanie Green

Others Present: Attorney Justin Pruitt and the public via teleconference.

3. Public Comments.

Wilfred Gomez spoke concerning the City Hall roof and makes a proposal to repair the roof.

4. Discussion and possible action regarding the adoption of Ordinance 22-692-15: *AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BROOKSHIRE, TEXAS AUTHORIZING THE MAYOR TO EXECUTE A DEVELOPMENT AGREEMENT WITH P9-GCP HOUSTON I-10, LP FOR THE ANNEXATION OF CERTAIN PROPERTY INTO THE CITY OF BROOKSHIRE AND SETTING DEVELOPMENT STANDARDS FOR THE PROPERTY.*

Attorney Pruitt explains the purpose of the ordinance.

Alderman Stamps: I make a motion that we approve ordinance number 22-692-15.

Alderman Jones: Second.

Mayor Pro tem Green is for

Mayor Branch: Motion carries.

5. Discussion and possible action regarding the adoption of a First Amendment to a Chapter 380 Economic Development with Brookshire Drying Company, Inc.

Attorney Pruitt explains that an agreement was approved previously by Council, but the Brookshire Drying Company project was delayed due to the pandemic. The business has since expanded. The Brookshire Economic Development Board has unanimously recommended City Council approve the adoption of a First Amendment.

Alderman Jones: I make a motion that we approve the adoption of a First Amendment to a Chapter 380 Economic Development with Brookshire Drying Company, Inc.
 Mayor Pro tem Green: Second.
 Alderman Stamps is for.
 Mayor Branch: Motion carries.

6. Discussion and possible action regarding granting approval for a temporary building to be used for nonresidential purposes at 3523 ½ Front Street during construction and remodeling of Brookshire Brothers. (Jason Crane/Stam Lavolette)

Stan Lavolette shares their intent for the temporary building during construction.

Alderman Stamps: I make a motion that we approve the temporary building to be used for nonresidential purposes at 3523 ½ Front Street.

Alderman Jones: Second.
 Mayor Pro tem Green is for.
 Mayor branch: Motion carries.

7. Discussion and possible action regarding the award of a Construction Contract for CDBG-DR Project #20-065-038-C119, a flood, drainage facilities, and street improvement project.

Rosie speaks on behalf of GrantWorks. She and Sean of GrantWorks are working with the City regarding the GLO project. Two bids have been received and reviewed by Dr. Clay. Dr. Clay recommends awarding the bid to WadeCon, LLC for \$273,250. The grant is for \$200,000. The Council is to make a motion concerning the bid and recommendation. Then, Council can decide at a later time how the City will cover the overage of \$73,250.

Alderman Jones: With the recommendation of Dr. Clay, I make a motion that we approve the award of a construction contract for CDBG-DR Project #20-065-038-C119, a flood, drainage facilities, and street improvement project.

Alderman Stamps: Second.
 Mayor Pro tem Green is for.
 Justin Pruitt: Just so we're all clear, Dr. Clay's recommendation was to award the bid to WadeCon, LLC.
 Mayor Branch: Motion carries.

8. Discussion and possible action regarding Community Spring Clean Up for March 11-13, 2022. (Alderman Jones)

Alderman Jones speaks concerning the locations of the dumpsters. Currently, the proposed locations are Public Works building as the main location, The Pantry, and Mt. Zion.
 Mr. Kelley will look into locations for the South end of the city closer to Crystal Lakes and Lakeside subdivisions.

Alderman Stamps: I make a motion that we approve the Community Spring Clean Up for the dates of March 11th- 13th of 2022.
 Mayor Pro tem Green: Second
 Alderman Jones is for.
 Mayor Branch: Motion carries.

9. **Conduct a Public Hearing regarding the amendment of certain portions of Chapters 10 and 50 of the Code of Ordinances of the City of Brookshire related to building heights and building set-back requirements.**

Attorney Pruitt explains what this ordinance amends concerning the setbacks and height and how commercial building height will determine its setback. He also explains how this will appear when a neighboring property is used for residential purposes.

Mayor opened Public Hearing at 7:26pm.

No public comments.

Mayor closes Public Hearing at 7:27pm.

10. **Discussion and possible action regarding the adoption of Ordinance 22-693-15: *AN ORDINANCE OF THE CITY OF BROOKSHIRE, TEXAS AMENDING CERTAIN PORTIONS OF CHAPTERS 10 AND 50 OF THE CODE OF ORDINANCES OF BROOKSHIRE RELATED TO BUILDING HEIGHTS AND SET-BACK REQUIREMENTS.***

Alderman Jones: I make a motion we adopt Ordinance 22-693-15.

Mayor Pro tem Green: Second.

Alderman Stamps is for.

Motion carries.

11. **Discussion regarding development standard updates and possible adoption schedule.**

Attorney Pruitt makes clear that the development standards are to bring the code up to date concerning building requirements and not to address zoning. If Council would like to move forward with zoning, it can be done separately with a public hearing as required.

No action.

12. **Discussion and possible action regarding bids for Convention Center repairs/renovations. (Alderwoman Taylor)**

Alderman Jones voices concern regarding the renovations and repairs and brings light to the roofing and drywall.

Mr. Kelley recommends Council prioritize the roofing.

Ms. Harrison informs Council of the process and projected time frame to have prepared bids for the roof for Council to review.

Visitors/citizens in attendance with roofing/construction knowledge provide Council with recommendations and concerns regarding the roof.

Attorney Pruitt: So Mayor, what you're looking for is a motion to move forward with the authorization to go out for bids for the bathrooms in the Convention Center.

Alderman Jones: What he said. That's my motion right there.

Alderman Stamps: Second

Mayor Pro tem Green is for.

Motion carries.

13. **Discussion and possible action regarding Resolution 1346: *A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BROOKSHIRE ACCEPTING THE INVESTMENT REPORT ENDING NOVEMBER 31, 2021.***

Alderman Jones: I make a motion that we approve Resolution 1346.

Alderman Stamps: Second
Mayor Pro tem Green is for.
Mayor Branch: Motion carries.

14. Discussion and possible action regarding invoice payments and reports.

Alderman Stamps: I make a motion that we approve all invoice payments and reports.
Mayor Pro tem Green: Second.
Alderman Jones is for.
Motion carries.

15. Mayor's Report: Convention Center sign update.

Mayor informs Council that the new Convention Center sign was installed today. The project is complete.

Alderman Jones has checked on the solar lighting. He's working on getting pricing. Some lights have been fixed other areas are still being worked on.

Mayor Branch has some recommended areas that a representative is going to coming out to look at.

16. Request for Future Agenda Items.

Alderman Jones: Discussion and possible action regarding solar lighting.

17. Council Reports and Community Announcements.

Alderman Jones shared that the Brookshire Youth Advisory Committee and Council will sponsor a blood drive at the Brookshire Police Department Sunday from 12-4pm.
He also shared that Royal girls' varsity plays tomorrow, and boys' varsity plays Monday. Both teams made it to playoffs.

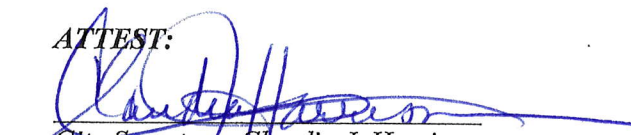
18. Adjournment.

Alderman Stamps: I make a motion that we adjourn.
Alderman Jones: Second.
Mayor Pro tem Green is for.
Motion carries.

Meeting adjourned at 7:55pm.


Mayor Darrell Branch

ATTEST:


City Secretary, Claudia J. Harrison