

**NOTICE OF REGULAR MEETING
CITY OF BROOKSHIRE – CITY COUNCIL**

The Board of Aldermen of the City of Brookshire will conduct a Regular Meeting on **Thursday, July 7, 2022, at 7:00 PM in the Council Chambers of the Brookshire Municipal Building, 4029 5th Street.** This Notice and the Agenda are posted online at:

www.brookshiretexas.org

A recording of the meeting will be made available to the public in accordance with the Open Meetings Act upon written request.

AGENDA

Start: 7:00 pm

(1) Call to order. By: Ms. Connor

Mayor Branch: here

Mayor Pro Tem K. Branch: here

Alderman M Taylor: here

Alderman J Hill: present

Alderman A Neuendorf: present

Alderman L Stamps: absent

(2) Prayer & Pledge.

Prayer: Mayor Pro Tem Branch

Pledge: The Body

(3) Public comments.

1. Ms. Jennifer Knzek with Senator Joan Huffman's office wanted to thank the Mayor and Council Members for all they do for the City of Brookshire.

2. Mr. Henry Lasker (will wait to speak on agenda Item 11)

3. Mr. Walthall - discussion of getting control of mosquitoes twice a week.
Thank the council members for his services.

- (4) Discussion and possible action regarding awarding a contractor or contractors for the GLO CDBG-DR Single Family Housing Program, Contract #19-076-052-B705.

Motion: Mayor Pro Tem Branch, we award James W Turner Tomball, TX as the contractor

Second: Alderwoman Neuendorf

For: Alderman Hill, Alderwoman Taylor

Approved: Mayor D Branch Motion Carried

Tabled:

- (5) Discussion and possible action regarding Ordinance 22-697-15: An Ordinance amending the Code of Ordinances of the City of Brookshire regarding food trucks.

Justin Pruitt: Food trucks are allowed, but only if they're associated with a temporary event. However, people can get a food truck permit unrelated to a temporary event.

Motion: Mayor Pro Tem Branch to tabled for more discussion

Second: Alderwoman Taylor

For: Alderwoman Neuendorf, Alderman Hill

Approved: Mayor D Branch Motion Carried

Tabled:

- (6) Discussion and possible action regarding approval of Daddy Duncan's BBQ food truck to operate at 3719 Hwy 90 to sell barbeque on the weekends. (Randy Duncan)

Motion: Alderwoman Neuendorf approved Daddy Duncan's BBQ to work on the weekends for the rest of the 2022 year.

Second: Alderman Hill

For: Alderwoman Taylor

Against: Mayor Pro Tem Branch

Approved: Mayor D Branch Motion Carried

Tabled:

- (7) **Discussion and possible action regarding approval of a mobile food truck to operate at 1018 Bains Street. (Luz Maria Arriaga)**

Motion: Alderwoman Neuendorf approved for the year 2022 at the property listed on the application for contingent upon receiving either a copy of the lease or permission to use the property

Second: Alderwoman Taylor

For: Alderman Hill

Against: Mayor Pro Tem Branch

Approved: Mayor D Branch Motion Carried

Tabled:

- (8) **Discussion and possible action regarding a request from the Brookshire Municipal Water District to provide funds from the Coronavirus State and Local Recovery Funds Program, as part of the American Rescue Plan Act of 2021, for eligible water and wastewater projects.**

Speaker: Michael Whitaker

1. The Cooper Water Plant (\$250,000.00)

2. Wastewater Plant with the standby generator (\$300,000.00)

Motion: No Action

Second:

For:

Approved:

Tabled:

- (9) **Discussion and possible action regarding setting date for workshop regarding the City of Brookshire 2020-2021 audit.**

Motion:

Second:

For:

Approved:

Tabled: next meeting

- (10) **Discussion and possible action regarding TML Health Benefits rerate.**

Motion: Mayor Pro Tem Branch to go with option 1 of TML Health Benefits

Second: Alderwoman Neuendorf

For: Alderman Hill, Alderwoman Taylor

Approved: Mayor D Branch Motion Carried

Tabled:

- (11) Discussion and possible action regarding an application for a Hotel-Motel grant. (Bon-a-fide Trail Riders) Henry Lasker requesting an answer from City Council Members

Motion: Mayor Pro Tem Branch, we approved the \$57,000.00 requested by Bon-a-fide Trail Riders). Also would like to make a motion to put the hotel motel grand committee together for future grants

Second: Alderwoman Taylor

For: Alderman Hill, Alderwoman Neuendorf

Approved: Mayor D Branch Motion Carried

Tabled:

- (12) Discussion and possible action regarding the operations of public works. (Alderwoman Taylor)

Motion: No Action

Second:

For:

Approved:

Tabled:

- (13) Discussion and possible action regarding the functions of the Youth Action Committee (Youth Advisory Commission & Youth Advisory Council). (Alderman Hill)

Motion: No Action

Second:

For:

Approved:

Tabled:

- (14) Discussion and possible action regarding use of positive pay on City payroll checks. (Alderman Hill)

Motion:

Second:

For:

Approved:

Tabled: next meeting

(15) Discussion and possible action regarding packets being placed on the City website. (Alderman Hill)

Motion: Alderman Hill, we start placing the agenda packets on the city website but allowed the new city administrator to begin the new rollout starting September 1st, 2022

Second: Mayor Pro Tem Branch

For: Alderwoman Taylor, Alderwoman Neuendorf

Approved: Mayor D. Branch Motion Carried

Tabled:

(16) Discussion and possible action regarding conducting a forensic audit paid for by Texpool funds or any other resources we may have. (Alderman Hill)

Mr. Manny Muriel with Banker Tilly is for global forensics, litigation, and compliance service practice. Justin Pruitt is to have drafted a professional services agreement between the city and Banker Tilly.

Motion: Alderman Hill

Second: Mayor Pro Tem Branch

For: Alderwoman Neuendorf, Alderwoman Taylor

Approved: Mayor D Branch Motion Carried

Tabled:

(17) Discussion and possible action regarding BEDC's use of City employees, assets, and other items. (Alderman Hill)

Motion: No Action

Second:

For:

Approved:

Tabled:

(18) Discussion and possible action regarding invoice payments and reports.

Motion: Alderwoman Taylor

Second: Alderwoman Neuendorf

For: Alderman Hill

Abstain: Mayor Pro Tem Branch

Approved: Mayor D Branch Motion Carried

Tabled:

(19) Request for Future Agenda Items.

Discussion and possible action regarding department heads' report on the first week first Council meeting of the month. (Alderman Hill)

Second: Mayor Pro Tem Branch

For: Alderwoman Neuendorf, Alderwoman Taylor

Approved: Mayor D Branch Motion Carried

Discussion and possible action regarding hosting a workshop with the Board of Directors of the Water District. (Alderman Hill)

Second: Mayor Pro Tem Branch

For: Alderwoman Neuendorf, Alderwoman Taylor

Approved: Mayor D Branch Motion Carried

Discussion and possible action regarding having Executive Session as a rolling item. (Alderman Hill)

Second: Mayor Pro Tem Branch

For: Alderwoman Neuendorf, Alderwoman Taylor

Approved: Mayor D Branch Motion Carried

Discussion and possible action regarding formation of an animal welfare committee, city event planning committee, and parks and recreation committee. (Alderwoman Neuendorf)

Second: Alderwoman Taylor

For: Alderman Hill, Mayor Pro Tem Branch

Approved: Mayor D Branch Motion Carried

Discussion and possible action regarding the re-establishment of the Hotel Motel Grant Committee. (Mayor Pro Tem Branch)

Alderwoman Taylor — None

Discussion and possible action regarding no cash payments accepted by court and City departments (payments only by cashier's checks, credit card, debit card, etc.). (Mayor Pro Tem Branch)

Second: Alderwoman Taylor

For: Alderman Hill, Alderwoman Neuendorf

Approved: Mayor D Branch Motion Carried

Discussion and possible action regarding dismissing Gunda and hiring a company that only does municipal permits. (Mayor Pro Tem Branch)

Second: Alderwoman Taylor

For: Alderman Hill, Alderwoman Neuendorf

Approved: Mayor D Branch Motion Carried

(20) Council Reports and Community Announcements.

Alderman Hill- Today is Texas falling Officer Day. (Officers who have fallen in line of duty)

Alderwoman Neuendorf – None

Alderwoman Taylor- None

Mayor Pro Tem Branch - None

(21) Adjournment.

Motion: Mayor Pro Tem Branch

Second: Alderwoman Taylor

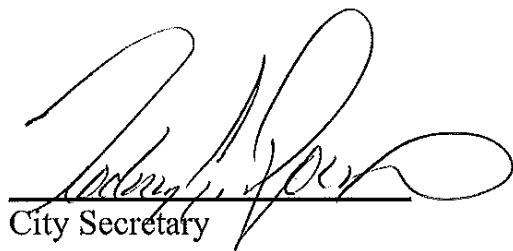
For: Alderman Hill, Alderwoman Neuendorf

Approved: Mayor D Branch Motion Carried

Tabled:


Darrell Branch, Mayor

ATTEST:


City Secretary