

NOTICE OF REGULAR MEETING CITY OF BROOKSHIRE – CITY COUNCIL

The Board of Aldermen of the City of Brookshire will conduct a Regular Meeting on **Thursday, August 4, 2022 at 7:00 PM in the Council Chambers of the Brookshire Municipal Building, 4029 5th Street**. This Notice and the Agenda are posted online at:

www.brookshiretexas.org

A recording of the meeting will be made available to the public in accordance with the Open Meetings Act upon written request.

AGENDA

- (1) Call to order.** By: Rodney Gorins Start time: 7:06 pm
Mayor Branch: here
Mayor Pro Tem Kim Branch: here
Aldерwoman M Taylor: absent
Alderman J Hill: here
Aldерwoman A Neuendorf: here
Alderman L Stamps: here
- (2) Prayer & Pledge.**
Prayer: Mayor Pro Tem Branch
Pledge: The Body
- (3) Public comments.**
1. Tony McAnelly attending a meeting for Waller County's 150th-anniversary celebration conducted by Judge Duhon. The main point of the meeting was to have Brookshire host the kick-off for the celebration. The event will go from April 28th – May 5th. May 5th will also be declared a County holiday in 2023.
- (4) Discussion and possible action regarding the use of positive pay on City payroll checks. (Alderman Hill)**
Motion: Alderman Hill to the table for the next council meeting
Second: Mayor Pro Tem Branch
For: Alderman Stamps, Aldерwoman Neuendorf
Approved: Mayor Branch Motion Carried
Tabled:

- (5) Discussion and possible action regarding **Resolution 1372**: A Resolution considering a variance from the sign area and height requirements of Sec. 46-6 of the Code of Ordinances for a proposed sign to be located at 523 FM 359, Brookshire, Texas.

Motion: Mayor Pro Tem Branch to deny Resolution 1372

Second: Alderman Hill

For: Alderman Stamps, Alderwoman Neuendorf

Approved: Mayor Branch Motion Carried

Tabled:

- (6) Discussion and possible action regarding **Resolution 1373**: A Resolution considering the approval of a project of the Brookshire Economic Development Corporation under Sec. 505.158 of the Texas Local Government Code to purchase a generator for emergency backup power at the City of Brookshire City Hall.

Motion: Mayor Pro Tem Branch approved Resolution 1373

Second: Alderman Stamps

For: Alderman Hill, Alderwoman Neuendorf

Approved: Mayor Branch Motion Carried

Tabled:

- (7) Discussion and possible action regarding **Resolution 1374**: A Resolution authorizing an electrical upgrade to the City of Brookshire City Hall to allow for the use of an emergency generator. (Alderman Hill)

Motion: Mayor Pro Tem Branch

Second: Alderwoman Neuendorf

For: Alderman Stamps, Alderman Hill

Approved: Mayor Branch Motion Carried

Tabled:

- (8) Discussion and possible action regarding **Resolution 1375**: A Resolution creating the Animal Welfare Advisory Committee. (Alderwoman Neuendorf)
Motion: Alderwoman Neuendorf approved Resolution 1375,1376,1377 with the appointment of 6 members per committee.

Second: Mayor Pro Tem Branch

For: Alderman Hill, Alderman Stamps

Approved: Mayor Branch Motion Carried

Tabled:

- (9) Discussion and possible action regarding **Resolution 1376**: A Resolution creating the Parks & Recreation Advisory Committee. (Alderwoman Neuendorf)

Motion:

Second:

For:

Approved: Mayor Branch Motion Carried

Tabled:

- (10) Discussion and possible action regarding **Resolution 1377**: A Resolution creating the City Event Planning Advisory Committee. (Alderwoman Neuendorf)

Motion:

Second:

For:

Approved: Mayor Branch Motion Carried

Tabled:

(11) Discussion and possible action regarding appointments to the following Committees:

a. Hotel Motel Grant Committee:

b. Animal Welfare Advisory Committee:

Tammy Livingston

Julia Stansner

Chris Walthall

Jessica Walthall

Chief Clyde Miller

Chair: Mayor Pro Tem Branch

c. Parks & Recreation Advisory Committee:

d. City Event Planning Advisory Committee:

Motion: Alderman Hill to approve b. and tabled a, c, and d

Second: Alderwoman Neuendorf

For: Alderman Stamps, Mayor Pro Tem Branch

Approved: Mayor Branch Motion Carried

Tabled:

(12) Discussion and possible action regarding **Resolution 1378**: A Resolution authorizing the sale of the animal services structure as surplus property. (Alderwoman Neuendorf)

Motion: Mayor Pro Tem Branch to table Resolution 1378

Second: Alderman Stamps

For: Alderwoman Neuendorf, Alderman Hill

Approved: Mayor Branch Motion Carried

Tabled:

(13) Discussion and possible action regarding **Resolution 1379**: A Resolution approving the quarterly investment report for the period ending February 28, 2022.

Motion: Mayor Pro Tem Branch to table items 13 and 14 for Ms. Harrison to be present for clarification regarding Resolution 1379 and 1340

Second: Alderman Hill

For: Alderman Stamps, Alderwoman Neuendorf

Approved: Mayor Branch Motion Carried

Tabled:

- (14) Discussion and possible action regarding **Resolution 1380**: A Resolution approving the quarterly investment report for the period ending May 31, 2022.

Motion:

Second:

For:

Approved: Mayor Branch Motion Carried

Tabled: next meeting

- (15) Discussion and possible action regarding creating a permit clerk position. (Alderman Hill)

Motion: Alderman Hill someone with prior experience as a permit clerk with the approval of the city council

Second: Mayor Pro Tem Branch

For: Alderman Stamps, Alderwoman Neuendorf

Approved: Mayor Branch Motion Carried

Tabled:

- (16) Discussion and possible action regarding escrowing garbage fees into yearly taxes. (Alderman Hill)

Motion: Alderman Hill wants opposition from Pruitt

Second: Alderwoman Neuendorf

For: Alderman Stamps, Mayor Pro Tem Branch

Approved: Mayor Branch Motion Carried

Tabled:

- (17) Discussion and possible action regarding all heads of departments to attend City Council meetings. (Mayor Pro Tem Branch)

Motion: Mayor Pro Tem Branch all heads of departments or representatives are to attend City Council Meetings unless you are ill, death in the family, and vacation with notice from a doctor given to Mayor Branch.

Second: Alderman Stamps

For: Alderwoman Neuendorf, Alderman Hill

Approved: Mayor Branch Motion Carried

Tabled:

(18) Discussion and possible action regarding invoice payments and reports.

Motion: Alderman Stamps approve all invoices payments

Second: Alderwoman Neuendorf

Abstain: Mayor Pro Tem Branch, Alderman Hill

Approved: Mayor Branch Motion Carried

Tabled:

(19) Request for Future Agenda Items.

Alderman Stamps – None

Alderwoman Neuendorf – None

Alderman Hill- Discussion and possible action regarding the bills and invoice reports. What's in the invoices, and what is not?

Second: Mayor Pro Tem Branch

For: Alderman Stamps, Alderwoman Neuendorf

Approved: Mayor Branch Motion Carried

Alderman Hill - Update on emergency management plan workshop.

Second: Mayor Pro Tem Branch

For: Alderman Stamps, Alderwoman Neuendorf

Approved: Mayor Branch Motion Carried

Alderman Hill -Discussion and possible action with Public Works Director regarding the City's ditch management and grass maintenance plan.

Second: Mayor Pro Tem Branch

For: Alderman Stamps, Alderwoman Neuendorf

Approved: Mayor Branch Motion Carried

Mayor Pro Tem Branch - Update regarding the billboard on Highway 90 and Gresham Avenue.

Second: Mayor Pro Tem Branch

For: Alderman Stamps, Alderwoman Neuendorf

Approved: Mayor Branch Motion Carried

Mayor Pro Tem Branch - Update regarding the status of amendments to the Development Code.

Second: Mayor Pro Tem Branch

For: Alderman Stamps, Alderwoman Neuendorf

Approved: Mayor Branch Motion Carried

Mayor Pro Tem Branch - Update on Municipal Court's online payments from Mrs. Green.

Second: Mayor Pro Tem Branch

For: Alderman Stamps, Alderwoman Neuendorf

Approved: Mayor Branch Motion Carried

(20) Council Reports and Community Announcements.

Alderman Stamps – None

Alderwoman Neuendorf – school starting back, keep in mind that school zones will be in effect.

Alderman Hill – None

Mayor Pro Tem Branch – Life's good in Brookshire

(21) Executive Session. The City Council will meet in a closed session pursuant to Title 5, Chapter 551, of the Texas Government Code for the purpose of:

- a. Consultation with legal counsel (Section 551.071);
- b. Deliberations on real property (Section 551.072) to deliberate the purchase, exchange, lease, or value of real property, and;
- c. Deliberations on personnel (Section 551.074) regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the **Brookshire Police Chief, the City Secretary, the Public Works Director, and the Municipal Court Director.**

(22) Discussion and possible action regarding items discussed in Executive Session (if needed).

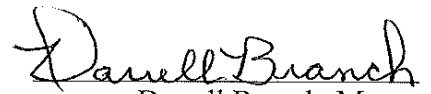
(23) Adjournment.

Motion:

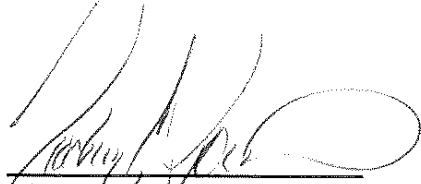
Second:

For:

Approved: Mayor Branch Motion Carried


Darrell Branch, Mayor

ATTEST:


City Secretary