

NOTICE OF SPECIAL MEETING
CITY OF BROOKSHIRE – CITY COUNCIL

The Board of Aldermen of the City of Brookshire will conduct a Special Meeting on **Thursday, October 13, 2022, at 7:00 PM in the Council Chambers of the Brookshire Municipal Building, 4029 5th Street.** This Notice and the Agenda are posted online at:

www.brookshiretexas.org

A recording of the meeting will be made available to the public in accordance with the Open Meetings Act upon written request.

AGENDA

(1) Call to order. By Rodney Gornis Time: 7:02 pm

Mayor D Branch- here

Mayor Pro Tem K Branch- here

Alderwoman: M Taylor- here

Alderman: J Hill- present

Alderwoman: A Neuendorf- present

Alderman: L Stamps- absent

(2) Prayer & Pledge.

Prayer: from the community

Pledge: The Body

(3) Public comments.

Earnest Kelley wanted the Mayor and City Council now what's going on in Public Works. Earnest Kelley announce the Dump Truck is down right now. You will be seeing any work right now and cost is more than \$2500 to get fix.

Don Malor requests to speak on Item #20.

TABLED ITEMS

- (4) Discussion and possible action regarding use of positive pay on City payroll checks. (Alderman Hill)
Motion:
Second:
For:
Approved:
Against:
Tabled: Move to next Agenda meeting
- (5) Discussion and possible action regarding **Resolution 1379**: A Resolution approving the quarterly investment report for the period ending February 28, 2022.
Motion:
Second:
For:
Approved:
Against:
Tabled: Move to next Agenda meeting
- (6) Discussion and possible action regarding **Resolution 1380**: A Resolution approving the quarterly investment report for the period ending May 31, 2022.
Motion:
Second:
For:
Approved:
Against:
Tabled: Move to next Agenda meeting
- (7) Discussion and possible action regarding cash acceptance policy for property tax payments. (Alderman Hill)
Motion:
Second:
For:
Approved:
Against:
Tabled: Move to next Agenda meeting

- (8) Discussion and possible action regarding the minutes of the YAC and the City Council being brought into conformity with the Texas Open Meetings Act. (Alderman Hill)

Motion:

Second:

For:

Approved:

Against:

Tabled: Move to next Agenda meeting

- (9) Discussion and possible action regarding **Resolution 1393**: A Resolution making appointments to the Parks & Recreation Advisory Committee and the City Event Planning Advisory Committee.

CA: Justin only 5, but if you add members they must be approved

1. Should show up

2. Be Active (Brain Storm)

City of Event Planning:

Henry Lasker, Billie Travis, Tony McAnelly, Adrian Rocha, Quotatious Dunn

Eileen McDade, Ollie Williams

Parks & Recreation:

Margie McFarland, Jimmy Sanders, Lupe Cabrera, Tina Cabrera

Motion: Mayor Pro Tem K Branch

Second: Alderwoman Neuendorf

For: Alderman Hill and Alderwoman Taylor

Approved: Mayor Branch Motion Carried

Against:

Tabled:

- (10) Discussion and possible action regarding **Resolution 1388**: A Resolution authorizing the removal and replacement of the sign at Brookshire Gardens. (Alderman Hill)

Motion:

Second:

For:

Approved:

Against:

Tabled: Move to next Agenda meeting

- (11) Discussion and possible action regarding granting the Mayor access to the City's Wells Fargo Online Portal. (Alderman Hill)

Motion:

Second:

For:

Approved:

Against:

Tabled: Move to next Agenda meeting

NEW ITEMS

- (12) Discussion and possible action regarding **Resolution 1399**: A Resolution directing that a speed bump be placed near 5010 11th Street. (Samuel Emerson)
Mayor Branch said Item #12 Completed

Motion:

Second:

For:

Approved:

Against:

Tabled:

- (13) Discussion and possible action regarding a request to amend Section 40-172(a) of the Code of Ordinances to allow Black Panther Transportation, Inc. to allow through commercial vehicles on South Street between Waller Avenue and Otto Street.

Motion:

Second:

For:

Approved:

Against:

Tabled: Move to next Agenda meeting

- (14) Discussion and possible action regarding the discontinuation of certain services to the city building formerly used by the Volunteer Fire Department. (Alderman Hill)

Motion: Alderman Hill (ask within 14 business days to be cut off)

Second: Alderwoman Neuendorf

For: Alderwoman Taylor and Mayor Pro Tem K Branch

Approved: Mayor Branch Motion Carried

Against:

Tabled:

- (15) Discussion and possible action regarding the contract for City laptop screen repair, and possible cancellation of such contract. (Alderman Hill)
Justin Pruitt: verified no sign contract
Motion: Alderman Hill (has no contract, need to be remove now!)
Second: Mayor Pro Tem Kim Branch
For: Alderwoman Neuendorf, Alderwoman Taylor
Approved: Mayor Branch Motion Carried
Against:
Tabled:
- (16) Discussion and possible action regarding **Resolution 1400**: A Resolution to change the City's purchasing policy to limit Department Heads authorized spending to \$250. (Mayor Pro Tem Branch)
Motion: Mayor Pro Tem Kim Branch ask to Amended that department heads be limit to \$150 and then anything up to \$2500 approve by Mayor and anything over \$2500 would have to come before council.
Second: Alderwoman Taylor
For: Alderwoman Neuendorf, Alderman Hill
Approved: Mayor Branch Motion Carried
Against:
Tabled:
- (17) Discussion and possible action regarding **Resolution 1401**: A Resolution to amend the Police Department's policy related to beards and facial hair. (Mayor Pro Tem Branch)
Motion: Mayor Pro Tem K Branch- keep policy as it stand
Second: Alderman Hill
For: Alderwoman Neuendorf, Alderwoman Taylor
Approved: Mayor Branch Motion Carried
Against:
Tabled:
- (18) Discussion and possible action regarding **Resolution 1402**: A Resolution regarding the approval of the Environmental Impact Study for the Twin Lakes detention basin.
Motion: Mayor Pro Tem K Branch
Second: Alderwoman Neuendorf
For: Alderman Hill Alderwoman Taylor
Approved: Mayor Branch Motion Carried
Against:
Tabled:

- (19) Discussion and possible action regarding **Resolution 1403**: A Resolution regarding the approval of the Stella Estates Preliminary Plat.

Motion: Mayor Pro Tem Kim Branch

Second: Alderman Hill

For: Alderwoman Neuendorf, Alderwoman Taylor

Approved: Mayor Branch Motion Carried

Against:

Tabled: Move to next Agenda meeting

- (20) Discussion and possible action regarding **Resolution 1404**: A Resolution regarding a waiver of the floodplain development requirements for 3120 2nd Street.

Mr. Barnes

Motion: Mayor Pro Tem Kim Branch deny waiver and place it back on the next agenda with Mr. Kitzman and Ms. Lotta present for clarification.

Second: Alderwoman Taylor

For: Alderwoman Neuendorf, Alderman Hill

Approved: Mayor Branch not pass the waiver

Against:

Tabled:

- (21) Discussion and possible action regarding **Resolution 1405**: A Resolution regarding the approval of a Tax Abatement Agreement with Atilar Pharma Corporation.

Justin Pruitt: Mr. Aguilar is promising the city and council a \$9 million increase to the property plus 200 employees by end of 3 years. Council can readjust the abatement if benchmarks aren't met.

Motion: Mayor Pro Tem K Branch

Second: Alderwoman Taylor

For: Alderwoman Neuendorf, Alderman Hill (abstain)

Approved: Mayor Branch Motion Carried

Against:

Tabled:

- (22) Discussion and possible action regarding invoice payments and reports.

Motion: Alderman Hill move to pay the prepaid invoices that have already been paid.

Second: Alderwoman Taylor

For: Alderwoman Neuendorf, Mayor Pro Tem K Branch (abstain)

Approved: Mayor Branch Motion Carried

Against:

Tabled:

(23) Request for Future Agenda Items.

Aldерwoman Neuendorf – Animal Shelter building and building with Volunteer Fire Dept. at 910 Gresham Rd.

Alderman Hill discussion and possible action regarding the council packet to be ready on door and online at the time of agenda posting.

Second: Aldерwoman Neuendorf

For: Aldерwoman Taylor, Mayor Pro Tem Kim Branch

Approved: Mayor Branch Motion Carried

Alderman Hill discussion and possible action seeking RFP's for a code enforcement software.

Second: Mayor Pro Tem Branch

For: Aldерwoman Neuendorf, Aldерwoman Taylor

Approved:

Alderman Hill discussion and possible action policy setting the highest level of reimbursement for personal cell phone being equal or less than the average price per line that the city of Brookshire pays through Verizon Wireless. Second: Mayor Pro Tem Branch

For: Aldерwoman Neuendorf, Aldерwoman Taylor

Approved:

Taylor - None

K. Branch None

(24) Council Reports and Community Announcements.

Neuendorf – None at this time

Hill- City of Brookshire Christmas Festival Dec. 2nd & 3rd

Taylor- None at this time

K Branch – None at this time

- (25) **Executive Session.** The City Council will meet in a closed session pursuant to Title 5, Chapter 551, of the Texas Government Code for the purpose of:
- a. Consultation with legal counsel (Section 551.071);
 - b. Deliberations on real property (Section 551.072) to deliberate the purchase, exchange, lease, or value of real property, and;
 - c. Deliberations on personnel (Section 551.074) regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the **Brookshire Police Chief, the City Secretary, the Public Works Director, the Municipal Court Director, and the City Administrator. Closed: 9:57pm**

- (26) Discussion and possible action regarding items discussed in Executive Session (if needed).

Motion: Alderwoman Neuendorf move Claudia Harrison on unpaid administrative leave for 7 days, effective immediately until a medical accommodation can be produced by a medical specialist by Oct 20th.

Second: Alderwoman Taylor

For: Alderman Hill, Mayor Pro Tem Branch, Alderwoman Neuendorf, Alderwoman Taylor

Approved: Mayor Branch

Against:

Tabled:

Motion: Alderman Hill to move Stephanie Green from head of courts department and direct the City Administrator to reassign Stephanie Green other than court's department.

Second: Mayor Pro Tem Branch

For: Alderwoman Neuendorf, Alderman Hill, Alderwoman Taylor, Mayor Pro Tem Branch

Approved: Mayor Branch

(27) Adjournment.

Motion: Mayor Pro Tem K Branch

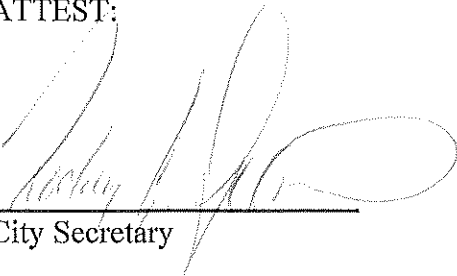
Second: Alderwoman Taylor

Fore: Alderwoman Neuendorf, Alderman Hill, Alderwoman Taylor, Mayor Pro Tem Branch

Approved: Mayor Branch


Darrell Branch, Mayor

ATTEST:



City Secretary