

**NOTICE OF REGULAR MEETING**  
**CITY OF BROOKSHIRE – CITY COUNCIL**

The Board of Aldermen of the City of Brookshire will conduct a Regular Meeting on **Thursday, October 20, 2022, at 7:00 PM in the Council Chambers of the Brookshire Municipal Building, 4029 5<sup>th</sup> Street.** This Notice and the Agenda are posted online at:

**www.brookshiretexas.org**

**A recording of the meeting will be made available to the public in accordance with the Open Meetings Act upon written request.**

## AGENDA

- (1) Call to order. By: Ms. Glover Start time: 7:05 pm
- (2) Prayer & Pledge.  
Prayer: Earnest Kelley  
Pledge: The Body
- (3) Public comments.  
1. Tony McAnelly - Update on Waller County 150<sup>th</sup> Anniversary celebration. Stated the county is going to hold major events and celebrations on April 29<sup>th</sup> in Hempstead all in one day. He asked the City of Brookshire to move our kick-off celebration to April 22<sup>nd</sup>.

## TABLED ITEMS

- (4) Discussion and possible action regarding use of positive pay on City payroll checks. (Alderman Hill)  
 Motion: Mayor Pro Tem Branch have representative to come out here from Well Fargo to be at our next meeting regarding positive pay  
 Second: Alderman Stamp  
 For: Alderwoman Neuendorf, Alderwoman Taylor, Alderman Hill  
 Approved: Mayor D Branch Motion Carried  
 Tabled:

- (5) Discussion and possible action regarding **Resolution 1379**: A Resolution approving the quarterly investment report for the period ending February 28, 2022.

Motion: Mayor Pro Tem Branch

Second: Alderman Stamps

For: Alderwoman Neuendorf, Alderman Hill, Alderwoman Taylor

Approved: Mayor D Branch Motion Carried

Tabled:

- (6) Discussion and possible action regarding **Resolution 1380**: A Resolution approving the quarterly investment report for the period ending May 31, 2022.

Motion: Mayor Pro Tem Branch

Second: Alderman Hill

For: Alderwoman Taylor, Alderwoman Neuendorf, Alderman Stamps

Approved: Mayor D Branch Motion Carried

Tabled:

- (7) Discussion and possible action regarding cash acceptance policy for property tax payments. (Alderman Hill)

Motion: Alderman Hill to table to next agenda meeting

Second: Alderwoman Neuendorf

For: Alderman Stamps, Alderwoman Taylor, Mayor Pro Tem Branch

Approved: Mayor D Branch Motion Carried

Tabled: move to next agenda meeting

- (8) Discussion and possible action regarding the minutes of the YAC and the City Council being brought into conformity with the Texas Open Meetings Act. (Alderman Hill)

Motion: Alderman Hill would like to direct action to Mike Barnes 60 days to bring both Council and YAC up to compliance on the meeting minutes be posted and be brought before Council for approval.

Second: Mayor Pro Tem Branch

For: Alderman Stamp, Alderwoman Neuendorf, Alderwoman Taylor

Approved: Mayor D Branch Motion Carried

Tabled:

- (9) Discussion and possible action regarding **Resolution 1388**: A Resolution authorizing the removal and replacement of the sign at Brookshire Gardens. (Alderman Hill)  
Motion: No Action  
Second:  
Fore:  
Approved:  
Tabled: Move to next meeting
- (10) Discussion and possible action regarding granting the Mayor access to the City's Wells Fargo Online Portal. (Alderman Hill)  
Motion: Alderman Hill  
Second: Alderwoman Neuendorf  
For: Alderman Stamp, Alderwoman Taylor, Mayor Pro Tem Branch  
Approved: Mayor D Branch Motion Carried  
Tabled:
- (11) Discussion and possible action regarding a request to amend Section 40-172(a) of the Code of Ordinances to allow Black Panther Transportation, Inc. to allow through commercial vehicles on South Street between Waller Avenue and Otto Street.  
Motion:  
Second:  
For:  
Approved:  
Tabled: Move until later time
- (12) Discussion and possible action regarding **Resolution 1403**: A Resolution regarding the approval of the Stella Estates Preliminary Plat.  
Motion:  
Second:  
Fore:  
Approved:  
Tabled: Move to next agenda meeting

## NEW ITEMS

- (13) Discussion and possible action regarding the car port structure located at 3719 US-90.  
Motion:  
Second:  
Fore:  
Approved:  
Tabled: Move to next Agenda meeting
- (14) Discussion and possible action regarding **Resolution 1408**: A Resolution supporting Stephen F. Austin Historic Bikeway's application to the Texas Department of Transportation's call for projects.  
Motion: Mayor Pro Tem Branch  
Second: Alderwoman Taylor  
For: Alderwoman Neuendorf, Alderman Stamp, Alderman Hill  
Approved: Mayor D Branch Motion Carried  
Tabled:
- (15) Discussion and possible action regarding **Resolution 1409**: A Resolution appointing an interim City Secretary.  
Motion: Alderman Hill take no action  
Second: Alderwoman Neuendorf  
For: Alderwoman Taylor, Alderman Stamps, Mayor Pro Tem Branch  
Approved: Mayor D Branch Motion Carried  
Tabled:
- (16) Discussion and possible action regarding a reconsideration of **Resolution 1372**: A Resolution requesting a sign variance for a proposed sign to be placed at 523 FM 359. (Mr. Rene Mora)  
Motion: Mayor Pro Tem Branch deny Resolution 1372  
Second: Alderman Stamps  
For: Alderman Hill, Alderwoman Taylor, Alderwoman Neuendorf  
Approved: Mayor D Branch Motion Carried  
Tabled:
- (17) Discussion regarding floodplain development requirements in the City of Brookshire. (Brookshire Katy Drainage District & Ardurra)  
Motion:  
Second:  
Fore:  
Approved:  
Tabled: Move to next Agenda meeting

(18) Update regarding the status of the Animal Shelter structure. (Alderwoman Neuendorf)

Motion: Mayor Pro Tem Branch to direct Mike Barnes to direct city staff to advertise the sale.

Second: Alderwoman Neuendorf

For: Alderwoman Taylor, Alderman Hill, Alderman Stamp

Approved: Mayor Branch Motion Carried

Tabled:

(19) Update regarding the building at 910 Gresham Road formerly used by the Volunteer Fire Department. (Alderwoman Neuendorf)

A gentlemen will be here Nov. 15<sup>th</sup> in regards to Volunteer Fire Department building. Mayor and Mayor Pro Tem Branch to cover expensive as long it's under \$2500.

Motion:

Second:

For:

Approved:

Tabled:

(20) Discussion and possible action regarding **Resolution 1399**: A Resolution adopting a policy requiring Council Meeting Packets to be made available by the time of the posting of the Council Meeting Agenda. (Alderman Hill)

Motion: Alderman Hill

Second: Mayor Pro Tem Branch

For: Alderman Stamps, Alderwoman Taylor, Alderwoman Neuendorf

Approved: Mayor D Branch Motion Carried

Tabled:

(21) Discussion and possible action regarding **Resolution 1406**: A Resolution authorizing the posting of a Request for Proposals for permitting and code enforcement software. (Alderman Hill)

Motion: Alderman Hill

Second: Mayor Pro Tem Branch

For: Alderman Stamps, Alderwoman Neuendorf, Alderwoman Taylor

Approved: Mayor D Branch Motion Carried

Tabled:

- (22) Discussion and possible action regarding **Resolution 1407**: A Resolution adopting a policy setting the highest level of reimbursement for City staff on a personal cell phone to be equal or less than the average price per line that the City of Brookshire pays through Verizon Wireless. (Alderman Hill)

Motion: Alderman Hill

Second: Mayor Pro Tem Branch

For: Alderman Stamp, Alderwoman Neuendorf, Alderwoman Taylor

Approved: Mayor D Branch Motion Carried

Tabled:

- (23) Discussion and possible action regarding invoice payments and reports.

No Action

Motion:

Second:

Fore:

Approved: Mayor D Branch, yes or no

Tabled:

- (24) Request for Future Agenda Items.

Alderman Stamps - None

Alderwoman Neuendorf – Discussion and possible action regarding the ongoing lease with Brookshire Youth Sports League, with the submission of a financial report to the Council on or before 10/31/2022.

Second: Mayor Pro Tem Branch

For: Alderman Stamp, Alderman Hill, Alderwoman Taylor

Approved: Mayor D Branch Motion Carried

Alderman Hill – Discussion and possible action regarding Declaration in support of Waller County's 150<sup>th</sup> celebration and Brookshire's hosting celebration on April 22, 2023.

Second: Alderwoman Taylor

For: Alderman Stamps, Alderwoman Neuendorf, Mayor Pro Tem Branch

Approved: Mayor D Branch Motion Carried

Alderman Hill – Discussion and possible action regarding setting a date for a workshop to review the 2022 comprehensive plan and set strategies.

Second: Alderwoman Neuendorf

For: Alderman Stamps, Alderwoman Taylor, Mayor Pro Tem Branch

Approved: Mayor Branch Motion Carried

Taylor – None

Mayor Pro Tem Branch – Discussion and possible action to appoint Judge Krenak the head of the Court's Department.

Second: Alderwoman Taylor

For: Alderman Stamp, Alderwoman Neuendorf, Alderman Hill

Alderwoman Neuendorf - Update on legal negotiation regarding the Brookshire and Pattison ETJ.

Alderwoman Neuendorf – Update on setting a date for a meeting between the Brookshire City Council and Brookshire Municipal Water District.

Second: Alderwoman Taylor

For: Alderman Stamps, Alderman Hill, Mayor Pro Tem Branch

**(25) Council Reports and Community Announcements.**

Alderman Stamps – None

Alderwoman Neuendorf – City Brookshire Halloween Event. Candy giveaway at Police Dept. 4 – 5 pm. Hangar Truck or Treat 5 – 8 pm

Alderman Hill- None

Alderwoman Taylor – None

Mayor Pro Tem Branch - None

**(26) Executive Session.** The City Council will meet in a closed session pursuant to Title 5, Chapter 551, of the Texas Government Code for the purpose of:

a. Consultation with legal counsel (Section 551.071).

b. Deliberations on real property (Section 551.072) to deliberate the purchase, exchange, lease, or value of real property, and;

c. Deliberations on personnel (Section 551.074) regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the **Brookshire Police Chief, the City Secretary, the Public Works Director, the Municipal Court Director, and the City Administrator.**

Skip

**(27)** Discussion and possible action regarding items discussed in Executive Session (if needed). Skip


(28) Adjournment.

Motion: Mayor Pro Tem Branch

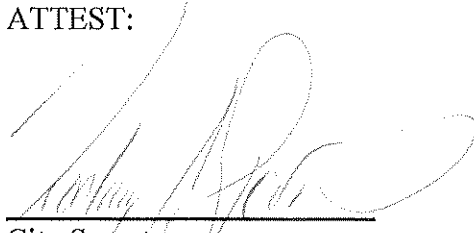
Second: Alderwoman Taylor

For: Alderman Stamps, Alderwoman Neuendorf, Alderman Hill

Approved: Mayor D Branch Motion Carried

  
Darrell Branch, Mayor

ATTEST:

  
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City Secretary