

**NOTICE OF REGULAR MEETING
CITY OF BROOKSHIRE – CITY COUNCIL**

The Board of Aldermen of the City of Brookshire will conduct a Regular Meeting on **Thursday, January 19, 2023, at 7:00 pm in the Council Chambers of the Brookshire Municipal Building, 4029 5th Street.** This Notice and the Agenda are posted online at:

www.brookshiretexas.org

A recording of the meeting will be made available to the public in accordance with the Open Meetings Act upon written request.

AGENDA

Start: 7:30 pm

- (1) Call to order. By: Rodney Gorins
Mayor Branch: here
Mayor Pro Tem K. Branch: here
Alderswoman M Taylor: here
Alderman J Hill: present
Alderswoman A Neuendorf: present
Alderman L Stamps: present

- (2) Prayer & Pledge.
Prayer: Mayor Pro Tem Branch
Pledge: TheBody

- (3) Public comments.
None

- (4) Discussion and possible action review of the Waller County Animal Control contract (Alderman Hill) No Action
Motion: Alderman Hill motion to table #item 4
Second:
For:
Approved: Mayor D Branch Motion Carried
Tabled: next agenda
- (5) Discussion and possible action regarding Hotel & Motel Grant. (Tony McNelly)
Motion: Mayor Pro Tem Branch motion to pass on to #item 12 before making a decision
Second: Alderman Hill
For: Alderman Stamps, Alderwoman Neuendorf, Alderwoman Taylor
Approved: Mayor D Branch Motion Carried
- (6) Discussion and possible action regarding Material/Color Selections and change orders for Convention Center.
Motion: Alderman Hill motion to approve the estimate numbers 2869 and 2870 with the color selection of the walls as silver mists; the trim selection is shiitake, number 3 on floor tile, and number 1 of whatever pages was on the Scotts
Second: Alderwoman Neuendorf
For: Alderman Stamps, Alderwoman Taylor, Mayor Pro Tem Branch
Approved: Mayor D Branch Motion Carried
- (7) Discussion and possible action regarding a request to open a mobile food truck at 1018 Bains Street. (Luz Maria Arriaga)
Motion: Alderman Hill motion that we deny the request to open a mobile food truck at 1018 Bains Street.
Second: Mayor Pro Tem Branch
For: Alderman Stamps, Alderwoman Neuendorf, Alderwoman Taylor
Approved: Mayor D Branch Motion Carried

- (8) Discussion and possible action regarding a presentation by GrantWorks regarding ARPA funding.
Motion: Alderman Hill motion to direct the Mayor and or City Administrator to have a meeting with staff to determine a wish list and schedule a workshop for us to discuss those items.
Second: Alderman Stamps
For: Alderwoman Neuedorf, Alderwoman Taylor, Mayor Pro Tem Branch
Approved: Mayor D Branch Motion Carried
- (9) Discussion and possible action regarding **Ordinance 23-707-15**: An Ordinance amending section Section 40-172(a) of the City's Code of Ordinances to allow commercial vehicles on the 800ft west of Waller Avenue on South Street.
Motion: Alderwoman Neuendorf motion to approved
Second: Mayor Pro Tem Branch
For: Alderman Stamps, Alderwoman Taylor
Against: Alderman Hill
Approved: Mayor D Branch Motion Carried
Reconsider motion: Alderman Stamps reconsider
Second: Alderwoman Taylor
Abstain: Alderwoman Neuendorf
For: Alderman Hill, Mayor Pro Tem Branch
Second Motion: Alderman Hill motion to deny Ordinance number 23-707-15: amending Section 40-172(a) of the City's Code of Ordinances to allow commercial vehicles on the 800 ft west of Waller Avenue on South Street.
Second: Alderman Stamps
Abstain: Alderwoman Neuendorf
For: Alderwoman Taylor, Mayor Pro Tem Branch
Approved: Mayor D Branch Motion Carried
- (10) Discussion and possible action regarding **Resolution 1422**: A Resolution adopting a memorandum of understanding with Riverway Properties regarding a proposed residential development, including annexation and funding of the development.
Motion: Alderman Hill motion to Tabled
Second:
For:
Approved: Mayor D Branch Motion Carried
Tabled: next agenda

- (11) Discussion and possible action regarding the storage building originally intended for use as a dog pound. (Mayor Pro Tem Branch)

Motion: Mayor Pro Tem Branch motion to table

Second:

For:

Approved: Mayor D Branch Motion Carried

Tabled: next agenda

- (12) Discussion and possible action to place a temporary hold on Hotel Motel Grants until the Convention Center, museum, old tax office, and doctor's building are completed and to review Hotel Motel Grant policies and procedures. (Mayor Pro Tem Branch)

Motion: Mayor Pro Tem Branch to place a temporary hold on Hotel & Motel Grants until Convention Center, museum, old tax office, and doctor's building are completed and a workshop to review Hotel Motel Grant policies and procedures.

Second: Alderman Stamps

For: Alderwoman Neuendorf, Alderman Stamps, Alderwoman Taylor

Approved: Mayor D Branch Motion Carried

Low Key Riders (Kimberly) spoke on behalf of the organization about how Low Key Riders is the largest event and bring the most revenue to the city. Low Key Riders said they always have this event and will continue without the Hotel Motel Grant. Low Key Riders stated they follow all rules and would like to know will their application be accepted before the temporary hold. Low Key Riders respond by saying they turn in applications twice to KeKe Conner and Claudia Harrison. Two council members, Alderman Stamps, and Alderwoman Taylor ask who they handed the third application to. No response for members of Low Key Riders. The City Intermin Administrator (Mike Barnes) exchanged information for further discussion regarding the Low Key Riders application.

- (13) Discussion and possible action review of the Recreation Vehicles ordinance and enforcement. (Alderman Hill)
Motion: Alderman Hill motion to provide Chief Miller with a list of properties to educate before the citation. We also direct whomever our new code enforcer starts implementing the ordinance is followed.
Second: Alderwoman Taylor
For: Alderman Stamps, Alderman Hill, Alderwoman Neuendorf
Approved: Mayor D Branch Motion Carried
- (14) Discussion and possible action regarding hiring a company to do city payroll. (Mayor Pro Tem Branch)
Motion: Mayor Pro Tem Branch motion to allow Mayor Branch and City Administrator to review the three companies and choose and implement ASAP a payroll company to take over the payroll.
Second: Alderman Stamps
For: Alderwoman Taylor, Alderwoman Neuendorf, Alderman Hill
Approved: Mayor D Branch Motion Carried
- (15) Discussion and possible action regarding forming a Senior Citizen Welfare Committee. (Alderman Hill)
Motion: Alderman Hill motion to form a Senior Citizen Welfare Committee of 5 people and each council member brings a nominee to the next Regular City Council Meeting.
Second: Alderwoman Neuendorf
For: Alderwoman Taylor, Alderman Stamps, Mayor Pro Tem Branch
Approved: Mayor D Branch Motion Carried
- (16) Discussion and possible action regarding hiring the City Code Enforcement Officer. (Alderwoman Neuendorf) City Intermin Administrator (Mike Barnes) discusses posting job openings on TML, LinkedIn, and Facebook. Apply for any open position on TML portable, direct contact Chief Miller for a police officer position, and contact Mikes Barnes through email and phone.

- (17) Discussion and possible action regarding directing the City Administrator to put up a posting for all open positions. (Mayor Pro Tem Branch) Justin Pruitt (City Attorney) lists the open position.

City Secretary

City Administrator

Police Chief

City Secretary/Finance

Community Planning and Community Development

- (18) Discussion and possible action regarding the approval of Council Meeting Minutes from **January 5, 2023**.

Motion: Mayor Pro Tem Branch motion to approve January 5, 2023, Council Meeting Minutes

Second: Alderman Hill

For: Alderman Stamps, Alderwoman Taylor, Alderwoman Neuendorf

Approved: Mayor D Branch Motion Carried

- (19) Discussion and possible action regarding invoice payments and reports.

No Action

- (20) Request for Future Agenda Items.

Alderman Stamps: None

Discussion and possible action regarding RFP for IT services in all city buildings (Alderman Hill)

Second: Mayor Pro Tem Branch

For: Alderman Stamps, Alderwoman Neuendorf, Alderwoman Taylor

Approved: Mayor D Branch Motion Carried

Alderwoman Taylor: None

Discussion and possible action regarding visiting city ordinance or policy regarding animal vaccination certification and sterilization of animals. (Alderwoman Neuendorf)

Second:

For:

Approved: Mayor D Branch Motion Carried

Mayor Pro Tem Branch: None

(21) Council Reports and Community Announcements.

Alderswoman M Taylor: Event Planning Committee meeting Monday at 5 pm
at Brookshire Library

Alderman J Hill: None

Alderswoman A Neuendorf: None

Alderman L Stamps: None

Mayor Pro Tem Branch: None

(22) **Executive Session.** The City Council will meet in a closed session pursuant to Title 5, Chapter 551, of the Texas Government Code for the purpose of:

Closed: 9:07 pm Open: 10:39 pm

a. Consultation with legal counsel (Section 551.071);

b. Deliberations on real property (Section 551.072) to deliberate the purchase, exchange, lease, or value of real property and;

c. Deliberations on personnel (Section 551.074) regarding the appointment, appeal, employment, evaluation, reassignment, duties, discipline, or dismissal of the **Brookshire Police Chief, the City Secretary, the Public Works Director, the Municipal Court Director, and the City Administrator.**

(23) Discussion and possible action regarding items discussed in Executive Session **(If needed).**

Motion: Alderswoman Neuendorf motion to table all invoice payments until the council receives an updated copy of invoices and receipts that are correct and non-duplicated.

Second: Alderswoman Hill

For: Alderman Stamps, Alderswoman Taylor, Mayor Pro Tem Branch

Approved: Mayor D Branch Motion Carried

(24) **Adjournment.**

Motion: Mayor Pro Tem Branch

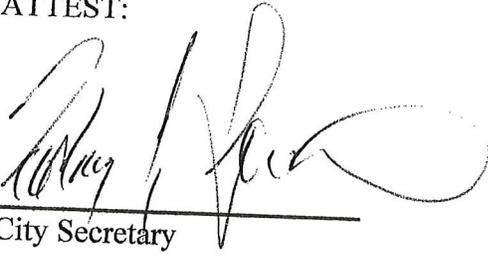
Second: Alderswoman Taylor

For: Alderman Stamps, Alderman Hill, Alderswoman Neuendorf

Approved: Mayor D Branch Motion Carried

Darrell Branch
Darrell Branch, Mayor

ATTEST:



City Secretary