

**NOTICE OF REGULAR MEETING  
CITY OF BROOKSHIRE – CITY COUNCIL**

The Board of Aldermen of the City of Brookshire will conduct a Regular Meeting on **Thursday, May 18, 2023, at 7:00 PM in the Council Chambers of the Brookshire Municipal Building, 4029 5<sup>th</sup> Street**. This Notice and the Agenda are posted online at:

[www.brookshiretexas.org](http://www.brookshiretexas.org)

**A recording of the meeting will be made available to the public in accordance with the Open Meetings Act upon written request.**

---

**AGENDA**

- (1) Call to order.
- (2) Prayer & Pledge.
- (3) Public comments.

**THE CITY COUNCIL WILL DISCUSS AND TAKE POSSIBLE ACTION  
REGARDING THE FOLLOWING ITEMS:**

- (4) Approval of Council Meeting Minutes from May 4, 2023.
- (5) Citizen Request – Issuance of temporary Certificate of Occupancy to O'Reilly's due to delays from Brookshire Municipal Water District (Mr. Aaron Creswell)
- (6) Approving **Resolution 1451** – Entering into a non-binding Memorandum of Understanding for a proposed development in the City's ETJ.
- (7) Approving **Resolution 1452** – Granting a variance from certain platting and permitting requirements for a proposed home to be built at 507 Purdy Street.
- (8) Approving **Resolution 1453** – Granting a variance from certain parking and open space requirements for a proposed multi-family development to be located southeast of the intersection of FM 1489 and South Street.
- (9) Approving **Resolution 1454** – Entering into a contract GrantWorks for the award of a contract for construction services for a Downtown Revitalization Project under CDBG Project CDM21-0253.

- (10) Approving **Ordinance 23-711-15** – Amending Section 40-172(a) of the Code of Ordinances of the City of Brookshire regarding Through Commercial Vehicles on certain streets.
- (11) Approving the soliciting of bids and proposals for solid waste collection services for the City of Brookshire.
- (12) Publishing a Request for Proposals for bonded and insured companies for cleaning services for the convention center, city hall, and police department.
- (13) The sale of fire department apparatuses at auction. (Mayor Pro tem Hill)
- (14) Upgrading Incode Software to Incode 10. (Mayor Pro tem Hill)
- (15) Providing Spanish-speaking pay incentives for employees. (Mayor Pro tem Hill)
- (16) Setting up a workshop with City staff regarding the payment of invoices in a timely manner according to what has been approved by the Council (Alderwoman Branch)
- (17) Invoice payments and reports.
- (18) Request for Future Agenda Items.
- (19) Council Reports and Community Announcements.
- (20) **Executive Session.** The City Council will meet in a closed session pursuant to Title 5, Chapter 551, of the Texas Government Code for the purpose of:
  - a. Consultation with legal counsel (Section 551.071);
  - b. Deliberations on real property (Section 551.072) to deliberate the purchase, exchange, lease, or value of real property, and;
  - c. Deliberations on personnel (Section 551.074) regarding the appointment, appeal, employment, evaluation, reassignment, duties, discipline, or dismissal of: **the Police Chief, the City Secretary, the Public Works Director, the Municipal Court Director, and the City Administrator.**
- (21) Discussion and possible action regarding items discussed in Executive Session **(if needed)**.
- (22) Adjournment.

APPROVED FOR POSTING BY THE MAYOR ON

DB 05-15-23.

I, Laketra Glover, DO HEREBY CERTIFY THAT  
THE ABOVE NOTICE OF MEETING AND AGENDA OF THE BOARD OF ALDERMEN  
OF THE CITY OF BROOKSHIRE WAS POSTED IN A PLACE CONVENIENT AND  
READILY ACCESSIBLE AT ALL TIMES TO THE GENERAL PUBLIC, IN COMPLIANCE  
WITH CHAPTER 551, TEXAS GOVERNMENT CODE, ON May 15, 2023 AT  
3:10 AM/PM.

Laketra Glover

[NAME - PRINTED]

Laketra Glover

[NAME - SIGNATURE]

Administrative Assistant

[TITLE]