

Minutes of the Brookshire Economic Development Corporation Meeting
August 6, 2019

The Brookshire Economic Development Corporation held a Regular Meeting on Tuesday, August 6, 2019 in the Brookshire Municipal Building located at 4029 Fifth Street, Brookshire, Texas.

The meeting was called to order at 7:00 p.m. by President, Marilyn Vaughn.

(Recorder did not record)

Agenda Item #1 Prayer

Treasurer, Lyndon Stamps

Agenda Item #2 Pledge to the U.S. Flag, Pledge to the Texas Flag.

Vice President, Sandra Olson

Agenda Item #3 Roll Call.

Present:

President, Marilyn Vaughn
Vice-President, Sandra Olson
Secretary, Nathaniel Richardson
Treasurer, Lyndon Stamps
Director, Mistie Swartz

Also, Present:

Attorney, Charles Williams
Coordinator, Mike Barnes
Administrative Assistant, Vickie Casto

Absent:

Director, Warren Conner
Director, Lee Jones
Recording Secretary, Claudia Harrison

Agenda Item #4 Election of President, Secretary and other officers of the corporation.

Motion was made to leave all officers as is.

(Marilyn Vaughn, President / Sandra Olson, Vice-President / Lyndon Stamps, Treasurer & Nathaniel Richardson, Secretary)

Treasurer, Lyndon Stamps / Director, Misty Swartz

All For
Motion Carried

Agenda Item #5 Discussion and possible action regarding a payment of approximately \$9,500 to the BMWD related to the splash pad update. Lt. McDonald

Lt. McDonald addressed the board. He explained due to the weather the project took longer to complete. Due to standing water more equipment was needed and that threw them over budget.

Motion was made to make a payment of approximately \$9,500 to the BMWD.

Treasurer, Lyndon Stamps / Secretary, Nathaniel Richardson

All For
Motion Carried

Agenda Item #6 Discuss and possible action regarding landscaping Brookshire City Hall. *Mark Weido*

Mr. Weido introduced Alex Chachere with Junction Landscape.

Mr. Chachere directed the board to his proposal. He went over his suggestions such as weeding the beds, removing the shrubs etc. He suggested to take everything out and give it an all-new look. He suggests power washing the walkway.

Ms. Vaughn stated that the mayor had wanted to see if the fountain would work or could be fixed.

Mr. Chachere stated that they would see if it works and or could be fixed. If so then he would get them a proposal for that.

Ms. Olison questioned replacing the irrigation system.

Mr. Chachere stated that it does not work and is out of compliance.

Ms. Vaughn asked about the plants on the East end of the building.

Mr. Chachere said he did not think they would have to take everything out of that bed.

He would be more than happy to meet with someone about what all they want there.

Ms. Olison asked if they needed to speak with council and let them vote.

Ms. Vaughn stated that she had already spoke with the Mayor.

Mrs. Swartz stated she thought that the fountain needed to be removed.

Ms. Olison questioned if Public Works could maintain it.

Mr. Chachere stated that the shrubs need to be trimmed once a year and keep the weeds out.

Motion was made for Mr. Chachere to return next regular meeting with a new proposal.

Treasurer, Lyndon Stamps / Director Swartz

All For
Motion Carried

Agenda Item #7 Discuss and possible action regarding new slide set and painting splash pad service at Hovas Park. *Gilbert Fragosa / Kraftsman*

Mr. Fragosa addressed the board and directed them to their packet for his quotes.

First, he spoke on the splash pad floor, and explained the quotes.

Quote for #41 was a single-color surface prep listed at \$69,984.83

Quote for #24 was for a multiple color design. He stated that that Kraft Coating went up and is no longer warranted.

Ms. Swartz asked if it had to be completely redone, and Mr. Fragosa replied yes.

They all then talked about the ware and tare, and how often it would have to be painted, ever 2 – 3 years.

Mr. Fragosa then moved to the playground equipment.

Quote for #31 He spoke about the boards around the set. They could reuse them; but if they broke, they would have to replace them. This will hold 35 children. They can also choose any color they want.

Quote #84 will hold 55 children.

Mr. Fragosa they could save if they would be allowed go move the old structure to the parking lot and they (EDC/City) could have it put into a roll off.

He also suggested that they put the new playground equipment next to the new swings.

Reason being the standing water in the area of the old equipment is harvesting mosquitoes.

Everyone talked on the problem of the standing water in that area.

Ms. Olison asked what the turn time was on this project.

Mr. Fragosa said with 50% down, then they have to make a color choice, then they have to order it and from that point about 8 -10 weeks.

Mrs. Swartz asked about shade structure over the unit.

Mr. Fragosa said they could do that.

It was agreed no decision would be made until they can look at the drainage problem.

Agenda Item #8 Discuss and possible action regarding demolition of the mechanical building at the Splash Pad.

Lt. McDonald addressed the board. He stated that the building was not in good shape. They are not required to have one and most splash pads don't have one. This could be a hazard and it's better to bring it down. This would also make more area for a playground in there.

Ms. Olison had them to clarify what the building was for, and it was explained to her.

Ms. Vaughn stated that she had talked to the mayor and he is on board.

Lt. McDonald then explained to the board that once the building is removed there will be a large opening into the splash pad.

Ms. Olison stated that they will then need a new fence.

Motion was made to get bids to demo the mechanical building at the Splash Pad and for a new fence surrounding the Splash Pad.

Vice-President, Sandra Olison / Treasurer, Lyndon Stamps

All For
Motion Carried

Agenda Item #9. Discuss update on livestreaming

Ms. Vaughn said that Ms. Harrison said that the man will be coming out next week.

Mr. Richardson suggested to get Vickie to do it.

Ms. Vaughn said that she would get with her tomorrow.

Agenda Item #10 Discuss and approve date and time for budget workshop

Motion was made to have the budget workshop August 20, 2019 at 6:00 p.m.

Vice-President, Sandra Olison / Treasurer, Lyndon Stamps

All For
Motion Carried

Agenda Item #11 Update from Administrative Assistant, Vickie Casto:

A. Welcome Sign located on FM 359 South

Ms. Casto stated that they were still waiting on the irrigation to be installed. She then let Mr. Chachere speak.

Mr. Chachere directed the board to his proposal for that project.

Someone asked if there would be lighting. Mr. Chachere he would need to look for a power source.

Motion was made to accept Junction Landscape proposal for \$3,750.00

Vice-President, Sandra Olison / Treasurer, Lyndon Stamps

All For
Motion Carried

B. Web Page

Ms. Casto spoke about the teleconference with she, Mr. Barnes and Ms. Vaughn. How they had went over what they would like to see the EDC web-page have. She has sent them information to be listed and will send pictures. They will also post 5 years back of agenda's, and minutes that she will be sending them.

Mr. Barnes also explained about the front page. He had okayed 4 pictures that will be like a slider. Ms. Casto will be sending them pictures of Hemi Hideout, Grundfos, Grundfos building with the water feature and the new Hyundai building.

Agenda Item #12 Discussion and possible action on a presentation by Mr.

Risheem Muhammad.

Mr. Muhammad addressed the board and passed his material to each board member and made a lengthy presentation.

He works with Amazon, AT&T, Comcast and many more. He tries to train veterans to get them back into the workforce. He wants to make sure they are working and have housing.

Ms. Vaughn suggested that he meet at some time with our coordinator Mike Barns.

Agenda Item #13 Discuss and possible action regarding upgrading Hovas baseball fields.

Ms. Vaughn stated that the other person had not gotten back with them and she suggest that EDC does this.

Ms. Olison asked who had the manpower and knowledge?

Mr. Richardson stated that there are companies that will do that.

Motion was made for Mr. Richardson and Mr. Stamps to get bids to upgrade the baseball fields.

President, Marilyn Vaughn / Treasurer, Lyndon Stamps

All For
Motion Carried

Agenda Item #14 Discuss and approve minutes of the BEDC regular meeting for June 4, 2019, BEDC special meeting for June 20, 2019, and regular meeting for July 2, 2019.

Motion was made to approve minutes of the BEDC regular meeting for June 4, 2019 and regular meeting June 20, 2019.

Vice-President, Sandra Olison / Treasurer, Lyndon Stamps

1 Abstained / Director, Mistie Swartz
4 For
Motion Carried

Motion was made to approve minutes for the BEDC regular meeting for July 2, 2019.

Treasurer, Lyndon Stamps / Director, Mistie Swartz

All For
Motion Carried

Agenda Item #15 EDC Coordinator's Report Mike Barnes

Mr. Barnes addressed the board and asked to go into Executive Session.

Agenda Item #16 Executive Session.

Notice is hereby given that the Brookshire Economic Development Corporation may go into Executive Session in accordance with the following provisions of the Government Code: Sec. 551.071 (1) (A) pending or contemplated litigation; 551.071 (1) (B) a settlement offer; Sec. 551.071 (2) an attorney-client privilege/relationship Sec. 551.072 the purchase, exchange, lease, or value of real property; 551.087 (1) to discuss commercial or financial information that the Corporation has received from a business prospect that the Corporation seeks to have locate, stay, or expand in or near the City of Brookshire with which the Corporation is conducting economic development negotiations; Sec. 551.087 (2) to discuss the offer of a financial or other incentive to a business prospect that the Corporation seeks to have locate, stay, or expand in or near the City of Brookshire.

8:28 p.m. – 8:42 p.m.

Agenda Item # 17 Report and Action following Executive Session

N/A

Agenda Item # 18 Adjournment.

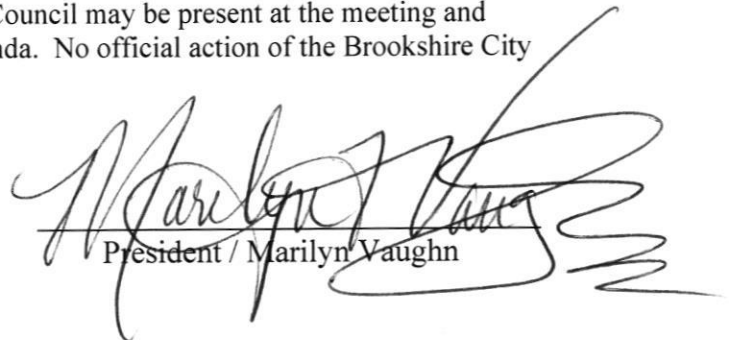
Motion was made to adjourn.

Vice President, Sandra Olison / Treasurer, Lyndon Stamps

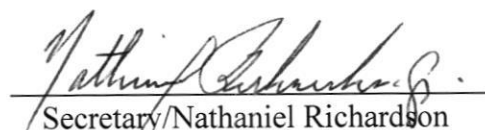
(8:43 p.m.)

All For
Motion Carried

It is possible that a quorum of the Brookshire City Council may be present at the meeting and participate in the discussion of the items on the agenda. No official action of the Brookshire City Council will be taken at this meeting.



President / Marilyn Vaughn



Secretary/Nathaniel Richardson

Prepared by Vickie Casto