

Minutes of the Brookshire Economic Development Corporation Meeting
August 20, 2019

The Brookshire Economic Development Corporation held a Special Meeting on Tuesday, August 20, 2019 in the Brookshire Municipal Building located at 4029 Fifth Street, Brookshire, Texas.

The meeting was called to order at 6:00 p.m. by President, Marilyn Vaughn.

Agenda Item #1 Prayer

Director, Lee Jones

Agenda Item #2 Pledge to the U.S. Flag, Pledge to the Texas Flag.

Treasurer, Nathaniel Richardson

Agenda Item #3 Roll Call.

Present:

President, Marilyn Vaughn
Vice-President, Sandra Olson
Secretary, Nathaniel Richardson
Treasurer, Lyndon Stamps
Director, Mistie Swartz
Director, Warren Conner
Director, Lee Jones

Also, Present:

Attorney, Justin Pruitt
Coordinator, Mike Barnes
Administrative Assistant, Vickie Casto
Recording Secretary, Claudia Harrison

Ms. Vaughn stated with the approval of the attorney and their guest to move to Executive Session.

Agenda Item #4 Public Comments.

None

Agenda Item #5 EDC Coordinator's Report. *Mike Barnes*

Ms. Vaughn asked Mr. Barnes if he had already given his report, and he replied yes ... if what just transpired (Executive Session) for his report.

Ms. Vaughn replied okay.

Agenda Item #6 Executive Session.

Notice is hereby given that the Brookshire Economic Development Corporation may go into Executive Session in accordance with the following provisions of the Government Code: Sec. 551.071 (1) (A) pending or contemplated litigation; 551.071 (1) (B) a settlement offer; Sec. 551.071 (2) an attorney-client privilege/relationship Sec. 551.072 the purchase, exchange, lease, or value of real property; 551.087 (1) to discuss commercial or financial information that the Corporation has received from a business prospect that the Corporation seeks to have locate, stay, or expand in or near the City of Brookshire with which the Corporation is conducting economic development negotiations; Sec. 551.087 (2) to discuss the offer of a financial or other incentive to a business prospect that the Corporation seeks to have locate, stay, or expand in or near the City of Brookshire.

6:05 p.m. – 6:28 p.m.

(Certified Agenda was made, signed by President Vaughn and given to City Secretary, Claudia Harrison to notarize and file)

Ms. Vaughn then moved back to Agenda Item #5

Agenda Item # 7 Report and Action following Executive Session.

None

Agenda Item # 8 Budget Workshop for 2019 – 2020 Brookshire Economic Development Corporation.

Ms. Vaughn let the board know that Ms. Harrison and Mr. Chambers had prepared some numbers, if they wanted to look it over and they can go through it ... they could take it with them. Then she said they didn't have time, then she asked Ms Harrison when they had to have the final.

Ms. Harrison stated that council was having their workshop Thursday; but there is already a schedule to get these... all this stuff approved; but if there is something that this board wants brought up at the workshop for the city then this would be the time.

Mr. Richardson asked if what they've done in the past doing something at the park impact this budget?

Ms. Harrison asked at Hovas?

Mr. Richardson and Ms. Vaughn replied yes.

Ms. Harrison said that she told Mr. Chambers that they were looking at doing that. So, she's not exactly sure There is the budget that has been put into request the 60. She didn't know if they had any numbers yet.

Ms. Vaughn said they didn't have any numbers yet.

Mr. Richardson stated that's why he questioned that because they don't have any numbers yet and ...

Ms. Harrison said they could take it up ... if they go over they can always amend their budget; but if they think they are going to spend another 20,000 she will go ahead and look at where they can pull that from.

Mr. Stamps said for instance, beautification ... couldn't that fall under the parks?

Ms. Harrison said, no. Beautification was the signs and 90.

Several spoke.

Ms. Harrison let them know she had the numbers up to date.

Mr. Stamps said he saw the 60 but just in case 60 isn't enough ...

Ms. Harrison said as of today the City Parks, and they know they want to do something at Bostic and at Hovas they are at 107,916 to date ... on parks which they have spent this physical year. They budgeted 85 but have spent 107. So, if they want to raise that number then they just need to ...

Mr. Richardson asked if that was due to some things that they found once they started repairing that drove the cost up ...

Ms. Vaughn replied yes.

Ms. Harrison said that some of that was going to be expenses that they were not anticipating. That was probably about 40 - 50,000 extra.

Ms. Olson stated if they spent 107 on projected then they should at least double it, it's just a thought. She knows based on those numbers on some of the presentations that they had and you know there are some things they want to get done ... then if they don't use the money ... all the money ... it just stays right or they can move it back on the next year.

Ms. Harrison said right now what they have to be mindful is this is a balanced budget.

That means their revenue and their expenses match exactly. So, if they move some money, if they want anything higher, they will have to decrease somewhere else.

Ms. Vaughn said they needed to know exactly what they have.

Ms. Harrison asked, money wise?

Ms. Vaughn replied yes.

Ms. Harrison replied something like 800,00 plus.

Ms. Olson asked they can't move the money from the bucket to the line item?

Projecting the budget ahead ...

Ms. Harrison said they could raise their revenue. They've got unexpended funds 255. That number usually is the monies that they didn't spend in last years budget ... in this budget right now. There's nothing because they ... if they look at the first page at the bottom it says revenue ... no their expenses Okay they're good that's why they did the 200 or 255 because if they will look their budget was 671,761 and to date, they've spent 447 so they have a little cushion.

Ms. Olson said she is understanding that she is saying they have to balance the budget and she understands that part. But, right now on this line item they have \$60,000 allocated in their up coming budget correct? So, she's clear on that. She is seeing that at least \$150,000 is what they want to have in that line item.

Ms. Harrison added they have to find \$90,000 to either say they can get that in revenue are they will have to move 90,000 from within the line items here.

Ms. Olson wanted to clarify because what she (Ms. Harrison) is calling revenue is what she is talking about money they are generating into their account.

Ms. Harrison said no. She (Ms. Olson) is talking about their bank balance and she is talking about their budget.

Ms. Olson then asked where does the money have to come from. Because if they don't want to have to change any of these line items on here because it's obviously that ... she doesn't see a big difference or do they have somewhere they have \$150,000 floating in there somewhere?

Ms. Harrison stated that they have what is called a fund balance. That's more like looking at what's in their bank. If she wants to base it on that, then she'll have to go back to Mr. Chambers and see how they utilize that money to show it in as part of their revenue.

Ms. Olson said, so they only have two options to turn this 60 into 150. They have to deduct from the current line item that's on here already or ...

Ms. Harrison said go to their fund balance which is their money in the bank.

Ms. Olson said okay that made since.

Ms. Harrison said they have to move it there; but she does not know the correct wording for that, and that would be Mr. Chambers.

Ms. Olson said she doesn't see them moving \$150,000 from these line items every year so, that doesn't even make since to say let's see if we can find \$150,000 from line items, they use every year. So, that's what she is trying to figure out ... so, they need to increase this line item and instead of looking at these and going everywhere to take where can they just go and get \$150,000 and add to this line item. Are you saying that's the fund balance?

Ms. Harrison said they're fund balance is ...

Ms. Olson said they can call an amendment?

Ms. Harrison said they didn't need to call it an amendment. It's only an amendment after a budget has been past and you change the number then it becomes an amendment.

Mr. Richardson said for right now for the 2019 – 2020 what is the projected revenue?

Ms. Harrison replied 651,500, look on page 2.

Ms. Olson confirmed that was the projected.

Ms. Harrison said this was their sales tax. She asked if they saw that sales tax setting there? They just put 45,000 plus in the bank that was received this month. So, that number is going to be over 400 when she get's the general entry in there. Even though

this says August 31st it really isn't August 31st it's just She did it as of the date ... she took it off because she didn't want to get them confused.

Ms. Olson asked if that was page one.

Ms. Harrison said it was the second page. She then asked if they saw their year to date. They budgeted 370 and they are already at 392 but she just deposited 45,000 ... 100 and something she thought. So, their actual sales tax revenue is going to end up year to date at 400 and something thousand. She did tell them that 395 could go higher; but they wanted to see what was going to come in this month and she has it now. So, they can change that number; but they do expect their sales tax revenue to go up just because of the new residents, the businesses that have come here and hopefully I-10 won't be a mess for long and people continue to stop. So, that is one area they could increase ... their sales tax revenue that's expected. Not the whole 90 that they need but ...

Ms. Olson said maybe take it to 120 because she knows those things, they were looking at were ...

Mr. Richardson said he thought 120 would be a safe ... they probably won't use it but he would hate to go back to ... they did a poor job in planning.

Ms. Olson said because based on their last meeting and what was presented to them those numbers were not penny numbers. Those were things that they wanted to incorporate especial if they want to build their area, beautify their area ... it's just going to cost. Those numbers weren't 10,000 ... \$5,000 proposals. Those were 25 ... 35 ... 45 not that they have to do them all but she just wants to make sure they have the funds there at least say they don't have the funds. They're projecting that they will at least accomplish one or two of these things. She knows 60 will probably take care of one; but are they only going to do one project? They should be doing one project a year; they should be growing along with the environment in the community they are in. She suggests they put another 60 in there.

(Several talked unable to understand)

Ms. Olson continued by saying if they don't use the money it's not like they are going to lose it.

Mrs. Swartz said on the facilities/infrastructure there was quite a bit in there and looked like they had not used much.

Ms. Olson said usually those streets ...

Ms. Harrison said that was on of the line items she had looked at was the streets. She didn't know if they had a list of streets and they've only done Gresham and Otto ... right? She doesn't remember them saying they were going to do any others.

Mr. Jones said the way it's looking on 2 1/2 street in front of that store, he said he was going to do it.

Mr. Harrison said that was a permitting issue that they didn't do something right and it was kind of a stop order. Apparently, whoever he had doing it hasn't come back and did what they need to do. She believes someone is checking on that because it needs to get done.

Mr. Richardson said they need to make sure they don't have a lot of open project. Let's finish a project. They've been trying to do Hovas Park for 4 years now. Let's finish it and they won't have that high expense and they can move on to the next project, before they split their funds because they're really not accomplishing anything. They're putting a band aid here band aid over there. His recommendation they go ahead and finish Hovas Park then move back to these streets around here need some help, he differently agrees.

Ms. Olson said based on what they had ... they had \$175,000 is that what she is looking at? That they didn't use?

Mr. Stamps said no that's for this year...

Ms. Olson said then they are requesting 175?

Ms. Harrison stated that she and Mr. Chambers talked about the streets and she told him that they had completed 2 of them and that as far as she could tell by looking, they've paid for them. What ever they did this physical year. She told him that streets were a big thing; but they will see that says facilities as well.

Ms. Olison said, facilities meaning

Mr. Stamps said the convention center, council mentioned ...

Ms. Harrison said convention center ... if they needed to do something at the ... something that the city owns that they (EDC) said they would be allowed to do.

Ms. Olison asked like beautification?

Ms. Harrison said that beautification had its own line. That includes signs and all of 90 ... that's the only thing they have paying for. He does change out those, what do you call Those flats twice and it comes quite expensive.

Ms. Olison confirmed that it had its own line item and Ms. Harrison agreed.

Ms. Olison continued by saying they had perfected for that coverage in here. So, she guessed like Mistie said ... they were just looking at it ... because she was saying that ... like director, Richardson was saying so ... what is it on here? She differently needs to double the money.

Mrs. Swartz asked that on the beautification weren't they going to do something around the convention center?

Several said yes and Ms. Vaughn added City Hall, and they also have to do the landscaping for the new Welcome to Brookshire sign off 359.

Ms. Harrison said she did remember that. She remembered the landscaping on the signs and she thought they had already done that. He hasn't?

Ms. Vaughn replied, no. He hasn't given them any figures so ...

Ms. Harrison said right now they pay them \$320 a month.

Ms. Vaughn said for maintenance.

Ms. Harrison said for keeping everything neat every month. But then 2 or 3 times a year they come in and do flats and change the flowers.

Ms. Vaughn said because it's seasonal.

Ms. Harrison said that could be 7,000 ... 8,000. When they do that it's expensive.

Ms. Olison wanted to know if they were talking about the same proposal from last week?

Ms. Harrison said beautification.

Ms. Olison asked if it was the same company, Junction? Isn't it about 20,000 or so?

Ms. Harrison said they had budgeted in 18 ... 22,858 they spent. Now they have the new sign and all of 90 and they said they were going to extend 90 some which way, she didn't know...

Ms. Vaughn said no they were done.

Ms. Harrison confirmed they weren't going to do that.

Several said no because of the rail road.

Ms. Harrison said so, right now it's 33,252. It's not the number they may have but she was telling them as of today.

Ms. Vaughn confirmed that still didn't include some things.

Ms. Harrison replied no, and added that should be it.

Ms. Swartz confirmed that's what they've spent year to date?

Ms. Harrison said that's what they've spent year to date on ...

Ms. Swartz asked that they still need to add the sign on 359?

Ms. Vaughn added and the landscaping here.

Several talked at the same time.

Mr. Stamps asked if that would fall under next budget.

Ms. Harrison said that's what they are working on.

Ms. Olson said it is expensive. So, if they add 25,000 to what they have on there now already and now they are adding the city But that's a one time and there's no maintenance for that.

Ms. Vaughn agreed no maintenance.

Ms. Olson added that was about 20 grand ... 20 plus grand ... so now to add the new Welcome to Brookshire sign. She asked if anyone remembered what that cost was.

Ms. Vaughn stated he didn't tell them. That's the issue because they didn't tell them princess. They talked to him about the lighting ... they didn't have an estimate.

Mr. Stamps stated they were going to bring the numbers back to them.

Ms. Vaughn added at the next meeting.

Ms. Olson continued by saying this was short, it needed to have \$50,000 in it ... 55 ... 60.

Ms. Swartz said 60.

Ms. Olson said this needs to have 60 and the parks 120. If they are not going to do the projects then keep it like it is and they won't be able to do anything.

Several continue to talk at the same time.

Mr. Richardson suggested to let Mr. Barnes speak.

Ms. Olson asked what was the priority because obviously they can't do everything; but what is it that they are wanting to do priority wise?

Mr. Richardson said, finish the parks and do something ...

Ms. Olson asked which park?

Mr. Richardson replied Hovas.

Ms. Harrison added Bostic as well. Then asked if they are doing anything at Bostic anymore?

Ms. Olson stated they should be doing Bostic along with Hovas.

Ms. Vaughn talking on Bostic stated that was going to be on the small scale because it's a small park. Scale back on the swings remember?

Ms. Olson asked which park?

Several replied Hovas.

Ms. Vaughn said they don't need 35 people or 50 people. She then asked Ms. Casto if she would get him to get them a smaller one ... size playground area.

Ms. Olson said he gave them the numbers.

Ms. Vaughn said yes, for 35 and 50. They don't need a 50 or 35.

Ms. Olson said she guessed they should have had all this stuff in front of them if that what they were budgeting for. Because they just got presented with all that information. If they are going to focus on Hovas and Bostic park ...

Mr. Barnes stated that this project that they had just discussed will be revenue neutral because it shouldn't generate any sales tax revenue. If they don't throw cash incentives off on the front end it shouldn't be an expense item on a project. This project is probably going to have to be on property taxes; but

Several were talking ...

Ms. Vaughn said she couldn't hear and asked him to repeat.

Mr. Barnes continued by saying that project will be incentivized on property taxes which will be a recommendation assumably from this body to the city council. But as far as this budget is concerned it should be neutral. Assuming they don't throw money at it and they shouldn't, and sadly they're not going to generate tremendous tax revenue so they can conclude that on the revenue side. One option that he thought he had heard them say they could do is adopt the budget and once you get your figures in then you can amend the budget. The problem there is that they may want to engage more projects than the budgets provides and it goes by to their comment do they go back to the fund balance.

Ms. Harrison said she had not heard what Mr. Barnes said because she was on the phone with Mr. Chambers.

Ms. Vaughn asked what Mr. Chambers have to say ... to tell them.

Ms. Harrison said what she had just told them. They can add what they ever need to do in their expenses. They can say fund balance; but he said that could go into their unexpended funds. Whatever for your revenue, increase you unexpended funds to whatever amount you need to add into your expenses.

Ms. Olison wanted to know what page that line item was on.

Ms. Harrison said the revenue page.

Mr. Jones asked, he (Mr. Chambers) said just approve tonight and come back and just add ...

Ms. Vaughn said yes.

Ms. Harrison said the fund balance is what you have in the bank but they don't want to go haywire. But for the numbers she's heard them ask for so far should not be an issue.

Mr. Richardson said let's move on then.

Ms. Harrison said she just needed to know how much she needs to increase their unexpended fund line. She added that she had 160...

Ms. Olison suggested to double it to 120.

Ms. Vaughn reminded Ms. Harrison of a project that they had a certain amount...

Ms. Harrison said that comes out of the facilities and infrastructure but ...

Ms Vaughn said when the project was set up there was a certain about specific ... for the park. She then asked if she recalled that.

Ms. Harrison replied yes; but if she is wrong correct her. So, even though you said that every year, that you're going to put that in but if you're doing a new project She's calling it sort-of-speak ... in the park ... if it's something different that they're doing now other than when they got council to approve the park project. There is only so much they're suppose to have in this budget for the parks each year that they can add.

Mr. Pruitt said but the parks project, has that description of that fund item ever changed or has it always been called the parks project?

Ms. Harrison stated that it use to be that each park had it's own line item, and they did a ...

Mr. Pruitt said that's the best way to go to make it general as possible so they ... the city parks project sounds general enough to him that they are good to go.

Ms. Vaughn asked 120 correct?

Mr. Stamps said they were trying to double it so it would be 120.

Ms. Harrison said she wanted the board to really understand about budget amendments. Because there is never going to be a year where they are right on the money with anything they budget. Budget amendments, that's what they are there for. They are always going to have something come up that's needed that this board did not budget for. Tonight, is good that everyone is expressing knows what has to be done ... what they plan to do. Don't think you're going to look bad or have a bad audit if they have to amend their budget.

Mr. Richardson said they need to limit the amount of time they amend the budget ... that doesn't look good.

Ms. Harrison said that's true. She's just saying if they can, do the numbers ... so do they want to change that to 120 and what about the beautification?

Ms. Vaughn said to date they've spent ...

Ms. Harrison said she said something about another 120,000 they know they'd budget ... that they were presented and accepted. It's only a 38 and that's ... she thought the new sign was already being taken care of but if it's not

Mr. Stamps said their having to put the lights and however they're going to fix it.

Mrs. Swartz said they were at 32 now plus 20 that's 55 ...

Ms. Harrison said they were actually at 33. So, what do they want it to be?

Ms. Olison said it's probably because they've never had to adjust anything. The budget always just stays the same and move to the next ...

Ms. Vaughn said no, they've had to make amendments.

Ms. Olison said they've had to make amendments; but this is the first time they've really had a discussion group wise where they could really put their input in. Things have pretty much stayed not too far off path. But in the last meeting with those presentation and those numbers and actually want to close out some of their projects and get them complete 100%. She thinks it's good that they have the opportunity to discuss as a group the changes that they think they need.

Ms. Vaughn asked what else did they want to increase?

Ms. Harrison said on the dues and subscriptions she just wanted to make clear because ...

Ms. Vaughn said that needed to go up definitely.

Ms. Harrison said they had budgeted 45 and have only spent 38 to date. It's at 35; but she doesn't know what all that entails.

Ms. Olison asked what that was for.

Ms. Harrison said the Chamber membership, she doesn't know what else they belong to.

Mr. Barnes said Waller EDP, TEDC ...

Ms. Olson wanted to know if that was all the normal things they subscribe to every year. Several talked at the same time.

Ms. Harrison said she made a list.

Mrs. Swartz asked about advertisement and promotions.

Ms. Vaughn said their Business and Expansion Program comes out of that.

Mr. Stamps said that was 10,000.

Ms. Vaughn said it was more than 10,000.

Mr. Stamps said is was something like that, he didn't know the exact number.

Mrs. Swartz said it looked like they had spent 23 this year out of that 40.

Ms. Vaughn agreed and added that they have in December ...

Ms. Casto said the bags and the pens also come out of that.

Ms. Harrison said all their promotional items, the Christmas and all of that.

Ms. Vaughn said that in December they have their Business Expansion.

Mr. Richardson asked Mr. Pruitt (BEDC attorney) the guys that came in presented tonight, the whole reason for having this (projection system)... so they could have a visual and people don't have to necessarily have to bring these type of things (handouts) if that's personnel that's already working for the city can they put something in the budget to have that person show up on their meetings when they need them. Do they have the funds to already pay them hourly to come and make sure they can run their system?

Mr. Pruitt asked like an IT person like that?

Mr. Richardson replied yes, train people that's already in the office ... can they put that in the budget?

Ms. Harrison said they'd trained 3.

Mr. Richardson said he wants to get someone to train and be here just in case. People like these guys that came tonight, they could just bring a thumb drive put it in there and talk about the project.

Mr. Jones said Ms. Conner is in the office now, she could do that.

Mr. Pruitt said that could be part of their salaries or training. They could incorporate that for a one-time deal for training then like Ms. Vickie or Claudia or whoever they could incorporate that bump whatever you would anticipate for them to be present at a meeting. Then that would be a training issue and a salary deal. There maybe something that ...

he's not seen a contract for that video-streaming people. That maybe a part of that they offer inside their contract and ...

Mr. Barnes asked if the issue was that the machinery didn't work?

Mr. Richardson replied no, the issue is the operator on staff ... when they have these meetings. They may not have to be here every time, may have no need for them.

Mr. Barnes said that's why he asked the guys because he didn't think the machine didn't work. He told them to bring handouts instead of a thumb drive.

Mr. Richardson said they need to look at that. It's a waste of machinery if they're not going to take advantage of it. Everywhere you go they talk about technology technology technology. Let's use what they have.

Ms. Harrison said you have to have a computer that works in here, with that little.... She asked Mr. Jones what it was.

Ms. Olson replied HDMI ... WiFi.

Ms. Harrison said you have to have a computer that has that; because her laptop does not have it. He had a little external one.

Ms. Vaughn said they need to increase that ...

Mr. Pruitt said he knows there are a couple of contracts that purposed. One is the Municode for the web-site. Then they have another one for the web-streaming so, his thing in the web-streaming they may not have to mess with the budget if in those contracts anticipated if training is part of it. A lot of time they'll do that and come in and put a new system in and train your people inside the contract in what ever system they have. Or it could be something you pump up if they feel like they need to do that and you really need to focus on that project for staff and you could put something in there for training.

Mr. Richardson said the council could use it as well because they have more go at them than they do.

Ms. Olson said she agreed with him. They've invested in this and now they need to get a resource or warm body to handle the operation of it.

Mr. Richardson said move on.

Ms. Vaughn confirmed he suggested Ms. Connor.

Mr. Jones replied yes.

Ms. Vaughn said that was Ms. Harrison's ...

Mr. Richardson said not to be calling names.

Several begin to talk at the same time.

Ms. Vaughn directed everyone back to the budget and asked if there were any other changes?

Ms. Harrison said the downtown improvements they didn't do anything. She didn't remember what it was they had discussed doing so she left that in the budget.

Ms. Vaughn thought she had discussed with her about taking that and they could put it in to the beautification.

Ms. Harrison said she didn't know. She can zero it out and move it up.

Ms. Vaughn said to do that. She then asked Mr. Harrison if she was getting all of this.

Ms. Harrison said that beautification was at 58 and she asked if she wanted to bump it to an extra 2,000 to make it 60 then.

Ms. Olson asked if the administrative services was the extra work done by Ms. Claudia.

Ms. Harrison replied yes that was the adman dept.

Ms. Vaughn asked if that was 10,000.

Ms. Harrison replied yes.

Ms. Olson asked how they were doing on training. That year to date was 14,830?

Ms. Harrison stated that actually the year to date was 16,580. What happens when it gets closer to June, July they have to take a closer look because even though you might not

even go to the training till the next month ... she still had to go ahead and register them. She couldn't wait till September to register them so that's what kind of some of that is. Ms. Vaughn then asked then the 15 was the recommendation? Ms. Harrison said she didn't know this number was going to be this today. If they'll look in theirs compared what it is today 16,580. Ms. Olson confirmed that was their September registration. Ms. Harrison said their registrations were in there. She added that they have to remember that where they have travel and training, so anytime Ms. Vickie does ... has to travel or herself it comes out of that line item. It's not just for training. Ms. Olson said maybe they needed to increase that then. Ms. Harrison said that's rooms, meals mileage and parking for them when they go to training. Ms. Vaughn asked that Mikes comes out of that line item correct? Ms. Harrison said she had been paying all the training out of that line item. Ms. Vaughn asked travel and training? Ms. Harrison agreed. Ms. Vaughn said they probable needed to increase that. Several suggested 25. Ms. Harrison said that would be another 10, that would make it 72,000 that's she's adding. Mr. Chambers suggested they could put another 100,000 in that unexpended funds that would include their fund balance. So, right now she's adding ... if she's adding correctly another 72,000 to that line balance to balance it out. Ms. Vaughn asked if everyone agreed. Then asked if there was something they wanted to add or decrease. Mr. Richardson said he thought they had added enough. Ms. Olson jokingly asked if they could decrease the attorney fees. Ms. Vaughn said they don't use them that much; but she had rather leave it at that amount because you never know. Ms. Olson asked if he was just for EDC. Ms. Vaughn said yes, just EDC. Just leave it at 26 then asked if there was anything else? Ms. Harrison said she didn't know if they wanted to look at their coordinator or not because she knows he's been doing a lot more kind of everything so they need to look at that number. Ms. Vaughn said they had talked about that, it's 40 what? Ms. Harrison stated that year to date it's 46, 072. Actually, that will probably going to change to 50 because she did a check today. Ms. Vaughn asked if that included the salary and travel and training. Mr. Barnes added meals. Ms. Harrison said that's why she increased it to what it is. Ms. Olson ask it was already at what? Ms. Harrison replied 46,752 and it's going to change to 50 ... it's going to go to 50. Ms. Olson said then it probably needs to go to 60 because this is for the next year. Ms. Harrison said this is for the next year. She doesn't know what they have planned or what he has in mind to do. Several recommend that it go to 60. Ms. Harrison said that was another 15. Mr. Pruitt asked if their physical was September 31st or October 1st? Ms. Harrison said September 1st begins their budget year. Ms. Vaughn asked Ms. Harrison on that engineer service, it would probably go up? Ms. Harrison said she didn't know what they were doing. She needs to know what project they have that he will be involved in. Bostic, they've already covered some of

that. She asked if they were going to need him for any of the things that they are doing in the park.

Ms. Vaughn replied no.

Ms. Harrison said they were up to another ... 87,000 is where they are. She asked if they wanted to raise that.

Ms. Vaughn asked, raise what?

Ms. Harrison said the engineering.

Ms. Vaughn replied no.

Mrs. Swartz said they have another 30,000 they need to put somewhere.

Ms. Harrison said they didn't have to do it. She was just saying he said he would recommend no more than 100,000 more to this.

Several talked at the same time.

Ms. Vaughn said she had 53?

Ms. Harrison said it's 5,279 to date.

Ms. Vaughn said she knew there was something they had to pay.

Ms. Harrison said that doesn't come out of engineering, that will come out of professional services.

Ms. Vaughn said if everyone was in agreeance ...

Ms. Harrison said this is what she will get ready for council Thursday.

Agenda Item #9 Adjournment.

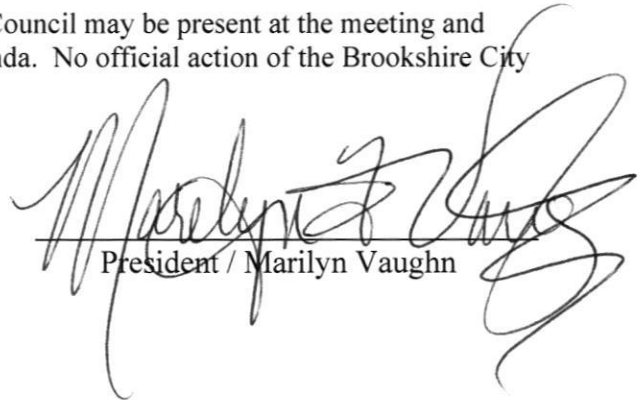
Motion was made to adjourn

Treasurer, Lyndon Stamps / Director, Lee Jones

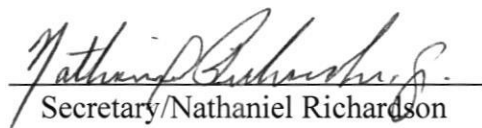
All For
Motion Carried

(7:16 p.m.)

It is possible that a quorum of the Brookshire City Council may be present at the meeting and participate in the discussion of the items on the agenda. No official action of the Brookshire City Council will be taken at this meeting.



President / Marilyn Vaughn



Secretary / Nathaniel Richardson

Prepared by Vickie Casto