Minutes of the Brookshire Economic Development Corporation Meeting
May 4, 2021

In Accordance with order of the Office of the Governor issued March 16, 2020, the Board of directors of the Brookshire Economic Development conducted its meeting Tuesday, May 4, 2021 at 6:00 p.m. by telephone conference in order to advance the public health goal of limiting face-to-face meetings to slow the spread of the Coronavirus/COVID-19.

The meeting was called to order at 6:01 p.m. by President, Marilyn Vaughn.

<u>Agenda Item #1 Prayer</u>

Treasurer, Lyndon Stamps

<u>Agenda Item #2 Roll Call.</u>

Present in telephone conference:
- President, Marilyn Vaughn
- Vice-President, Sandra Olison
- Secretary, Nathaniel Richardson
- Treasurer, Lyndon Stamps
- Director, Mistie Flores
- Director, Lee Jones

Also, Present in the telephone conference:
- Coordinator, Mike Barnes
- Attorney, Justin Pruitt
- Administrative Assistant, Vickie Casto

Absent:
- Director, Warren Connor
- Recording Secretary, Claudia Harrison

<u>Agenda Item #3 Public Comments.</u>

N/A

Agenda Item #4 Update regarding replacing the Convention Center Sign. *Director, Lee Jones*

Director, Jones addressed the board and stated that he was enrolled of reaching out to them… getting hit with COVID, which gave a halt to their delivery location. He did reach out to alderwoman Branch because she was actually working on this sign for the city; but we took over the project and she gave him the green light to get it done. He then asked if they could table this meeting, he does have contact and they are rolling now. So, next meeting next month they will have all the information regarding that convention center sign…. If they can table tonight.

Tabled

Agenda Item #5 Update regarding on Hovas Baseball fields.

Director, Nathaniel Richardson

Director, Richardson addressed the board and stated a letter went out with the lady director at the high school to Mr. Jenkins, to set up a meeting where they can meet not this week but the following week; because he will be finished with school. They toured the filed and they decided that they would probably recommend to the board that they do one field at a time. Starting with the little league field because that's the biggest bang for the buck to get the young kids involved and see how much they want to be involved with that and they'll have a better report at their next meeting.

Tabled

Agenda Item #6 Discuss and possible approve membership of I-10 Chamber.

Motion was made to renew the membership of the I-10 Chamber

Director, Jones / Vice-President Sandra Olison

All For
Treasurer, Lyndon Stamps
Director, Misty Flores
Secretary, Nathaniel Richardson
President, Marilyn Vaughn

Motion Carried

Agenda Item #7 Discuss and approve payment to Kraftsman for Fabric Installation and Start Up at Hovas Park.

Ms. Vaughn addressed the board and stated that during the winter storm, Kraftsman came out and Mr. Kelly thought it would be best if we removed the covers in order to protect the fabric. So, they will see the bills in their packet. One is for $1,950.00 and the other one is for $680.00, and it's a total of 5 covers they had to replace on the splash pad.

Mr. Jones asked, was it already done then …

Ms. Vaughn replied yes, that originally it was supposed to have been $680.00 but they were missing……. correction it was originally $1,950.00; but they were under the impression that it was 2 covers… correction, 3 covers; but they latter found out that it was actually more than 3. So, they had to come back out and that's the second invoice of $680.00 which brings it to the total of $2,630.00 so, unfortunately that's what occurred.

Ms. Olison wanted it explained to her what does that mean they removed, they replaced covers or they repaired …. Could she explain a little bit more on what they did?

Ms. Vaughn stated if they recalled they originally put covers out at the splash pad. There's a total of 5 so, during the weather … winter storm Mr. Kelly called her and thought it would be a good idea to have it protected, thinking of the weather wanted to make sure that there were issues. Have things tied down, nothing blowing off and so, Kraftsman came out removed the covers then put the covers back.

Mr. Jones wanted to know if she was ready for a motion.

Ms. Vaughn stated if there were no more questions, yes.

Ms. Olison stated she was finished with her questions and thanked her for taking her questions.

Ms. Vaughn replied, no problem.

Motion was made to make the payment to Kraftsman for the fabric installation and the startup at Hovas Park.

Ms. Olison asked so, they did a removal and installation?

Ms. Vaughn replied yes.

Director, Jones / Treasurer, Lyndon Stamps

All For

Secretary, Nathaniel Richardson

Director, Misty Flores
Vice-President, Sandra Olison
President, Marilyn Vaughn

Motion Carried

Agenda Item #8 Update regarding supporting the enhancement of the Waller County Museum.

Mr. Pruitt addressed the board and stated that after the last meeting that he and Vickie reached out to Waller County Historical Society and asked about what the interest would be. If they'd partner with the EDC or even if it was a general accepting funds for whatever on improvement of the building. They weren't very direct but it seems to be that they're not or have any direct plans for that building so they're not interested doing any kind of partnership or anything with the EDC. We tried to pry a little bit to see what could be but the general answer is they don't have plans for that so they're not interested in committing right now.

Mr. Richardson said so in essence to let it crumble and fall down and be an eye sore. What kind of leadership is that?

Mr. Jones replied, it's embarrassing Dr. Richardson. To witness our young ladies and young me dressed to impress on Saturday. To stand in front of this eye sore in the middle of our city, it's embarrassing. He added that he also had reached out to them also and Mr. Justin is telling the truth. They don't want nothing to do with that building and this city. They need to take charge and try to fix it up, it's not ours but it's embarrassing our city.

Ms. Vaughn stated that's something the board needs to decide if that's what they want to take on?

Ms. Olison ask Mr. Pruitt what their options were.

Ms. Vaughn stated maybe they could reach out to the commissioner?

Mr. Pruitt stated he thought that was the only way they could do it, since it's their property. They're really limited to what they can do to enter on … so they need to … one thing to do would be to get on Historical Society agenda. That was an issue, it was hard to find when and where they met. They told Vickie they would put us on the agenda but then they removed us. The communication that they had was with just one member of the board so he thinks a big step would to get on their (Historical Society) agenda to talk about the issue. If there is any other kind of in road through a commissioner or somebody else with the county that would have some influence on that board or to be able to get them in contact with people that would be beneficial.

Mr. Jones stated that he spoke with Truett Bell which is a representative on that board in Pattison. He was assured to be on the agenda; but never made it on their agenda so, madam president can assign someone else to reach back out. He added that he believed this was important.

Ms. Vaughn stated that she would get Vickie to reach out and if not she'll .... She would like her (Vickie) to reach out to Truett Bell; but also, to commissioner Beckendorff..... that's what she will direct Vickie to do.

No Action taken / Just an update

Agenda Item #9 Discuss and approve Date, location and Expenditures for the 2021 business Expansion Program.

Mr. Richardson addressed the board and stated that they had a tentative date, depending on what the board decides tonight of December 4, 2021 from 6-10. However, like anything else the price has gone up. From 100 – 200 people for four hours is $8,500. If you have 200 – 250 people the amount is $10,000. Optional you can have valet or not have valet. If you have valet, it's $22.00 an hour per valet. We can hire our own caterer, there will be complementary soft drinks no alcohol but complementary ... soft drinks, tea and water. He then asked for questions or comments.

Mr. Jones wanted to know how they had it last year because it definitely worked out well for them.

Ms. Vaughn stated it was like up to 200 people with valet. It was approximately 2 valets.

Ms. Casto stated it was either 2 or 3 but the price had not gone up this year from last year, that's the only thing that's stayed the same.

Ms. Vaughn stated that it was left up to this board.

Ms. Olison stated she had one question. What the attendance was last year.

Ms. Vaughn replied approximately 198.

Ms. Flores asked how much did they pay last year.

Ms. Vaughn replied that last year they paid $18,498.01

Mr. Richardson asked that was for food and the rental of the building, wasn't it?

Ms. Vaughn replied yes, and added that it was for the food, valet and everything else. Everything they saw was, presented with was the total price. The year before was $18,110.00.

Mr. Jones said that included their speaker as well?

Ms. Vaughn said yes, all that everything. The speaker didn't get paid; but that includes everything they saw and everything they participated in that night. That was the venue, the food, they have to do printing, they do door

prizes, the valet was included and some other miscellaneous plaques that she wanted for the board.
Ms. Olison asked Mr. Richardson what the price difference was … did he have a reference on the price difference?
Mr. Richardson stated if they go from 100 to 200 people it's $8,500 if you go to 200 to 250 people its going to be $10,000, a $1,500 difference.
Ms. Olison confirmed that it was just a $1,500 increase?
Ms. Vaughn stated the venue price they paid in 2019 was $6,895.00.
Ms. Olison stated that he told them it was a $1,500 increase from last year. Of course, they can stay in their similar budget sort of speak. But that looks like that's definitely comfortable compared to things … prices are going up for everything.
Ms. Vaughn replied that was correct and asked if there was any other further discussion if not, she would entertain a motion.
Mr. Stamps wanted to know if she wanted the date first and then the amount?
Ms. Vaughn stated he could make the motion with the date that Mr. Richardson provided along with the amount… both. The date, the location, the expenditures.
Ms. Olison confirmed with Mr. Richardson December 4th and replied yes.
Mr. Stamps stated from 6 – 10.
Ms. Olison wanted to know if they were saying its $20,000 or less if they stay under the budget will that cover the price increase?
Ms. Vaughn stated 20,000 would cover it if that's what the board wants to do.
Mr. Jones agreed and added that he deemed this to be not only a highlight for the EDC but it does grate things. It's highlighting the businesses that show up. The business owners that are coming in it's definitely an inspiration to see all those minds together in that setting, and the education from the speaker that comes in on that night. He believes this is beneficial for the community.

Motion was made to move forward with the Business Expenditure event, December 4, 2021, 6:00 – 10:00 p.m. with the budget not to exceed $20,000.

Director, Lee Jones / Director, Mistie Flores

All For

Treasurer, Lyndon Stamps

Vice-President, Sandra Olison
Secretary, Nathaniel Richardson
President, Marilyn Vaughn

Motion Carried

Agenda Item #10 Discussion and possible action regarding furnishing refreshments at the ribbon cutting ceremony for Just Train Mean and Survillion Tax Services as a promotional expense of the BEDC.

Director, Lee Jones

Ms. Vaughn stated this was something that they had done for numerous businesses. She then asked Mr. Jones if he would like to elaborate on it.
Mr. Jones addressed the board and stated that these two were from Brookshire, graduated from Royal ISD went off and came back with businesses. Just Train Mean is owned by Jermy Muse and the Tax Services is owned by his sister Ms Muse … he can't remember her first name; but these businesses have come in …
Ms. Vaughn said Kanisha
Mr. Jones asked what her name was?
Mr. Stamps replied Kanisha.
Mr. Jones acknowledged her name and continued by saying that Just Train Mean couldn't get it on the agenda due to the scheduling. Just Train Mean had their grand opening on Saturday, Survillion Tax Services had theirs on Monday. He's asking them to be fair across the board as they have done for numerous businesses that have come into the city. To provide if they provide their receipts according to their budget could they reimburse them.
Ms. Vaughn spoke to Justin (attorney) that he could … have to answer. That's not the way they have done it.
Mr. Jones stated he knows they've not done it that way but under the circumstances with COVID, under the circumstances with meeting it's on the agenda tonight.
Mr. Pruitt stated that the only issue with that, Vickie had shown him that … first there are By-Laws that don't discuss reimbursement at all, that's not necessarily a bad thing it just doesn't address it. The board approved and he can't remember the year but they approved a financing arraignment where it would allow the president to spend up to $2,500 apparently matches the cities. The cities department heads they are able to spend that much under a certain system and he thinks there were some actions taken a few years ago with the EDC board to match that system; but none of it's really clear. So, the way he would read it know he thinks they can allow the reimbursement

as long as the president would authorize would be something the board would consider. He then said… So, president Vaughn if that's something you would like the board even, thou it's not the way you've done it in the past you could authorize the board to consider it in this instance; but moving forward what his suggestion would be not with just that issue but with other couple of issues their By-Laws need some amendments. So, in a future meeting he thinks they need to take a look at those By-Laws and see what might needs some amendment; but for him he thinks they need to address discretionary spending to allow the president to have money about that with this kind of issue that funds being released without board approval that there is a limit that the president can clearly do. Then second, they have some purchasing rules that has been applied to the EDC that in his opinion does not need to be applied there because as an entity has a lot of freedom with purchasing that the city doesn't have to follow. In their By-Laws they comment themselves to the cities purchasing requirement which he thinks is unnecessary. But for those two things he thinks but there might be some other things in the By-Laws that need to be addressed. But that's a future meeting but for this item right here because it's unclear he believes it's at their discretion madam president to allow or not to allow it.

Ms. Vaughn thanked Mr. Pruitt then asked Mr. Jones how much it was for each business?

Ms. Namie (handling the Zoom recording) stated that there was a commit on the chat that asked, from a Jeremiah Hill … he wants to know why Cricket Wireless not included?

Mr. Jones stated that those 2 entities had reached out to him and he reached out to Ms. Vickie that's on right now and can verify that and she reached out to the president. He will personally go to Cricket tomorrow and introduce himself as he's done before and come back to her and Ms. Vickie. They've not really done their opening yet so he's just waiting on their supervisor to move forward.

Ms. Namie stated that he (Mr. Hill) had made another comment … Bloomin 90 as well.

Ms. Vaughn stated they can have Ms. Casto to contact all the businesses; because they want to be definitely fair.

Ms. Olison stated she wanted to make sure they were all clear. She knows as Justin just spoke about some other things they need to address moving forward in this particular area. However, in the past any new business that comes into our community, of course they want to know about it and usually it's something that … and she could be totally wrong… it's brought to their attention by their administrative person who works in the office Monday through Friday, Ms. Vickie when any business request assistance for a grand opening … is that correct or not correct?

Ms. Vaughn replied that was correct.

Ms. Olison added that so moving forward are they now saying that … that hasn't changed … still available … Vickie is still there Monday through Friday so now that as directors we have to go to these new businesses? She does not see anything wrong in visiting and welcoming the new businesses but she's just trying to make sure and doesn't believe they've had any road blocks for the new businesses other than they may not know that's available. Is that something they have on their website page to say hey if you have a new business in the area, we would love to help you celebrate your grand opening. Is that something they have publicly available listed for all businesses in the area?

Ms. Vaughn replied yes.

Ms. Olison stated she was just asking because again, if it's available and accessible to everyone then they have ability and come to ask for that assistance. She just wanted to be clear about that … that they have it posted and available for people to see.

Ms. Vaughn stated that they also have a FACEBOOK page.

Ms. Olison stated that in the past that she knew that they had a limit on the ribbon cutting ceremony, and it may not be anything that by law sort of speak … is it $500 based on all her years being on the board that's pretty much their contribution for ceremony openings. Is that correct?

Ms. Vaughn stated that was correct and added up to $500.

Ms. Olison confirmed that none of that had changed, it's available to everyone, to ever new business that's coming into the area has access to it. Through public services and also through their office hours with a full-time office administrator. So, none of that has changed and still there and available for everyone.

Ms. Vaughn stated that none of that had changed.

Ms. Olison thanked them, and added that she knew that was how it had been. She knows because of COVID they are in a different world now, a different norm now with openness to the public, their transparency in that area has not changed and that's all she wanted to clarify.

Ms. Vaughn thanked her and then asked Director Jones could he now answer her question. How much?

Mr. Jones stated he was stuck on that one because he thought it was 250 but it's 500 so.

Ms. Vaughn stated it was up to 500 but they normally spend 250.

Mr. Jones stated if this board would allow a recommendation to Mr. Justin to the amount to accede $250 for both entities.
Ms. Vaughn replied, so you are telling her they've already spent 250? Is that what he was saying?
Mr. Jones stated he didn't know the receipt amount; but he is pretty sure we can only do is tell them to turn it in and look at it but we only grant $250 of the receipt.
Ms. Vaughn stated that's going to be … they can put that on the next agenda and look at how much unless they want to make a motion tonight.
Mrs. Flores stated she thought it was best they table it and get the receipts.
Ms. Vaughn said that's what she was saying, to look at the receipts so, that's what they will do and put it back on the next agenda.
Ms. Olison stated that because they do have more businesses maybe coming into the area and wants to take advantage of this, she thinks they really need to take a look at their by-laws to make sure that they are pretty clear across the board what we will and can't do going forward. Because this like director Jones said because the time that they are in right now they want to really want to make sure that they have a set limit even though they have an up to amount and get those in place for any business that comes into the area. Even though it's two now it could be five or six, seven next month that will ask for this assistance. If they are going to do it after they open or before they open … it doesn't matter it all needs to be cleared up.
Ms. Vaughn stated she agreed and they would put it on the next to review the by-laws on the next agenda; but she prefers that comes before the board and the board makes a decision and coordinate with the businesses; but they can put that on the next agenda … for the next meeting.

Agenda Item #11 Discuss and approve minutes of the BEDC February 2, 2021 meeting.
Mr. Richardson stated he was not sure he was at that meeting.
Mr. Casto stated that she had listened to the tape and he was there.
Mr. Richardson stated he knew he had missed a meeting because there was a conflict with his region 4 meeting.

Motion was made to accept the minutes of the BEDC February 2, 2021 meeting.

Vice-President, Sandra Olison / Secretary, Nathaniel Richardson

For:
Treasurer, Lyndon Stamps
Director, Mistie Flores
President, Marilyn Vaughn

Abstained:
Director, Lee Jones

Motion Carried

Agenda Item #12 Discuss and possible recommendation for insensitive on two economic development projects

Mike Barnes addressed the board and asked to combined #12 & #13?
Ms. Vaughn replied yes.
Mr. Barnes continued by saying he wanted to remind them in regard to #12 that probably in a few meetings ago he brought before them a purposed incentive package for two projects. One of those projects was called at the time it was coded but it is now set for council agenda for Thursday night. One of those is Wuarefor that is a manufactured designer distributor of variety of housewares. The company that the principles use to own was sold, they were in previously a 2.5 million sq. ft. in Sugarland. Now they've sold that company and are now in the process of occupying 166,000 plus or minus sq. ft. at Empire West in one of those buildings. They (EDC Board) were kind enough to recommend at that point a pretty aggressive incentive program. As a result of that they were able to negotiate with Stream Reality to get them located in there. So, Wuarefor is moving forward and Justin has done a great job putting together with what he will call the agreement for a tax abatement, and he believes that will be on Thursday nights agenda.
Mr. Barnes continued and stated that the second project is a project known as Duro Hilex, coded to them in previous meetings as a bag company. If they will recall approximately two years ago, they did a project with a local company called B & H bags. At that point they were expanding here in Brookshire, and apparently their expansion caught the eye of a parent company this Duro Hilex and they now have acquired them and the result of their working with them and approving recommendations to council they are expanding the parent company is not only expanding at that sight here; but their inventory and further investment. That also is on for a tax abatement resolution and action to be undertaken by the Brookshire City Council at Thursday night's meeting. He wanted to personally thank them for authorizing him to make those negotiations happen and as a result of two

very good projects coming to town. Hopefully expand their tax base and provide employment opportunities for the citizens. He wanted to mention that they had requested both of these companies' participation from the county. He believes the county is participating in the Duro Hilex project. He has not seen the details into what extent their participation is. He's been told by the client's consultant that the county is participating. As it relates to Wuarefor they were involved in meetings with the clients and with the counties Waller County Partnership (WEDP) executive team and thought that they were getting some assistance. Wuarefor summited the application, continued the dialog etc. but as of an e-mail he received on 4-22-21 the CEO of that WEDP indicated as a result of a meeting that he had with their commissioner Mr. Beckendorff … and he has the e-mail to substantiate what he's saying … the county didn't see fit to participate in that project. He once more lobbied to have that reconsidered; but he thinks that lobbing was to no avail. The reason he is referencing this to them as the economic development board is not to through rock or fire; but to offer the following. These guys were in 2.5 million sq. ft. in Sugarland. They're under the gun to get in the market and he is confident … he's got documents from Wuarefor expressing their gratitude to the Brookshire Economic Development Corp. for their expediency as an organization and satisfying their need to hit the market. If they were in a 2 ½ million sq. ft. and they are now in a 166,000 in a new company similar venture, when they expand, they have already indicated to him as to not getting participation from the county that they will have to evaluate where they would expand to. This is the first time that they know they've had a 300-acre business park with 3 outstanding buildings. As the corporation of a company like Stream Realters to put that together. He is more than offended that they did not get county participation and their lack of participation and he will be happy to go on the record and defend his position is short sighted at the best. When the company/founders previously had occupied 2 ½ million sq. ft. It's moving along Brookshire is doing fine with that. They would have done finer if they'd had more participation, and they would be in great shape in a year and a half or so when they need to expand, and their calendar is calling for expansion in 24 months. He stated that these guys had been a pleasure to work with and they know what they are doing.

Again, he wanted to remind them that these 2 projects go before city council on the next city council meeting.

He then directed the board to the reports in their packet and stated that he had been extremely busy and added how Ms. Vickie had helped. He stated that they had put more proposals together with Stream and Empire West in

the last couple of months than he's ever thought imaginal. If they can recall when he came before them with Steam and said this was a project that they could embellish and embrace and probably eat on in the next 10 years, he was short sighted. Because he anticipates … they've got projects out. He's been in meetings today and be in meetings Thursday with a company that's looking to take down the large 750,000 sq. ft. building. He stated that's he's received and will forward it to Justin (attorney) for consent a non-disclosure agreement. He wants to make sure that its consistent with what they are able to do, as he was able to help him before. But this thing is a fast pace like Wuarefor was and they're running and gunning and they've gotten proposals with serious interest out on the other 122,000 sq. ft. building. He's been in meetings and dialog with Stream. They are in the process of drawing and designing three new buildings to go in that park. He can't say enough good things about how easy they are to work with. He's never found an easier group in the country than the group they have at Empire West. He wanted to compliment them; but he also wanted to compliment and thank them for their for site in recognizing what that means to this economy.
He then stated he would be happy to answer any question that they may have in regards to the reports that he's presented; but he thought they need a fair objective appraisal of what's going on.
He didn't know if they had met since they'd received that Community Excellence award from the Texas Economic Development Council. He wanted to compliment for their ability to see economic development from the perspective of policy makers that enabled him to go out and do business. In a conversation that he had today with a lead broker on this 750,000 sq. ft. deal, with a major company that they would recognize … brokerage company… on a 45-minute conference call, that it's known that Brookshire is business friendly. That rest on their shoulders, they are the policy makers not him, he's the implementer. So, he wanted to thank them … what they've tried to do and set forth, he thinks collectively and collaboratively is paying dividends.
Mr. Jones replied, thank you for sharing that brother Barnes.
Ms. Vaughn asked if there were any questions?
Ms. Olison stated she just wanted to thank consultant Barnes that update and for years that many of them have poured in trying to make sure Brookshire is open for business. She appreciated him sharing that and then on the award she didn't think they had met and asked what did that award mean and how did they get it?
Mr. Barnes stated that he apologized for not talking about that. He added that he took it upon himself to submit to the Texas Economic Development

Council that they are all formular. Brookshire Economic Development Corp. as a candidate for a 2020 Economic Excellence Recognition award. He put together their accomplishments of 2020. Basically, they competed and were evaluated by a group of the Texas Economic Development Council and they bestowed an award, the plaque is in their office. It says, 2020 Economic Excellence Recognitions presented to Brookshire Economic Development Corp. for outstanding commitment, excellence and achievement in economic development. Presented to you February 23, 2021 by the Texas Economic Development Council. He hopes that addresses her inquiry. He chronicled everything they had done in 2020 in terms of the projects and the kinds of things they had going on here in Brookshire that were directed related to the actions of them … the EDC. Fortunately, they and other communities were recognized for economic excellence, and he tips his hat to them.

Ms. Olison thanked him for sharing that with them. She does know what it's for and she does believe it's worth repeating. That it's not some award giving themselves or created for themselves; but it's a recognition of hard work that was put in and making decisions that helps Brookshire be better that's great and she thanked him for sharing.

Mr. Barnes stated that they didn't even know that he had submitted it on their behalf until after he submitted it.

Mr. Stamps thanked him for his hard work and dedication and continuous dedication to their Brookshire Economic Development Corp. they truly appreciated him and his hard work.

Mr. Barnes replied it was kind of him and it was a labor of love.

Ms. Vaughn asked if there were any other comments from the board.

Mr. Jones stated he was in the picture with Mr. Barnes.

Agenda Item #13 Coordinator's report.

See Agenda Item #12

Agenda Item #14 Executive Session:

The Brookshire Economic Development Corporation will convene in Executive Session under Section 551.087 of the Government Code to: (1) discuss commercial or financial information that the Corporation has received from a business prospect that the Corporation seeks to have locate, stay, or expand in or near the City of Brookshire with which the Corporation is conducting economic development negotiations; or, (2) discuss the offer of a financial or other incentive to a business prospect that the Corporation seeks to have locate, stay, or expand in or near the City of Brookshire.

N/A

Agenda Item #15 Discussion and possible action on Executive Session items if necessary:

N/A

Agenda Item #16 Adjournment.

Motion was made to adjourn.

Director, Lee Jones / Vice President, Sandra Olison

All For
Motion Carried

(6:54 p.m.)

It is possible that a quorum of the Brookshire City Council may be present at the meeting and participate in the discussion of the items on the agenda. No official action of the Brookshire City Council will be taken at this meeting.

Marilyn Vaughn

President / Marilyn Vaughn

Nathaniel Richardson Jr.

Secretary/Nathaniel Richardson

Prepared by Vickie Casto