

BROOKSHIRE ECONOMIC DEVELOPMENT CORPORATION

NOTICE OF MEETING

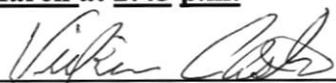
THE BROOKSHIRE ECONOMIC DEVELOPMENT CORPORATION (BEDC) WILL HOLD A MEETING ON THURSDAY, MARCH 13, 2023 AT 6:00 PM IN THE CITY COUNCIL CHAMBERS OF THE BROOKSHIRE CITY HALL LOCATED AT 4029 5th STREET, BROOKSHIRE, TEXAS 77423.

The meeting will be streamed live at the following address: www.brookshiretexasedc.org/live

AGENDA

- (1) Pledge to the U.S. Flag**
- (2) Roll Call**
- (3) Public Comments**
Comments made under this agenda item are limited to five (5) minutes per person; however, if a large quantity of individuals has registered to speak, the time may be reduced at the chair's discretion. In accordance with the Texas Open Meetings Act, the Board of Directors will not discuss or consider any items addressed during this agenda item. However, the President or Economic Development Coordinator may make statements of fact, for example, identifying the procedure for reporting an issue or referring the speaker to the cognizant agency or individual.
- (4) Consent Agenda**
 - a. Approval of BEDC Board Meeting Minutes for March 2, 2023**
- (5) Discussion and possible action approval Landscaping contract.**
- (6) Discussion and possible action approval Sponsorship RISD Visionary \$1,000 for 2023 Teacher of the Year Banquet.**
- (7) Adjournment**

I, Vickie Casto, do hereby certify that the above Notice of Meeting and Agenda of the Brookshire Economic Development Corporation was posted in a place convenient and readily accessible at all times to the general public in compliance with Chapter 551, TEXAS GOVERNMENT CODE on the 9th day of March at 2:45 p.m.



Vickie Casto, BEDC Admin. Assistant

PLEASE SILENCE CELL PHONES DURING THE MEETING

#4a Minutes of the Brookshire Economic Development Corporation Meeting
March 2, 2023

The Brookshire Economic Development Corporation held a Regular Meeting on Thursday, March 2, 2023 in the Brookshire Municipal Building located at 4029 Fifth Street, Brookshire, Texas.

The meeting was called to order by President, Jeremiah Hill at 5:30 p.m.

Agenda Item #1: Prayer | Pledge to the U.S. Flag

Everyone said the pledge to the U.S. Flag.

Agenda Item #2: Roll Call:

Present:

President, Jeremiah Hill
Vice-President, Kathy Guy
Secretary/Treasurer, Mariela Aguilar
Director, Quotatious Dunn
Director, Susette Baines
Director, Amanda Neuendorf

Also Present:

E.D.C. Coordinator, Mike Barnes
Attorney, Justin Pruitt
Administrative Assistant, Vickie Casto

Agenda Item #3 Public comments

N/A

Agenda Item #4 Consent Agenda

- a. Approval of BEDC Board Meeting Minutes January 5, 2023.
- b. Approval of Pre-Paid Invoices
- c. Monthly Accounting Report

Motion was made to accept the consent agenda.

Director, Susette Baines / Vice-President, Kathy Guy

All For
Motion Carried

Agenda Item #5 Discuss & Possible action filing Place 6 Director Position.

Motion was made to nominate Denise Prejean for place 6 director position.

Director, Quotatious Dunn / Secretary-Treasurer, Mariela Aguilar

All For
Motion Carried

#4a

Agenda Item #6 Discuss & Possible action approval engineering fees for Donigan Home drainage to be performed by Bleyl Engineering not to exceed a cost of \$10,000.

Motion was made to approve engineering fees for Donigan Home drainage to be performed by Bleyl Engineering not to exceed \$10,000.

Director, Susette Baines / Vice-President Kathy Guy

5 For

1 Abstention (Director, Amanda Neuendorf)

Motion Carried

Agenda Item #7 Discuss & Possible action approval contract for Donigan Home Interior Paint.

Motion was made to approve the contract for Donigan Home Interior Paint upstairs.

Director, Quotatious Dunn / Director, Amanda Neuendorf

All For

Motion Carried

Agenda Item #8 Discussion and possible action approval contract for Landscaping services at City Hall, Highway 90 and Donigan Home.

Tabled

Agenda Item #9 BEDC Coordinator's Report

Mr. Barnes addressed the board. He first congratulated them on the Excellence in Economic Development Award that they received at the Texas Economic Development Council's Legislative Conference.

He spoke on how there is a non-disclosure agreement with Tesla. He is also working with another company that has purchased another 72 acres that want to develop it into another industrial area.

Agenda Item #10 Presidents Report

Mr. Hill stated that the interior of city hall was completed. They will pressure wash the outside soon.

The EDC project list has been reduced as the city will be paying for the exterior painting of the city hall building as well as for the lighting.

The playground equipment should be completed in the next few weeks.

The Amphitheater should be completed for the 150th celebration. Except for the awning and that should be completed by June.

#4a

Agenda Item #11 Executive Session

The Brookshire Economic Development Corporation will meet in a closed session pursuant to Title 5, Chapter 551, of the Texas Government Code for the purpose of: Economic Development Discussions under Section 551.087; Consultation with legal counsel under Section 551.071; Deliberations on real property under Section 551.072; and, Deliberations on personnel under Section 551.074.

N/A

Agenda Item #12 Discussion & Possible Action on Executive Session items

N/A

Agenda Item # 13 Adjournment.

Motion was made to adjourn.

Director, Susette Baines / Director, Amanda Neuendorf

All For
Motion Carried

(6:06 p.m.)

It is possible that a quorum of the Brookshire City Council may be present at the meeting and participate in the discussion of the items on the agenda. No official action of the Brookshire City Council will be taken at this meeting.

President / Jeremiah Hill

Secretary/Treasurer, Mariela Aguilar

Prepared by Vickie Casto

#5 a

Vicki Casto

From: Mariela Aguilar <marielaaguilar4319@gmail.com>
Sent: Wednesday, March 8, 2023 4:25 PM
To: laskerandsons@yahoo.com
Cc: Vicki Casto; amandaneuendorfcampaign@gmail.com
Subject: Landscaping Proposal Updates City of Brookshire
Attachments: #8 Lasker & Son Lawn Services Proposal.pdf

Hello everyone, please see the updates from the conversation Vickie and I had with Lasker and Son's this afternoon. Due to the tight turnaround time, ***please let me know if you have any objections or suggestions to these changes:***

Museum Area And City Hall Beds:

Red Yucca swapped for Flax Lily
Russian Sage swapped for Drift Rose, White

*There is a weed issue in these beds because if we replant them now, the weeds will be back when the county event happens in April. We talked about getting a work order approved ASAP first to chemically treat the nut grass infestation in the bed, which takes a few weeks to take effect. A few days before the event on the 22nd of April, the beds will be "fake" planted with blooming drift roses in their containers and fresh mulch. This is only a temporary solution to make sure the beds look fresh and clean for the event's debut. Lasker's does not recommend a complete permanent replant of these two beds until the nutgrass has been eliminated. Once it has been fully treated. we can proceed with a permanent installation.

Ornamental Trees For Museum:

(These are focal trees which will make an impact at the museum so we need to be sure we are OK with any of these being the focal point for the Museum entrance)

Desert Willow (Lasker's Proposal)
Texas Mountain Laurel (My recommendation)
Red Crape Myrtle (Vickie's Favorite, also really pretty)

Please let us know your preference

Hwy 90 Plantings

Recommendation is putting a knockout rose on each side of the crape myrtle beds and a row of grasses in the back. Lasker's recommends Daylilies, my recommendation is Flax Lily.

Amanda, please let me know if you have any suggestions.

Fountain Area In The Back

Lasker's made a new recommendation, which is to essentially make the entire bed decomposed granite covering instead of mulch. It is a cleaner look and requires less maintenance. Let me know what you think, I am actually ok with the original estimate on here. Lasker's expects the pricing to be similar in cost.

Please let me know if you have any questions regarding these changes- thank you!

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Mariela Aguilar Pineda (Perla)

Founder/Creative Director

Lasker & Son Lawn Services

PO Box 992
Brookshire, Tx 77423
281-924-4301

Proposal

Date
3/1/2023

Name / Address
Brookshire Economic Development Brookshire, Texas 77423

Description	Size	Qty.
Welcome Sign FM359 South		
Install New Bed around Stone Sign		
Red Yucca	3gal	6
Russian Sage	3gal	5
Autumn Sage	3gal	3
Moss Boulders		3
Soil Mix	Yards	4
Fertilizer		1
Granit Gravel with Cloth	Yards	2.5
Stone Edging	Lnft	48
Bermuda Sod	Yards	28
Includes Landscape Construction & Installation		

Customer Signature: _____
Date: _____

Subtotal	\$5,663.50
Sales Tax	\$467.24
Total	\$6,130.74

50% Deposit Required

Lasker & Son Lawn Services

PO Box 992
 Brookshire, Tx 77423
 281-924-4301

Proposal

Date
2/1/2023

Name / Address
Brookshire Economic Development Brookshire, Texas 77423

Description	Size	Qty.	Cost	Total
Monthly Maintenance				
Hwy 90 Highway 90 Front Street, remove weeds from flower beds and maintain Cape Myrtles, fertilize as needed. Maintain beds on a bi-weekly basis.		26	350.00	9100.00
City Hall Remove weeds from flower beds and keep shrubs trimmed. Blow parking lots on a weekly basis.		52	250.00	13000.00
Museum Location Remove weeds from all flower beds, maintain shrubs, mow on a weekly basis.		52	175.00	9100.00
			Subtotal	\$31,200.00
			Sales Tax	\$2,574.00
			Total	\$33,774.00

Customer Signature: _____

Date: _____

Lasker & Son Lawn Services

PO Box 992
Brookshire, Tx 77423
281-924-4301

Proposal

Date
2/1/2023

Name / Address
Brookshire Economic Development Brookshire, Texas 77423

Description	Size	Qty.
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Seasonal Color Changes

*Seasonal Color Change & Fertilize 2 times per year
Mulch Installation 2 times per year*

Hwy 90	Seasonal Color	Flats	147
Mulch		Yds	20
Fertilizer			4
LS Construction & Installation			1
Total (Per Change)			\$13,574.55

Museum	Seasonal Color	Flats	15
Mulch		Yds	4
Fertilizer			2
LS Construction & Installation			1
Total (Per Change)			\$3,613.39

City Hall	Seasonal Color	Flats	16
Mulch		Yds	10
Fertilizer			2
Includes LS Construction & Installation			
Total (Per Change)			\$4,676.40

Customer Signature: _____

Date: _____

50% Deposit Required:

* The above figures include sales tax

Lasker & Son Lawn Services

PO Box 992
Brookshire, Tx 77423
281-924-4301

Proposal

Date
2/1/2023

Name / Address
Brookshire Economic Development Brookshire, Texas 77423

Description	Size	Qty.
Landscaping Hwy 90 Planting Areas <i>Seasonal Color Change & Refurbish Existing Plantings</i>		
Day Lilies	1gal	168
Seasonal Color Plants	Flats	147
Mulch	Yds	20
Fertilizer		4
Includes Landscape Construction & Installation		

Customer Signature: _____

Date: _____

50% Deposit Required:

Subtotal	\$14,472.00
Sales Tax	\$1,193.94
Total	\$15,665.94

Lasker & Son Lawn Services

PO Box 992
Brookshire, Tx 77423
281-924-4301

Proposal

Date
2/1/2023

Name / Address
Brookshire Economic Development Brookshire, Texas 77423

Description	Size	Qty.
Landscaping Museum Area		
<i>Seasonal Color Change & Refurbish Existing Plantings</i>		
Desert Willow	15gal	2
Red Yucca	3gal	4
Russian Sage	3gal	6
Box Wood	3gal	9
Seasonal Color Plants	Flats	15
Soil Mix	Yds	4
Mulch	Yds	4
Fertilizer		2
Bermuda Sod	Pallets	7
Includes Landscape Construction & Installation		
<i>Note: Irrigation Upgrades to be decided</i>		

Customer Signature: _____

Date: _____

Subtotal	\$11,164.00
Sales Tax	\$921.03
Total	\$12,085.03

50% Deposit Required:

Lasker & Son Lawn Services

PO Box 992
Brookshire, Tx 77423
281-924-4301

Proposal

Date
2/1/2023

Name / Address
Brookshire Economic Development Brookshire, Texas 77423

Description	Size	Qty.
Landscaping City Hall		
<i>Seasonal Color Change & Refurbish Existing Plantings</i>		
Box Wood	3gal	18
Red Yucca	3gal	28
Desert Willow (Corner Bed)	15gal	1
Upright Juniper	15gal	5
Russian Sage	3gal	12
Asian Jasmine	Flats	11
Back Court Yard at Fountain Plantings		
Iron Plants	3gal	12
Bicolor Iris	3gal	9
Foxtail Fern	3gal	15
Asian Jasmine	Flats	25
Possum Haw Holly	15gal	2
Seasonal Color Plants	Flats	16
Bull Rock & Steel Edging (For Drainage)		1
Soil Mix	Yds	5
Mulch	Yds	12
Fertilizer		3
Granit Gravel (Clean up AC Area)	Yds	2
Includes Landscape Construction & Installation		
<i>Note: Irrigation Upgrades to be decided</i>		

Customer Signature: _____

Date: _____

Subtotal	\$16,568.00
Sales Tax	\$1,366.86
Total	\$17,934.86

50% Deposit Required:

PARTNERSHIP OPTIONS

<https://www.royal-isd.net/o/royal-isd/page/2023-banquet>

Due Date: March 24, 2023.

VISIONARY (\$1,000)

- Inclusion of logo on all event materials, full page ad in event program (dimensions of 5.2" W x 8" H with no crop/no bleed and vertical orientation)
- 4-foot banner at event entry
- Opportunity for sponsor to speak at event
- Recognition on RISD website and social media
- 6 tickets to event

LEADER (\$500)

- Half-page ad in event program (dimensions of 5" W x 4" H with no crop/no bleed and vertical orientation)
- 2-foot banner at event entry
- Recognition on RISD website and social media
- 4 tickets to event

DESSERT (\$400)

- Half-page ad in event program
- 2-foot banner at event entry
- Recognition on RISD website and social media
- 4 tickets to event

CHAMPION (\$250)

- Quarter-page ad in event program (dimensions of 2.3" W x 4" H with no crop/no bleed and vertical orientation)
- Recognition on RISD website and social media
- 2 tickets to event

PARTNER WITH US



Questions?

Please contact Christi Ginn at 979-221-4080 or cginn@royal-isd.net. Thank you for partnering with Royal as we invest in our tomorrow.