

NOTICE OF MEETING

The Brookshire Economic Development Corporation (BEDC) will hold a meeting on Thursday, February 1st, 2024 at 5:30pm in the City Council Chamber of the Brookshire City Hall, located at 4029 5th St., Brookshire, TX 77423. For the purpose of considering the following:

AGENDA

- (1) Prayer | Pledge to the U.S. Flag**
- (2) Roll Call**
- (3) Public Comments** *(Comments made under this agenda item are limited to three (3) minutes per person; however, if a large quantity of individuals has registered to speak, the time may be reduced at the chair's discretion. In accordance with the Texas Open Meeting Act, the Board of Directors will not discuss or consider any items addressed during this agenda item. However, the President or Economic Development Coordinator may make statements of fact, for example, identifying the procedure for reporting an issuing or referring the speaker to the cognizant agency or individual.)*
- (4) Consent Agenda**
 - Approval of BEDC Board Meeting Minutes for September 7, 2023
- (5) Public Hearing 2023-2024 Fiscal Year Budget.**
- (6) Discuss & Possible Action approve Fiscal Year 2023-2024 Budget.**
- (7) Discuss & Possible Action award fencing contract at Bostick Park.**
- (8) Discuss & Possible Action award excavation and grading contract at Donigan Home.**
- (9) Discuss & Possible Action award sidewalk contract at Downtown Plaza.**
- (10) Presidents Report**
- (11) Executive Session** *(The Brookshire Economic Development Corporation will meet in a closed session pursuant to Title 5, Chapter 551, of the Texas Government Code for the purpose of: Economic Development Discussions under Section 551.087; Consultation with legal counsel under Section 551.071; Deliberations on real property under Section 551.072; and, Deliberations on personnel under Section 551.074.)*
- (12) Discuss & Possible Action on Executive Session items, if necessary.**
- (13) Adjournment**

I, Vickie Casto, do hereby certify that the above Notice of Meeting and agenda of the Brookshire Economic Development Corporation was posted in a place convenient and readily accessible at all times to the general public in compliance with Chapter 551, TEXAS GOVERNMENT CODE on the

29th day of January, 2024 at 3:55pm.



Vickie Casto, BEDC Administrative Assistant

Minutes of the Brookshire Economic Development Corporation Meeting
September 7, 2023

The Brookshire Economic Development Corporation held a Regular Meeting on Thursday, September 7, 2023 in the Brookshire Municipal Building located at 4029 Fifth Street, Brookshire, Texas.

The meeting was called to order by President, Jeremiah Hill at 5:30 p.m.

Agenda Item #1: Prayer | Pledge to the U.S. Flag

Everyone said the Lord's Prayer & pledge to the U.S. Flag.

Agenda Item #2: Roll Call:

Present:

- President, Jeremiah Hill
- Vice-President, Kathy Guy
- Director, Quotatious Dunn / arrived 5:58 p.m.
- Director, Susette Baines
- Director, Amanda Neuendorf

Also Present:

- Attorney, Justin Pruitt
- Administrative Assistant, Vickie Casto

Agenda Item #3 Public comments

Mr. Barnes addressed the board and stated he wanted to thank the original EDC that took their chance on him 14 years ago. He also wanted to thank his friend Art Pertile for his referral. He then thanked the board for his last year opportunity, he also thanked the city council for approving every incentive purposed for ever project that was brought forward to them.

He then questioned why his contract was never put on an agenda. He thought it would have been placed on the August agenda as the contract expired at the end of August. He also questioned why texting and phone calls were not returned. He added that he use to be called late in the evenings, text late in the evenings, emailed late in the evenings and on weekends. He added that he was a little befuddled by this action; but as time goes on he can share more observations.

Agenda Item #4 Consent Agenda

- a. Approval of BEDC Board Meeting Minutes August 3, 2023.
- b. Approval of Pre-Paid Invoices
- c. Monthly Accounting Report for July 2023 Financials

Motion was made to accept the Consent Agenda.

Director, Amanda Neuendorf / Vice President, Kathy Guy

All For
Motion Carried

Mr. Hill then moved to agenda item #5, Executive Session

Agenda Item #5 Discuss & Possible Action nomination for BEDC Board Member Position 7. (Mariela Aguilar)

Agenda Item #6 Discuss and possible action fencing at Hovas Park.

Agenda Item #7 Discussion 2023-2024 Fiscal Year Budget and Proposed Projects.

Mr. Hill stated they were going to try to do a workshop a couple of weeks ago but it didn't work out. He had wanted to look at their projects that they are now working on and then discuss any upcoming projects. They are now in the budget cycle so Mrs. Ward, the new City Administrator is spending time going through the previous years budget. They have discovered lots of deficiencies on the city side, and part of their revenue comes from the city. He would like to focus on proposed projects and get their input on projects that they think they should consider.

1. Hovas Park, there is a need for another set of restrooms and changing rooms by the splashpad.
2. Restrooms between the Amphitheater and the Donigan House.
3. Bostick Park, they still have fencing left to do. There is really no room for restroom there.
4. Longenbaugh Park, people are requesting restroom there also.

Mr. Hill stated that they were pretty much finished on the parks. There are some issues at Hovas Park that the city will be looking at. He is trying to transition away from parks. He then asked if anyone had any items they were thinking of.

Mrs. Neuendorf stated that she would like to see the city have something like Mary Jo Peckham Park in Katy with the drainage grant.

Mr. Hill stated the drainage district would maintain it; but they've recently required the property that the pharmaceutical company had purchased on 4th street. They will be doing a regional retention pond there, and they've agreed to consider joining with the city to improve that with walking trails etc.

Ms. Dunn questioned renting the area above the concession stand, it use to bring funds in. Mrs. Neuendorf stated that there was lots of renovation that needed to be made and they've been led to believe it's not safe to go upstairs.

Mrs. Ward talked of how the dugouts needed repair, and also suggested that the contract needed to be looked out. She also spoke on getting a new web-site but that needed approval from the city council.

Ms. Baines stated how the turf at Hovas Park was in need of repair.

Mrs. Ward stated that it needed to be completely redone, it had not been installed correctly. She added that contractor is no longer in business.

Mr. Hill then moved once more to Agenda Item #9, Executive Session.

Agenda Item #8 Presidents Report

Agenda Item #9 Executive Session

The Brookshire Economic Development Corporation will meet in a closed session pursuant to Title 5, Chapter 551, of the Texas Government Code for the purpose of: Economic Development Discussions under Section 551.087; Consultation with legal counsel under Section 551.071; Deliberations on real property under Section 551.072; and, Deliberations on personnel under Section 551.074.

Executive Session opened at 5:36 p.m.
Executive Session closed at 6:19 p.m.

Moved to Agenda Item # 7

Executive Session opened at 6:32 p.m.
Executive Session closed at 6:40 p.m.

Moved to Agenda Item #11

Agenda Item #10 Discussion & Possible Action on Executive Session items

Agenda Item # 11 Adjournment.

Motion was made to adjourn.

Director, Amanda Neuendorf / Director, Susett Baines

All For
Motion Carried

(6:42p.m.)

It is possible that a quorum of the Brookshire City Council may be present at the meeting and participate in the discussion of the items on the agenda. No official action of the Brookshire City Council will be taken at this meeting.

President / Jeremiah Hill

Vice-President Kathy Guy

Prepared by Vickie Casto