

## Brookshire Economic Development Corporation

THE STATE OF TEXAS     }  
CITY OF BROOKSHIRE     }  
COUNTY OF WALLER     }

NOTICE IS HEREBY GIVEN OF A REGULAR MEETING OF THE BROOKSHIRE ECONOMIC DEVELOPMENT CORPORATION TO BE HELD THURSDAY AUGUST 7, 2025 at 5:30 P.M., IN THE COUNCIL CHAMBERS OF THE BROOKSHIRE MUNICIPAL BUILDING, 4029 FIFTH STREET, BROOKSHIRE, TEXAS, FOR THE PURPOSE OF CONSIDERING THE FOLLOWING AGENDA ITEMS:

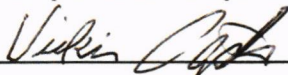
### A G E N D A

1. Call to order
2. Prayer.
3. Pledge to the U.S. Flag.
4. Roll Call
5. Public Comments.  
*Comments made under this agenda item are limited to five (5) minutes per person; however, if a large quantity of individuals has registered to speak, the time may be reduced at the chair's discretion. In accordance with the Texas Open Meetings Act, the Board of Directors will not discuss or consider any items addressed during this agenda item. However, the President or Economic Development Coordinator may make statements of fact, for example, identifying the procedure for reporting an issue or referring the speaker to the cognizant agency or individual.*
6. Consent Agenda
  - a. Approval of BEDC Meeting Minutes for July 10, 2025.
  - b. July Financial Report. *(Notlyh Lyons)*
7. Update on amphitheater sign, restrooms, lighting around restrooms and amphitheater, and Brookshire Welcome Sign. *(Ramiro Bautista)*
8. EDC Consultants Report *(Ramiro Bautista)*
9. Budget update.
10. Future Agenda Items.
11. Executive Session.  
The Brookshire Economic Development Corporation will meet in a closed session pursuant to Title 5, Chapter 551, of the Texas Government Code for the purpose of: Economic Development Discussions under Section 551.087; Consultation with legal counsel under Section 551.071; and Deliberations on real property under Section 551.072."
12. Discussion & Possible Action on Executive Session items if necessary.
13. Adjournment.

*A quorum of the Brookshire City Council may be present, but no official action will be taken by the Council.*

**Note:** In compliance with the American with Disabilities Act, this facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made at least 48 business hours prior to this meeting. Please contact the city secretary's office at 281-375-5050 for further information.

I, Vickie Casto, do hereby certify that the above Notice of Meeting and Agenda of the Brookshire Economic Development Corporation was posted in a place convenient and readily accessible at all times to the general public in compliance with Chapter 551, TEXAS GOVERNMENT CODE, August 4, 2025 at 11:15 a.m.



**Administrative Assistant to the Board of Directors**

Minutes of the Brookshire Economic Development Corporation Meeting  
July 10, 2025

The Brookshire Economic Development Corporation held a Special Meeting on Thursday, July 10, 2025 in the Brookshire Municipal Building located at 4029 Fifth Street, Brookshire, Texas.

**Agenda Item #1: Call to order**

The meeting was called to order by Vice-President, Deniece Odie at 5:30 p.m.

**Agenda Item #2: Prayer.**

Director, Lyndon Stamps

**Agenda Item #3: Pledge to the U. S. Flag**

Everyone

**Agenda Item #4 Roll Call**

Present:

Director, Robert Richards

Director, Deniece Odie

Director, Lyndon Stamps

Secretary/Treasurer, Michael Kosar

Absent:

President, Eric Green

Director, Maria Ugartechea

Attorney, David Olson

Also Present:

E.D.C. Consultant, Ramiro Bautista

BEDC Administrative Assistant, Vickie Casto

**Agenda Item #5 Public Comments.**

Mr. Richards stated this would be his last meeting. It was time to give someone else the opportunity.

\*David Shield arrived late and wanted to speak in Public Comments.

He stated he was the one putting in the Ace Hardware across from Orlando's, then told of all his other locations. He stated he was here to see if the EDC could help him with this project.

Mr. Kosar asked if he had a card.

Mr. Shield stated he had given someone all that and his information.

Mr. Bautista stated he had all his information.

Moved to Agenda Item #7

**Agenda Item #6 Swearing in of the Brookshire Economic Development Board.**

Ms. Connor, City Secretary then had Lyndon Stamps, Deniece Odie and Michael Kosar take the Oath of Office.

\*They moved back to agenda Item #5



**Agenda Item #7      Consent Agenda:**

**a. Approval of BEDC board meeting minutes for June 5, 2025**

Motion was made to approve the BEDC minutes for June 5, 2025

Director, Lyndon Stamps / Director, Robert Richards.

All For  
Motion Carried

**b. June Financial Report (*Notlyh Lyons*)**

Mrs. Lyons asked if they had any questions on the financial report, and added she tried to make the format a little easier.

Mr. Stamps said they wanted to thank her for making things a little easier for them.

Motion was made to approve the June Financial Report.

Director, Lyndon Stamps / Director, Robert Richards

All For  
Motion Carried

**Agenda Item #8      Discuss and possible approve restrooms for the amphitheater.**

Mr. Kosar stated he had been talking to a gentleman in Sealy about the restrooms and he's getting no reply. He thinks they need to move forward with the benches, restrooms and lighting and see if they can find someone in co-op, a contractor to do it all.

Mr. Richards stated that was going to be his recommendation as well, that this would probably be a good project for BuyBoard.

Mrs. Odie asked, the benches outside by the Convention Center... would that be an option for the amphitheater?

Mr. Richards stated that's a grassy area out there, and he does not think they would be suitable out there. They have a catalog that they can look through and find something to put out there.

They then discussed having them put on a slab.

Mr. Richards said that he believes they all agree that this will go through BuyBoard.

Mr. Kosar stated they've also addressed #9.

Mr. Stamps agreed.

Motion was made to approve to go through BuyBoard for the renovation for the amphitheater, and also #9 to go through the BuyBoard as well.

Director, Lyndon Stamps / Secretary/Treasurer, Michael Kosar

All For  
Motion Carried

**Agenda Item # 9      Discuss and possible approve benches.**

(item included in line item #8)

**Agenda Item # 10      Discuss and possible approve the Brookshire Welcome Sign.**

Mr. Richards stated he thought this was another good one to go to BuyBoard as well.

Motion was made to go through BuyBoard for the Welcome Sign.

Director, Robert Richards / Director, Lyndon Stamps

All For  
Motion Carried

**Agenda Item # 11 EDC Consultants Report** *(Ramiro Bautista)*

Mr. Bautista addressed the board and directed them to his report. He then led them to "current projects". He then spoke on the Brown track, 500 ackers. He stated that the city had approved the development agreement, the water district had approved them to move forward in a particular area. IDV has stated that they would give them a call once the property is purchased. He then spoke of the Grundfos tax abatement, that's going to be on the upcoming city agenda, and he will give them an update at that time. A reinvestment zone was created for the new building. He moved onto Ace Hardware, and what they did in Bellville with their Business Improvement. He then spoke how they (BEDC) have a line item; but there is zero dollars in there. His thoughts were is there a possible way that this board would consider recommending to the city council an option of some type of incentive. He stated how they have been working with the contractor. He then spoke how it would be an underground detention.

Mr. Richards asked how many ackers?

Mr. Shield said it was probably 1 ¾ ackers.

Discussion continued on the engineers.

Mr. Shield stated that the detention would be either underground or above; but he is leaning towards underground.

Mr. Richards asked what type of deal did Bellville do for his Ace Hardware store there?

Mr. Bautista stated that he had put in a records request. They had dollars that they could give for this type of program and it was about \$82,000. He is not asking the EDC to ask the city for dollars to be provided to this company; but welcoming him into the community in the form of a tax abatement.

Mr. Shield said he's been wanting to come here. There is five generations up in Waller, so he's a Waller County man. He's been wanting to come here, and he's never found the right piece of property. He was fortunate to buy the property. He is going to put a full lumber yard in there, and probably the biggest store he has ... this will be his last one. He's thinking it will be around 30,000 ft. so, anything they can do for him will be a blessing.

Mr. Richards said they welcome new businesses and they appreciate that, and they will definitely will try to do something for him.

Mr. Stamp asked Mr. Bautista if he could try and work with him to see what type of incentive they received from Waller and his other stores as well.

Mr. Bautista then moved on to 915 Purdy, a commercial in the front and apartments in the back. It's been there for some time now. The property is pretty small and he understand that he has to follow the code of ordinances.

He then spoke on Brookshire Gardens. He's had a pre-development meeting with LJA and the developer. The engineers had some feedback and they are making corrections.

Mr. Richards said, Brookshire Gardens Estates?

Mr. Batista said that was what they were calling it.

Mr. Richards asked what it was.

Mr. Batista stated they were duplexes.

Mr. Richards stated that was a flood zone. He asked Ms. Beatrice if they had ordnances reequipments to build at a height in a flood zone?

Mr. Batista stated the thought they had taken all that into consideration.

Mr. Richards said they didn't want to mislead anyone.

Mr. Batista said he would go back and look at the notes as well.

Discussion continued about the pre-development meeting.

Mr. Batista stated he wanted to talk about the QT store that's coming to FM 1489 and I-10. They are just about to do the demolition permit; they're working with the city engineers. He stated that he would keep them updated as well.



He has not heard back from Nation Wide Trailers ... no updates at this time.

He spoke on 10<sup>th</sup> Street commercial facilities; they are calling them The Reserves of Brookshire. They have been working with the city engineer and BKDD for some time. He thinks they are changing their footprint or detention ... maybe going with underground now. They are going to bring them back to the table to get with the Water District and BKDD because there are some significant improvements that needs to be made ... both 10<sup>th</sup> Street and 12<sup>th</sup> Street. He will keep them up to date if that becomes a project.

He continued by saying 12<sup>th</sup> Street, a little further down, there is a developer that wants to put a distribution facility. That street will not take an eighteen-wheeler so, the street would have to be widen. LJA would have to identify city easement and if that's even a possibility for widening that street. If not, that facility will not come.

The business park on Garvey Rd., the two gentlemen that he and Ms. Beatrice met with are looking to do a business park. He spoke how the road was in bad shape and they mentioned if there was a possibility that they develop the road then seek reimbursement. He then spoke on 10<sup>th</sup> Street, heavy duty tarp truck manufacture ... they want to come on the corner right next to the Chevron. The gentleman had come to city council and spoke on engineering and now he's changing his detention going underground so, he's going through that process again.

Mr. Stamps stated they use to have one right off the feeder and asked if that building was being utilized. Someone replied yes.

Mr. Batista went on and stated that Jim Giammalva properties, the big piece of land as you exit 359 that does a U around the subdivision. He has spoken to the owner and they are waiting for the feeder road to come in. It's a 50-million-dollar project.

He let everyone know that the mayor was invited to speak at a TXDOT ribbon cutting ceremony for the road completion from FM 359 to the Brazos. They made some key relationships with TXDOT, one of the transportation commissioners, the executive director of TXDOT, and the district engineer for the Houston district. If they can all come to the table and identify the need for getting that feeder road, maybe that project can get pushed up a little more.

He stated that they are now looking for a location for food trucks.

He informed them that a representative from TXDOT will be in next week to talk about projects in and around the city.

He spoke on the BuyBoard, and they will be working with them with the many projects that they have.

He then moved on to the Energy Cooperative and the Ed Connect will go back to city council to approve some interlocal agreements. The Energy Cooperative can save them some funding/dollars on the fuel that they use here and also the electracy.

He spoke on additional cell service. They came in to talk about providing additional towers and what they need is a inter local agreement approved and identify city properties so they can go to their vendors ... ATT, Verizon and T-Mobil to see if they are looking for additional locations to place a tower.

He then spoke on community development. He made connections with the Hanger and Manna House, their Ex Director, Center Director, Facilities Director and Program Manager they are going to be doing some good things over there. In terms of teaching a lot of trades. They do have a permit and they are looking out to helping them with that, just try to streamline the permitting process here. Then the Manna House, they are going to try and help them at least guide them through the process.

Mr. Stamps thanked him for his hard work.

Mr. Stamps, none at this time.

Mr. Richards, none at this time.

Mr. Kosar, update on the Amphitheater sign. Also, maybe adding lights with the restroom and the tables.

Mrs. Odie also agreed on more lights.

**Agenda Item #13 Executive Session**

The Brookshire Economic Development Corporation will meet in a closed session pursuant to Title 5, Chapter 551, of the Texas Government Code for the purpose of: Economic Development Discussions under Section 551.087; Consultation with legal counsel under Section 551.071; Deliberations on real property under Section 551.072; and, Deliberations on personnel under Section 551.074.

Went into Executive Session: 6:07 p.m.

Out of Executive Session: 6:14 p.m.

**Agenda Item # 14 Discussion & possible action on Executive session items if necessary.**

Mrs. Odie stated that they had come to an agreement, to remove Ms. Maria Ugartechea from the EDC Board.

Mr. Stamps added to also go ahead and fill the other soon to be three seats.

Motion was made to remove Ms. Ugartechea; she's missed eight meetings from the EDC and the requirement is three without a proper excuse.

Director, Robert Richards / Director, Lyndon Stamps

All For  
Motion Carried

**Agenda item #15 Adjournment.**

Motion was made to adjourn.

Director, Lyndon Stamps / Director, Robert Richards

All For  
Motion Carried

6:16 p.m.

By signing as President below I herein certify that these minutes are those approved by the board on 7<sup>th</sup> day of August as a reflection of actions taken on the matters discussed as set forth above.

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President, Eric Green

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Secretary/Treasurer, Michael Kosar



BROOKSHIRE  
ECONOMIC DEVELOPMENT CORPORATION

Financials  
July 2025

**PREPARED BY  
NOTLYH LYONS**

# Revenue And Expense Report

## As of July 31, 2025

<b>108 - City - Brk. Economic Development</b>	<b>Current Month Expense/Rev</b>	<b>Year To Date Expense/Rev</b>	<b>Current Year Budget</b>	<b>Budget Balance Remaining</b>	<b>% Balance Remaining</b>	<b>Prior Year YTD Balance</b>	<b>Prior Year FY End Bal.</b>
<b>Revenue Summary</b>							
-	114,286.52	1,088,228.18	1,688,891.00	600,662.82	35.57%	1,356,215.36	1,548,934.70
Revenue Totals	<u>114,286.52</u>	<u>1,088,228.18</u>	<u>1,688,891.00</u>	<u>600,662.82</u>	<u>35.57%</u>	<u>1,356,215.36</u>	<u>1,548,934.70</u>
<b>Expense Summary</b>							
000-Non-Departmental	43,602.42	215,693.96	1,688,891.00	1,473,197.04	87.23%	147,002.89	195,489.13
Expense Totals	<u>43,602.42</u>	<u>215,693.96</u>	<u>1,688,891.00</u>	<u>1,473,197.04</u>	<u>87.23%</u>	<u>147,002.89</u>	<u>195,489.13</u>
Revenues Over(Under) Expenditures	<u>70,684.10</u>	<u>872,534.22</u>	<u>0.00</u>	<u>(872,534.22)</u>	<u>61.40%</u>	<u>1,209,212.47</u>	<u>1,353,445.57</u>



# Revenue and Expense Report

## As of July 31, 2025

108 - City - Brk. Economic Develop Department Revenue	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<b>Sales Tax</b>							
-43050 Sales Tax	114,286.52	1,088,228.18	1,088,391.00	162.82	0.01%	1,350,555.15	1,543,274.49
Total Sales Tax	114,286.52	1,088,228.18	1,088,391.00	162.82	0.01%	1,350,555.15	1,543,274.49
<b>Interest</b>							
-43640 Interest Earned	0.00	0.00	500.00	500.00	100.00%	5,660.21	5,660.21
Total Interest	0.00	0.00	500.00	500.00	100.00%	5,660.21	5,660.21
<b>Reserves</b>							
-43710 Prior Yr Unexpended Funds	0.00	0.00	600,000.00	600,000.00	100.00%	0.00	0.00
Total Reserves	0.00	0.00	600,000.00	600,000.00	100.00%	0.00	0.00
<b>Total</b>	114,286.52	1,088,228.18	1,688,891.00	600,662.82	35.57%	1,356,215.36	1,548,934.70
<b>Total Revenue</b>	114,286.52	1,088,228.18	1,688,891.00	600,662.82	35.57%	1,356,215.36	1,548,934.70

# Revenue and Expense Report

## As of July 31, 2025

<b>108 - City - Brk. Economic Develop Department Expense</b>	<b>Current Month Expense/Rev</b>	<b>Year To Date Expense/Rev</b>	<b>Current Year Budget</b>	<b>Budget Balance Remaining</b>	<b>% Balance Remaining</b>	<b>Prior Year YTD Balance</b>	<b>Prior Year FY End Bal.</b>
<b>000-Non-Departmental</b>							
<u>Personnel</u>							
000-51000 Salaries	6,034.78	36,059.38	75,000.00	38,940.62	51.92%	34,719.10	34,719.10
000-51130 Retirement Contributions	937.21	5,600.02	11,498.00	5,897.98	51.30%	0.00	0.00
Total Personnel	6,971.99	41,659.40	86,498.00	44,838.60	51.84%	34,719.10	34,719.10
<u>Taxes</u>							
000-51100 Payroll Taxes	461.67	2,758.59	7,500.00	4,741.41	63.22%	0.00	0.00
Total Taxes	461.67	2,758.59	7,500.00	4,741.41	63.22%	0.00	0.00
<u>Insurance</u>							
000-51140 Health Insurance	993.32	5,096.50	14,400.00	9,303.50	64.61%	0.00	0.00
Total Insurance	993.32	5,096.50	14,400.00	9,303.50	64.61%	0.00	0.00
<u>Not Categorized</u>							
000-51540 Health Insurance	1.34	6.70	0.00	(6.70)	0.00%	0.00	0.00
000-52000 Legal Fees	522.50	6,469.00	35,000.00	28,531.00	81.52%	835.00	6,552.50
000-52020 Audit & Accounting	0.00	0.00	30,000.00	30,000.00	100.00%	3,259.39	3,259.39
000-52030 Professional Services	1,209.00	30,164.00	48,000.00	17,836.00	37.16%	29,261.33	58,961.33
000-52031 Bedc Coordinator	22,500.00	50,000.00	70,000.00	20,000.00	28.57%	0.00	0.00
000-52032 Webmaster	0.00	0.00	2,500.00	2,500.00	100.00%	0.00	0.00
000-52033 Technology	66.95	302.82	2,500.00	2,197.18	87.89%	0.00	138.19
000-52034 Engineer Services	0.00	0.00	25,000.00	25,000.00	100.00%	0.00	0.00
000-52130 Postage	73.00	73.00	0.00	(73.00)	0.00%	0.00	0.00
000-53010 Office Supplies	1,000.80	1,542.08	6,000.00	4,457.92	74.30%	732.70	732.70
000-53020 Forms & Statements	0.00	0.00	150.00	150.00	100.00%	0.00	0.00
000-53110 Membership & Dues	0.00	0.00	2,500.00	2,500.00	100.00%	0.00	0.00



# Revenue and Expense Report

## As of July 31, 2025

<b>108 - City - Brk. Economic Develop Department Expense</b>	<b>Current Month Expense/Rev</b>	<b>Year To Date Expense/Rev</b>	<b>Current Year Budget</b>	<b>Budget Balance Remaining</b>	<b>% Balance Remaining</b>	<b>Prior Year YTD Balance</b>	<b>Prior Year FY End Bal.</b>
000-54000 Building Maintenance	0.00	2,599.99	27,000.00	24,400.01	90.37%	815.00	815.00
000-54010 Equipment Maintenance	0.00	293.99	1,000.00	706.01	70.60%	0.00	0.00
000-54190 Public Mowing	2,400.00	25,213.39	57,000.00	31,786.61	55.77%	24,480.00	29,280.00
000-55050 Travel & Training	0.00	926.50	10,000.00	9,073.50	90.74%	51.09	1,825.87
000-55070 Bank Charges	0.00	0.00	300.00	300.00	100.00%	44.15	44.15
000-55090 Telephone	63.08	126.16	2,500.00	2,373.84	94.95%	1,030.37	1,314.30
000-55100 Utility Expense	0.00	0.00	3,000.00	3,000.00	100.00%	0.00	0.00
000-56080 Consulting	0.00	0.00	5,000.00	5,000.00	100.00%	0.00	0.00
000-56140 Beautification	0.00	2,990.00	25,000.00	22,010.00	88.04%	15,464.36	15,464.36
000-56150 City Parks Project	7,338.77	18,938.77	350,000.00	331,061.23	94.59%	0.00	0.00
000-56170 Facilities/Infrastructure Proj	0.00	0.00	719,177.00	719,177.00	100.00%	24,855.00	24,855.00
000-56220 Downtown Improvements	0.00	9,590.00	100,000.00	90,410.00	90.41%	0.00	0.00
000-56250 Business Incentive	0.00	0.00	3,000.00	3,000.00	100.00%	0.00	0.00
000-57000 Technology	0.00	16,943.07	20,866.00	3,922.93	18.80%	11,310.00	17,381.84
000-57010 Computer & Software	0.00	0.00	35,000.00	35,000.00	100.00%	145.40	145.40
Total Not Categorized	35,175.44	166,179.47	1,580,493.00	1,414,313.53	89.49%	112,283.79	160,770.03
Total Non-Departmental	43,602.42	215,693.96	1,688,891.00	1,473,197.04	87.23%	147,002.89	195,489.13
Total Expense	43,602.42	215,693.96	1,688,891.00	1,473,197.04	87.23%	147,002.89	195,489.13

PO Box 470  
El Campo TX 77437

CITY OF BROOKSHIRE  
EDC  
PO BOX 160  
BROOKSHIRE TX 77423-0160

**Managing Your Accounts**

-  Customer Support 832-344-2100
-  E-Banking [www.newfirst.com](http://www.newfirst.com)
-  Mailing 2214 Avenue H  
Rosenberg, TX 77471
-  Main Office 979-543-3349

**Summary of Accounts**

Account Type	Account Number	Ending Balance
BUS. ANALYSIS CHKING	794081	\$25,000.00

**BUS. ANALYSIS CHKING - 081**
**Account Summary**

Date	Description	Amount
07/01/2025	Beginning Balance	\$25,000.00
	6 Credit(s) This Period	\$32,231.50
	6 Debit(s) This Period	\$32,231.50
07/31/2025	Ending Balance	\$25,000.00

**Other Credits**

Date	Description	Amount
07/03/2025	TRANSFER FROM INTRAFI ICS ACCOUNT 99794081	\$604.50
07/08/2025	TRANSFER FROM INTRAFI ICS ACCOUNT 99794081	\$12,400.00
07/10/2025	TRANSFER FROM INTRAFI ICS ACCOUNT 99794081	\$604.50
07/15/2025	TRANSFER FROM INTRAFI ICS ACCOUNT 99794081	\$5,000.00
07/30/2025	TRANSFER FROM INTRAFI ICS ACCOUNT 99794081	\$8,022.50
07/31/2025	TRANSFER FROM INTRAFI ICS ACCOUNT 99794081	\$5,600.00

**Other Debits**

Date	Description	Amount
07/03/2025	City of Brookshi EDC Mixer 113104796	\$604.50
07/08/2025	City of Brookshi EDC PAYMEN 113104796	\$12,400.00
07/15/2025	City of Brookshi EDC Coordi 113104796	\$5,000.00
07/30/2025	City of Brookshi Brookshire 113104796	\$8,022.50

**Checks Cleared**

Check Nbr	Date	Amount	Check Nbr	Date	Amount
60515	07/10/2025	\$604.50	60516	07/31/2025	\$5,600.00

\* Indicates skipped check number

**Daily Balances**

Date	Amount	Date	Amount	Date	Amount
07/03/2025	\$25,000.00	07/10/2025	\$25,000.00	07/30/2025	\$25,000.00
07/08/2025	\$25,000.00	07/15/2025	\$25,000.00	07/31/2025	\$25,000.00





CITY OF BROOKSHIRE - EDC Economic Development Corporation PO Box 190 Brookshire, TX 77485		NewFirst National Bank	60515
PAY TO THE ORDER OF Ernesta's - Chanda7 Solutions LLC		7/9/2025	10-431021 @CITY 1000
MEMO Ernesta's - Chanda7 Solutions LLC 1227 Tower Wallis, TX 77485		\$ **604.50	
		DOLLARS	
		<i>[Signature]</i>	
#060515# 41111047954 794 081#			

#60515      07/10/2025      \$604.50

CITY OF BROOKSHIRE - EDC Economic Development Corporation PO Box 190 Brookshire, TX 77485		NewFirst National Bank	60516
PAY TO THE ORDER OF DLT Handyman Services - David Thomas		7/29/2025	10-431021 @CITY 1000
MEMO DLT Handyman Services - David Thomas P.O. Box 107 Brookshire, TX 77479		\$ **5,600.00	
		DOLLARS	
		<i>[Signature]</i>	
#060516# 41111047954 794 081#			

#60516      07/31/2025      \$5,600.00



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## Account Information

### Balance

Previous Day Transactions (-\$0.00 / +\$0.00)	\$0.00
Current Balance	\$25,000.00
Total Float	\$0.00
Holds	\$0.00
Pending Transactions (-\$0.00 / +\$0.00)	\$0.00
Other Transfers	\$0.00
Today's Float	\$0.00
Available Balance	\$25,000.00
Line Of Credit	\$0.00
Sweep Account EDC - ICS 99794081	\$1,678,771.86
Total Funds Available	\$1,703,771.86

### Activity

Last Deposit (Jul 31, 2025)	\$5,600.00
Last Check (Jul 31, 2025)	\$5,600.00
Last Overdrawn	Mar 29, 2024

### Interest

Last Interest Payment	\$35.96
-----------------------	---------



**REVIEWED**

By Notlyh Lyons at 9:10 am, Aug 04, 2025

**EDC Payments Report July 2025****Total Payments****\$35,174.10**

Number of payments

19

**108 - City - Brk. Economic Development****Account 108-000-52000**

Post Date	Tran Date	Source	Line Description	Vendor	Invoice #	Check #	Debit	Credit
7/28/2025	7/28/2025	AP Invoice	BEDC ATTEND REGULAR MEETING 5/01/2025	Olson And Olson -DO NOT USE - DUPLICATE	16420		522.50	0.00
Total							522.50	0.00

**108 - City - Brk. Economic Development****Account 108-000-52030**

Post Date	Tran Date	Source	Line Description	Vendor	Invoice #	Check #	Debit	Credit
7/2/2025	7/2/2025	AP Invoice	EDC Mixer July 9, 2025	Ernesto's - Chancal7 Solutions LLC	July 9, 2025		604.50	0.00
7/9/2025	7/9/2025	AP Invoice	BALANCE DUE	Ernesto's - Chancal7 Solutions LLC	JUNE 25, 2025	60515	604.50	0.00
Total							1,209.00	0.00

**108 - City - Brk. Economic Development****Account 108-000-52031**

Post Date	Tran Date	Source	Line Description	Vendor	Invoice #	Check #	Debit	Credit
7/7/2025	7/7/2025	AP Invoice	BEDC CORDINATOR	Ramiro Bautista	10		5,000.00	0.00
7/7/2025	7/7/2025	AP Invoice	BEDC COORDINATOR	Ramiro Bautista	9		5,000.00	0.00
7/9/2025	7/9/2025	AP Invoice	GEN ECO DEV SERVICE 6/30-7/2-2025	Ramiro Bautista	11		5,000.00	0.00
7/28/2025	7/28/2025	AP Invoice	EDC CORDINATOR SERVICES 7/8/25-7/10/25	Ramiro Bautista	12		3,750.00	0.00
7/28/2025	7/28/2025	AP Invoice	EDC COORDINATOR 7/14-25-7/17/25	Ramiro Bautista	13		3,750.00	0.00
Total							22,500.00	0.00

**108 - City - Brk. Economic Development****Account 108-000-52033**

Post Date	Tran Date	Source	Line Description	Vendor	Invoice #	Check #	Debit	Credit
7/29/2025	7/29/2025	AP Invoice	EDC Website management	IONOS	CC 06/04/2025		66.95	0.00
Total							66.95	0.00

**108 - City - Brk. Economic Development****Account 108-000-52130**

Post Date	Tran Date	Source	Line Description	Vendor	Invoice #	Check #	Debit	Credit
7/29/2025	7/29/2025	AP Invoice	US Postage	Postmaster USPS	CC 5/21/2025		73.00	0.00
Total							73.00	0.00

**108 - City - Brk. Economic Development****Account 108-000-53010**

Post Date	Tran Date	Source	Line Description	Vendor	Invoice #	Check #	Debit	Credit
7/28/2025	7/28/2025	AP Invoice	MINUTE BINDER VOL 310	Government Forms And Supplies	0355340	60517	272.53	0.00
7/29/2025	7/29/2025	AP Invoice	Katy Printers	Katy Printers	CC 6/10/2025		4.00	0.00
7/29/2025	7/29/2025	AP Invoice	Katy Printers	Katy Printers	CC 6/10/2025		91.40	0.00
7/29/2025	7/29/2025	AP Invoice	Office Supplies	Amazon / Retail	CC 6/5/2025		95.21	0.00
7/29/2025	7/29/2025	AP Invoice	Office Supplies	Quill Corporation	CC 05/17/2025		537.66	0.00

Total	1,000.80	0.00
-------	----------	------

**108 - City - Brk. Economic Development**

**Account 108-000-54190**

Post Date	Tran Date	Source	Line Description	Vendor
7/7/2025	7/7/2025	AP Invoice	LAWN MAINTANCE/MUSEUM, CITY HALL HWY90	Lasker And Son Lawn Service

Invoice #  
1534

Check #	Debit	Credit
	2,400.00	0.00

Total	2,400.00	0.00
-------	----------	------

**108 - City - Brk. Economic Development**

**Account 108-000-55090**

Post Date	Tran Date	Source	Line Description
7/22/2025	7/22/2025	AP Invoice	Desktop Phones

Vendor  
Cytracom

Invoice #  
397667

Check #	Debit	Credit
	63.08	0.00

Total	63.08	0.00
-------	-------	------

**108 - City - Brk. Economic Development**

**Account 108-000-56150**

Post Date	Tran Date	Source	Line Description
7/28/2025	7/28/2025	AP Invoice	PARK PROJECT /DOUGOUT COVER
7/29/2025	7/29/2025	AP Invoice	Hovas park concession cabinents

Vendor  
DLT Handyman Services - David Thomas  
Home Depot

Invoice #  
INV0017  
CC 5/20/2025

Check #	Debit	Credit
60516	5,600.00	0.00

	1,738.77	0.00
Total	7,338.77	0.00



**Olson & Olson LLP**

Wortham Tower, Suite 600  
2727 Allen Parkway  
Houston, Texas 77019-2133  
Phone No.: (713) 533-3800  
Fax: (713) 533-3888

RECEIVED  
7/24/25  
UR

BANK CODE	DEPT.	ACCT.
108	000	52000

June 02, 2025

Brookshire EDC  
Vickie Casto, Administrative Assistant  
P.O. Box 759  
Brookshire, Texas 77423

Invoice No. ✓ 16240  
Our File No. 1343-00000  
Billing Through: 5/31/2025

**Brookshire EDC**

Total Legal Services	\$522.50
Total Reimbursable Expenses	\$0.00

**Invoice Summary**

Total Legal Services	\$522.50
Total Expenses	\$0.00
<b>Total Charge for this Bill</b>	✓✓ <b>\$522.50</b>

**ERNESTO'S**  
542A KOOMLEY RD  
BROOKSHIRE, TX 77423  
9796278185

Cashier: CESAR AGUADO

25-Jun-2025 12:09:25P

1 EDC Business Retention \$1,209.00  
Meal Fajitas and  
Enchiladas

Total \$1,209.00

Online: <https://clover.com/r/KVARYKTBH2JR4>

Clover ID: KVARYKTBH2JR4

Clover Privacy Policy  
<https://clover.com/privacy>

25-Jun-2025 12:09:25P

Printed: 12:09:35P

Sent: 12:09:35P

**Server: CESAR AGUADO**

EDC Business Retention  
Meal Fajitas and Enchiladas

Clover ID: KVARYKTBH2JR4

*Half Deposit } Paid 7-2-2025  
\$ 604.50*

*bal: 604.50*



**BROOKSHIRE  
ECONOMIC  
DEVELOPMENT  
CORPORATION**

\*\*\* CHECK REQUEST \*\*\*

DATE OF REQUEST: July 1, 2025

CHECK NEEDED BY: ASAP

REQUESTED BY: Vickie Casto/

CHECK TO: Ramiro Bautista

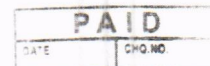
2008 3<sup>rd</sup> St.

Hempstead, TX 77445

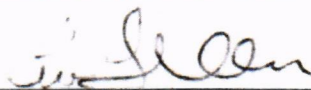
Invoice # #10

AMOUNT OF CHECK: \$ 5,000.00

INVOICE ATTACHED: YES



Line Item #:	Line-Item Name
<u>108-000-52031</u>	<u>BEDC Coordinator</u>

Approved by: 

\*\*\*ORIGINAL INVOICES SHOULD BE INCLUDED WITH ALL CHECK REQUESTS.





# INVOICE

**DATE**

June 20, 2025

**INVOICE NO**

10

Ramiro Bautista

2008 3<sup>rd</sup> St

Hempstead, TX 77445

(210) 970-9117

ramirobautistaphd@gmail.com

City of Brookshire - EDC

4029 Fifth St

Brookshire, TX 77423

(281) 375-5050

(281) 375-5045

edc@brookshiretx.gov

**JOB**

City of Brookshire - EDC

**PAYMENT TERMS**

Due on Receipt

**DUE DATE**

June 20, 2025

**QUANTITY****DESCRIPTION****UNIT PRICE****LINE TOTAL**

5 hrs	Gen Eco Dev Services (6/23/25)	\$250.00	\$1250.00
5 hrs	Gen Eco Dev Services (6/24/25)	\$250.00	\$1250.00
5 hrs	Gen Eco Dev Services (6/25/25)	\$250.00	\$1250.00
5 hrs	Gen Eco Dev Services (6/26/25)	\$250.00	\$1250.00

Subtotal	5000.00
Sales Tax	0.00
Total	5000.00



**BROOKSHIRE  
ECONOMIC  
DEVELOPMENT  
CORPORATION**

... CHECK REQUEST ...

DATE OF REQUEST: June 25, 2025

CHECK NEEDED BY: ASAP

REQUESTED BY: Vickie Casto/

CHECK TO: Ramiro Bautista

2008 3<sup>rd</sup> St.

Hempstead, TX 77445

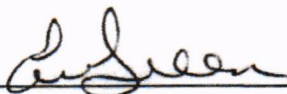
Invoice # 9

AMOUNT OF CHECK: \$ 5,000.00

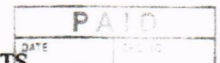
INVOICE ATTACHED: YES

Line Item #: Line-Item Name

108-000-52031 BEDC Coordinator

Approved by: 

\*\*\*ORIGINAL INVOICES SHOULD BE INCLUDED WITH ALL CHECK REQUESTS





# INVOICE

**DATE**

June 20, 2025

**INVOICE NO**

9

Ramiro Saulista

2008 3rd St

Hempstead TX 77445

(210) 970-9117

ramiro.saulista@gmail.com

City of Brookshire - EDC

4029 Fifth St

Brookshire, TX 77423

(281) 375-5050

(281) 375-5045

edc@brookshiretx.gov

**JOB**

City of Brookshire - EDC

**PAYMENT TERMS**

Due on Receipt

**DUE DATE**

June 20, 2025

**QUANTITY****DESCRIPTION****UNIT PRICE****LINE TOTAL**

7 hrs

Gen Eco Dev Services (6/16/25)

\$250.00

\$1750.00

6 hrs

Gen Eco Dev Services (6/17/25)

\$250.00

\$1500.00

5 hrs

Gen Eco Dev Services (6/19/25)

\$250.00

\$1250.00

2 hrs

Gen Eco Dev Services (6/20/25)

\$250.00

\$500.00

Subtotal  
Sales Tax  
Total

5000.00  
0.00  
5000.00





... CHECK REQUEST ...

DATE OF REQUEST: July 7, 2025

CHECK NEEDED BY: ASAP

REQUESTED BY: Vickie Casto/

CHECK TO: Ramiro Bautista

2008 3<sup>rd</sup> St.

Hempstead, TX 77445

Invoice # #11

AMOUNT OF CHECK: \$ 5,000.00

INVOICE ATTACHED: YES

Line Item #: Line-Item Name

108-000-52031 BEDC Coordinator

Approved by: 

\*\*\*ORIGINAL INVOICES SHOULD BE INCLUDED WITH ALL CHECK REQUESTS.

# INVOICE

**DATE**

July 7, 2025

**INVOICE NO**

11

**Ramiro Bautista**

2008 3<sup>rd</sup> St

Hempstead, TX 77445

(210) 970-9117

ramirobautistaphd@gmail.com

**City of Brookshire - EDC**

4029 Fifth St

Brookshire, TX 77423

(281) 375-5050

(281) 375-5045

edc@brookshiretx.gov

	<b>JOB</b>	<b>PAYMENT TERMS</b>	<b>DUE DATE</b>
	City of Brookshire - EDC	Due on Receipt	July 7, 2025

<b>QUANTITY</b>	<b>DESCRIPTION</b>	<b>UNIT PRICE</b>	<b>LINE TOTAL</b>
7 hrs	Gen Eco Dev Services (6/30/25)	\$250.00	\$1750.00
7 hrs	Gen Eco Dev Services (7/1/25)	\$250.00	\$1750.00
6 hrs	Gen Eco Dev Services (7/2/25)	\$250.00	\$1500.00

Subtotal	5000.00
Sales Tax	0.00
Total	5000.00





... CHECK REQUEST ...

DATE OF REQUEST: July 21, 2025

CHECK NEEDED BY: ASAP

REQUESTED BY: Vickie Casto/

CHECK TO: Ramiro Bautista

2008 3<sup>rd</sup> St.

Hempstead, TX 77445

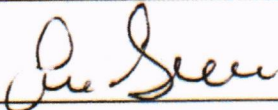
Invoice # 12

AMOUNT OF CHECK: \$3,750.00

INVOICE ATTACHED: YES

Line Item #: Line-Item Name

108-000-52031 BEDC Coordinator

Approved by: 

\*\*\*ORIGINAL INVOICES SHOULD BE INCLUDED WITH ALL CHECK REQUESTS.



# INVOICE

**DATE**

July 14, 2025

**INVOICE NO**

12

**Ramiro Bautista**

2008 3<sup>rd</sup> St

Hempstead, TX 77445

(210) 970-9117

ramirobautistaphd@gmail.com

**City of Brookshire - EDC**

4029 Fifth St

Brookshire, TX 77423

(281) 375-5050

(281) 375-5045

edc@brookshiretx.gov

	<b>JOB</b>	<b>PAYMENT TERMS</b>	<b>DUE DATE</b>
	City of Brookshire - EDC	Due on Receipt	July 14, 2025

<b>QUANTITY</b>	<b>DESCRIPTION</b>	<b>UNIT PRICE</b>	<b>LINE TOTAL</b>
5 hrs	Gen Eco Dev Services (7/8/25)	\$250.00	\$1250.00
5 hrs	Gen Eco Dev Services (7/9/25)	\$250.00	\$1250.00
5 hrs	Gen Eco Dev Services (7/10/25)	\$250.00	\$1250.00

Subtotal	3750.00
Sales Tax	0.00
Total	3750.00



... CHECK REQUEST ...

DATE OF REQUEST: May 6, 2025

CHECK NEEDED BY: ASAP

REQUESTED BY: Vickie Casto/

CHECK TO: Ramiro Bautista

2008 3<sup>rd</sup> St.

Hempstead, TX 77445

Invoice # 13

AMOUNT OF CHECK: \$3,750.00

INVOICE ATTACHED: YES

Line Item #: Line-Item Name

108-000-52031 BEDC Coordinator

*[Signature]*



# INVOICE

**DATE**

July 21, 2025

**INVOICE NO**

13

Ramiro Bautista

2008 3<sup>rd</sup> St

Hempstead, TX 77445

(210) 970-9117

ramirobautistaphd@gmail.com

City of Brookshire - EDC

4029 Fifth St

Brookshire, TX 77423

(281) 375-5050

(281) 375-5045

edc@brookshiretx.gov

**JOB**

City of Brookshire - EDC

**PAYMENT TERMS**

Due on Receipt

**DUE DATE**

July 21, 2025

QUANTITY	DESCRIPTION	UNIT PRICE	LINE TOTAL
4 hrs	Gen Eco Dev Services (7/14/25)	\$250.00	\$1000.00
4 hrs	Gen Eco Dev Services (7/15/25)	\$250.00	\$1000.00
4 hrs	Gen Eco Dev Services (7/16/25)	\$250.00	\$1000.00
3 hrs	Gen Eco Dev Services (7/17/25)	\$250.00	\$750.00

Subtotal	3750.00
Sales Tax	0.00
Total	3750.00





\*\*\* CHECK REQUEST \*\*\*

DATE OF REQUEST: July 30, 2025

CHECK NEEDED BY: ASAP

REQUESTED BY: Vickie Casto/

CHECK TO: Card Service Center

P.O. Box 569100


Dallas, TX 75356-9100

Invoice # July 15, 2025 Account Statement

AMOUNT OF CHECK: \$ 550.01

INVOICE ATTACHED: YES

Line Item #:	Line-Item Name	
108-000-52033	Technology	Domain \$21.28+\$4.26
108-000-52033	Technology	Other Domain services \$243.93
?	?	Dr. prizes for mixer \$153.76
?	?	Dr. prizes for mixer \$50.38
108-000-53010	Office Supplies	Badges \$7.18
?	?	Tea & Water for mixer \$43.68
108-000-52033	Technology	Domain \$21.28+\$4.26

Approved by: 

\*\*\*ORIGINAL INVOICES SHOULD BE INCLUDED WITH ALL CHECK REQUESTS.



VICKIE CASTO  
Account Number: XXXX XXXX XXXX 9996

Billing Questions:  
800-367-7576

Website:  
www.cardaccount.net

Send Billing Inquiries To:  
Card Service Center, PO Box 569120, Dallas, TX 75356

NEWFIRST NATIONAL BANK Credit Card Account Statement  
July 15, 2025

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance \$0.00  
- Payments \$0.00  
- Other Credits \$0.00  
+ Purchases \$0.00  
+ Cash Advances \$0.00  
+ Fees Charged \$0.00  
+ Interest Charged \$0.00  
= New Balance \$0.00  
Account Number XXXX XXXX XXXX 9996  
Credit Limit \$2,500.00  
Available Credit \$2,475.00  
Statement Closing Date July 15, 2025  
Days in Billing Cycle 0

PAYMENT INFORMATION

New Balance: \$0.00  
Minimum Payment Due: \$0.00  
Payment Due Date: August 9, 2025

MESSAGES

PROTECT YOURSELF FROM SCAMMERS!

We will never call, text, or email and ask you for your personal information. Some scammers will call and pretend to be from the Card Service Center. We will never call or text you and ask for sensitive information such as account or card number information, passwords or user names, or social security numbers. Please DO NOT give out that information.

If you feel pressured or concerned about a phone call, please hang up and call us at 800-367-7576 (the phone number located on the back of your credit card). Our Card Service Center team is always glad to check and can verify the information.

Please see reverse side of page 1 for important information.

5762 0001 BHH 001 7 9 250715 0

PAGE 1 of 2

15 1127 7810 VB5 01AB5762

1001

NEWFIRST NATIONAL BANK  
1550 N BROWN RD 150  
LAWRENCEVILLE GA 30043



Account Number: XXXX XXXX XXXX 9996  
New Balance: \$0.00  
Minimum Payment Due: \$0.00  
Payment Due Date: August 9, 2025

Please use enclosed envelope to remit payment.

Amount Enclosed: \$



Indicate name or address change on reverse side and check here.

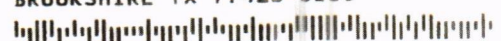
Make Check Payable to:

CARD SERVICE CENTER  
PO BOX 569100  
DALLAS TX 75356-9100



VICKIE CASTO  
CITY BROOKSHIRE EDC  
PO BOX 160  
BROOKSHIRE TX 77423-0160

1001



559061701076999600000000000000009



VICKIE CASTO

Account Number: XXXX XXXX XXXX 9996

**TRANSACTIONS**

An amount followed by a minus sign (-) is a credit unless otherwise indicated

Tran Date	Post Date	Reference Number	Transaction Description	Amount
06/14	06/15	7541823556PMD25HA	IONOS INC. CHESTERBROOK PA	\$25.54
07/04	07/06	75418235T6T3R3D2M	IONOS INC. CHESTERBROOK PA	\$243.93
07/07	07/08	82711165XEHM823HD	SP THE BROOKWOOD COM BROOKSHIRE TX	\$153.76
07/08	07/09	82711165YEHM7QMTD	SP THE BROOKWOOD COM BROOKSHIRE TX	\$50.38
07/09	07/10	55432865Y5WXAVT5F	SQ *KATY PRINTERS, INC KATY TX	\$7.18
07/09	07/11	05140485ZLM7MV5SW	BROOKSHIRE BROS #40 BROOKSHIRE TX	\$43.68
07/14	07/15	7541823636TT2EJTA	IONOS INC CHESTERBROOK PA	\$25.54
07/15	07/15	000000000000COMPC	TOTAL PURCHASES \$550.01	
			TOTAL \$550.01	

**INTEREST CHARGE CALCULATION**

Your Annual Percentage Rate (APR) is the annual interest rate on your account

Type of Balance	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Days in Billing Cycle	Interest Charge
Purchases	18.49% (v)	\$0.00	0	\$0.00
Cash Advances	18.49% (v)	\$0.00	0	\$0.00

(v) - variable

To avoid additional interest charges, pay your New Balance in full on or before the Payment Due Date.

Exciting news! Go online today and check out the all-new enhancements to the Card Service Center website. E-statements, additional payment options, links to Preferred Points website, and other helpful sites. Visit us today at [www.cardaccount.net](http://www.cardaccount.net) to enroll your credit card account(s) on the newly enhanced website.

Thank you for the opportunity to serve your credit card needs. Should your future plans include travel, please contact us at 1-800-367-7576

Please see reverse side of page 1 for important information



**IONOS Inc.**

Two Logan Square, 100 N 18th St., Suite 400  
Philadelphia, PA 19103  
USA

Two Logan Square, 100 N 18th St. - Suite 400  
Philadelphia, PA 19103 - USA

Vickie Casto  
Brookshire EDC  
4029 Fifth St  
Brookshire, TX 77423-8793  
UNITED STATES

**Invoice:** 202055655907  
**Invoice Date:** 06/13/2025  
**Customer ID:** 447408986  
**Contract ID:** 103888979

**Help Center:** [ionos.com/help](https://ionos.com/help)  
**My IONOS:** [my.ionos.com/invoices](https://my.ionos.com/invoices)

**Your IONOS Personal Consultant:**

Tiffany M  
 +1 267 366 6050

## Invoice

Billing period starting: 06/12/2025

Item	Service	Charges	Usage	Taxable Portion	Total
<b>Contract: 103888979 - IONOS HiDrive Pro</b>					
1	Basic Fee	\$20.00 a month	1 mo.	\$16.00	\$20.00
		06/12/2025-07/11/2025			
<b>Net Total</b>					<b>\$20.00</b>
<b>Net (non-taxable portion)</b>					<b>\$4.00</b>
<b>Net (taxable portion)</b>					<b>\$16.00</b>
<b>Tax</b>					<b>\$1.28</b>
<b>Total amount due</b>					<b>\$21.28</b>
Please <b>DO NOT</b> send cash, check or money order					

The total amount due will be charged to your credit card within the next seven days, most likely in the next day or two. Thank you.

Do you have questions regarding this invoice?  
Please refer to your [Help Center](https://ionos.com/help) or log in to [my.ionos.com](https://my.ionos.com) for further information.

**IONOS Inc.**

Two Logan Square, 100 N 18th St., Suite 400  
Philadelphia, PA 19103  
USA

Two Logan Square, 100 N 18th St. · Suite 400  
Philadelphia, PA 19103 · USA

Vickie Casto  
Brookshire EDC  
4029 Fifth St  
Brookshire, TX 77423-8793  
UNITED STATES

**Invoice:** 202055655903  
**Invoice Date:** 06/13/2025  
**Customer ID:** 447408986  
**Contract ID:** 103888962

**Help Center:** [ionos.com/help](https://ionos.com/help)  
**My IONOS:** [my.ionos.com/invoices](https://my.ionos.com/invoices)

**Your IONOS Personal Consultant:**

Tiffany M.

+1 267 366 6050

## Invoice

Billing period starting: 06/12/2025

Item	Service	Charges	Usage	Taxable Portion	Total
<b>Contract: 103888962 - IONOS HiDrive Basic</b>					
Basic fee (\$1.50)					
1	Basic Fee 06/12/2025-07/11/2025	\$1.50 a month	1 mo.	\$1.20	\$1.50
Additional services (\$2.50)					
2	IONOS HiDrive Office 06/12/2025-07/11/2025	\$2.50 a month	1 mo.	\$2.00	\$2.50
<b>Net Total</b>					<b>\$4.00</b>
<b>Net (non-taxable portion)</b>					<b>\$0.80</b>
<b>Net (taxable portion)</b>					<b>\$3.20</b>
<b>Tax</b>					<b>\$0.26</b>
<b>Total amount due</b>					<b>\$4.26</b>
Please <b>DO NOT</b> send cash, check or money order					

The total amount due will be charged to your credit card within the next seven days, most likely in the next day or two. Thank you.

Do you have questions regarding this invoice?  
Please refer to your [Help Center](https://ionos.com/help) or log in to [my.ionos.com](https://my.ionos.com) for further information.

**IONOS Inc.**

Two Logan Square, 100 N 18th St., Suite 400  
Philadelphia, PA 19103  
USA

Two Logan Square, 100 N 18th St. · Suite 400  
Philadelphia, PA 19103 · USA

Vickie Casto  
Brookshire EDC  
4029 Fifth St  
Brookshire, TX 77423-8793  
UNITED STATES

**Invoice:** 202056121081  
**Invoice Date:** 07/03/2025  
**Customer ID:** 447408986  
**Contract ID:** 54615938

**Help Center:** [ionos.com/help](https://ionos.com/help)  
**My IONOS:** [my.ionos.com/invoices](https://my.ionos.com/invoices)

**Your IONOS Personal Consultant:**

Ainoa S

+1 267 366 6056

## Invoice

Billing period starting: 07/02/2025

Item	Service	Charges	Usage	Taxable Portion	Total
<b>Contract: 54615938 - IONOS Premium</b>					
Basic fee (\$216.00)					
1	Basic Fee 07/02/2025-07/01/2026	\$20.00 a month	12 mo.	\$95.98	\$240.00
2	Special Offer Discount for line-item 1	Special Offer		\$-9.59	\$-24.00
Additional services (\$19.76)					
3	IONOS PHP 5.4 Extended Support 06/08/2025-07/07/2025	\$19.76 a month	1 mo.	\$15.81	\$19.76
<b>Net Total</b>					<b>\$235.76</b>
<b>Net (non-taxable portion)</b>					<b>\$133.56</b>
<b>Net (taxable portion)</b>					<b>\$102.20</b>
<b>Tax</b>					<b>\$8.17</b>
<b>Total amount due</b>					<b>\$243.93</b>
Please <b>DO NOT</b> send cash, check or money order					

The total amount due will be charged to your credit card within the next seven days, most likely in the next day or two. Thank you.

Do you have questions regarding this invoice?  
Please refer to your [Help Center](https://ionos.com/help) or log in to [my.ionos.com](https://my.ionos.com) for further information.



17491 and 17492 (1992)  
Brom. zone Texas  
17493  
17494 (1992)

Sam Mijer for  
7-9-2025 Mijer

### Transaction Record

MasterCard and Purchases  
**AUTHORIZED**  
 At CLE... ..  
 44111  
 on 04/01/2025 01:12 PM  
 44111 17753039  
 SouthCo. Corp  
 151 LBOO  
 MasterCard and Credit  
 44111000000000000000  
 VeriText by Sky Mobile

Received: 2022, 01-24-22  
 Staff at request: Journal of  
 Research & Development

Changing this way, the cost of the  $\sigma_1$  about a half, with  
 conditions.

RE TURNS WITHIN 30 DAYS OF PURCHASE WITH

# BROOKWOOD

17451 Farm to Market 1489  
Brookwood, Texas  
77477  
612/813/3214

**TOTAL**  
**\$50.38**

*More than prizes  
requested by  
Mr Green*

*For 7-9-2025  
Mixer*

Items	Price
Lantana 1 Gal 2010331270 (2 x \$7.50)	\$15.00
Begonia asstd 6" 2010232117 (2 x \$6.95)	\$13.90
Discount 15%	\$2.09
Crossandra 6" 2010231105 (2 x \$7.95)	\$15.90
Discount 15%	\$2.39
Salvia perennial Asstd 1G 20103351240 (2 x \$8.25)	\$16.50
Subtotal	\$50.38
<b>Total</b>	<b>\$50.38</b>

## Transaction Record

Master and Purchase

\$50.38

## AUTHORIZED

ACCT \*\*\*\*\*9990

ADITHI

at State of Texas on 07/08/25

Jul 08 2025 12:08 PM

MID 17752039

SOURCE Chip

TSI E800

Master and Credit

(6000000000000000)

Verified by signature

Jul 08 2025 12:08 PM

Staff at register: Audrey G

Receipt #26-10477

Changing the way the world thinks about disabilities

[www.brookwoodcommunity.org](http://www.brookwoodcommunity.org)

RETURNS WITHIN 30 DAYS OF PURCHASE WITH  
RECEIPT

Final Sale items cannot be returned/refunded





5807 Highway Boulevard  
Katy, Texas 77494  
Phone: 281-391-7072  
Fax: 281-391-3757

## Sales Receipt

Date                      Sale No.  
7/9/2025                      20247

Sold To

**Brookshire Economic  
Development Corporation**

Order Number	Rep	Payment Method	Check No.
	MRD	MasterCard	
Description	Quantity	Rate	Amount
Vickie Casto			
CLI 92264 Red Border Badges	2	3.59	7.18
Subtotal			\$7.18
Sales Tax (8.25%)			\$0.00
Total			\$7.18





*Sea & Water*  
*for*  
*July 9, 2025*  
*Wife*

Brookshire Brothers #40  
3523 Front Street  
Brookshire, Tx 77423  
281-934-2462

07/09/2025 09:42:33  
Mastercard Entry Method: Contactless  
CARD #: XXXXXXXXXXXX9996  
PURCHASE - APPROVED  
AUTH CODE: 00988C

Mode: Issuer  
AID: A0000000041010  
TVR: 0000008001  
IAD: 0110A040032200000000000000000000  
000FF  
TSI: E800 ARC: 00  
TC: 902BB88E1693BC68  
MID: 629488 TID: 001 RRN: 039026  
Total: USD\$ 43.68

TAX EXEMPT #760594974

GROCERY		
BB DRINKING WATER	13.00	F
3 @ 3 FOR 13.00	2.75	F
IMPERIAL SUGAR		
DAIRY	15.96	T F
TEA		
4 @ 3.99	11.97	F
TEA		
3 @ 3.99		
BALANCE DUE	43.68	
CREDIT CARD	\$43.68	
[ ] XXXXXXXXXXXX9996		
Auth# 00988C Ref# 039826		
Auth #00988C	0.00	
CHANGE		
SUB TOTAL	43.68	
TOTAL TAX	1.32	
TAX FORGIVEN	\$1.32	
TOTAL	43.68	

\*\*\*\*\*  
SAVINGS SUMMARY

COUPON SAVINGS  
AD/BEST BUY SAVINGS 1.97  
PROMOTION SAVINGS

TODAY YOU SAVED  
\$1.97

\*\*\*\*\*  
Cashier: 0190-Manager TI Store: 40  
POS: 003 Transaction: 6557  
Wednesday, July 9, 2025 09:41 AM

Thanks for Shopping with  
Brookshire Brothers Food and Pharmacy

Sign up for Celebrate Rewards!  
at  
[www.brookshirebrothers.com](http://www.brookshirebrothers.com)

**IONOS Inc.**

Two Logan Square, 100 N 18th St., Suite 400  
Philadelphia, PA 19103  
USA

Two Logan Square, 100 N 18th St. - Suite 400  
Philadelphia, PA 19103 - USA

Vickie Casto  
Brookshire EDC  
4029 Fifth St  
Brookshire, TX 77423-8793  
UNITED STATES

**Invoice:** 202056310738  
**Invoice Date:** 07/13/2025  
**Customer ID:** 447408986  
**Contract ID:** 103888979

**Help Center:** [ionos.com/help](https://ionos.com/help)  
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**Your IONOS Personal Consultant:**

Ainza S  
 +1 267 366 6056

## Invoice

Billing period starting: 07/12/2025

Item	Service	Charges	Usage	Taxable Portion	Total
<b>Contract: 103888979 - IONOS HiDrive Pro</b>					
1	Basic Fee 07/12/2025-08/11/2025	\$20.00 a month	1 mo.	\$16.00	\$20.00
<b>Net Total</b>					<b>\$20.00</b>
<b>Net (non-taxable portion)</b>					<b>\$4.00</b>
<b>Net (taxable portion)</b>					<b>\$16.00</b>
<b>Tax</b>					<b>\$1.28</b>
<b>Total amount due</b>					<b>\$21.28</b>
Please <b>DO NOT</b> send cash, check or money order					

The total amount due will be charged to your credit card within the next seven days, most likely in the next day or two. Thank you.

Do you have questions regarding this invoice?  
Please refer to your [Help Center](https://ionos.com/help) or log in to [my.ionos.com](https://my.ionos.com) for further information.

**IONOS Inc.**

Two Logan Square, 100 N 18th St., Suite 400  
Philadelphia, PA 19103  
USA

Two Logan Square, 100 N 18th St. · Suite 400  
Philadelphia, PA 19103 · USA

Vickie Casto  
Brookshire EDC  
4029 Fifth St  
Brookshire, TX 77423-8793  
UNITED STATES

**Invoice:** 202056310733  
**Invoice Date:** 07/13/2025  
**Customer ID:** 447408986  
**Contract ID:** 103888962

**Help Center:** [ionos.com/help](https://ionos.com/help)  
**My IONOS:** [my.ionos.com/invoices](https://my.ionos.com/invoices)

**Your IONOS Personal Consultant:**

Ainoa S  
☎ +1 267 366 6056

## Invoice

Billing period starting: 07/12/2025

Item	Service	Charges	Usage	Taxable Portion	Total
<b>Contract: 103888962 - IONOS HiDrive Basic</b>					
Basic fee (\$1.50)					
1	Basic Fee 07/12/2025-08/11/2025	\$1.50 a month	1 mo.	\$1.20	\$1.50
Additional services (\$2.50)					
2	IONOS HiDrive Office 07/12/2025-08/11/2025	\$2.50 a month	1 mo.	\$2.00	\$2.50
<b>Net Total</b>					<b>\$4.00</b>
<b>Net (non-taxable portion)</b>					<b>\$0.80</b>
<b>Net (taxable portion)</b>					<b>\$3.20</b>
<b>Tax</b>					<b>\$0.26</b>
<b>Total amount due</b>					<b>\$4.26</b>
Please <b>DO NOT</b> send cash, check or money order					

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Do you have questions regarding this invoice?  
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City of Brookshire 2026 Budget Worksheet			FY 2024	Current FY 2025	Budget 2025	Budget 2026	Proposed	Bank Balances	
EDC 108			Oct '23 - Sep '24	Oct '24 - Jun '25	Oct '24 - Jun '25	Over (Under)	Oct '25 - Sep '26	New First	Wells Fargo
Revenue									
	108-43050	Sales Tax	1,081,590	1,088,228	1,088,391	(163)	1,248,558	1,712,498.26	0.00
	108-43640	Interest Earned	0	0	500	(500)	0		
	108-43700	Previous Year Reserve Funds	0	0	0	0	0		
Remove	108-43710	Prior Yr Unexpended Funds	0	0	600,000	(600,000)	0		
Remove	108-43750	Business Loan Repayment	0	0	0	0	0		
		<b>Total Revenue</b>	<b>1,081,590</b>	<b>1,088,228</b>	<b>1,688,891</b>	<b>(600,663)</b>	<b>1,248,558</b>		



	108-000-57000	Technology	1,200	16,943	20,866	(3,923)	23,194		
	108-000-57010	Computer & Software	0	0	35,000	(35,000)	0		
add		Grant Matching	1,500	0	0	0	0		
		Type B Projects	0	0	0	0	0		
	108-000-57030	Capital Outlay- Equipment	0	0	0	0	0		
	108-000-57040	Capital Outlay- Computers	0	0	0	0	0		
	108-000-57070	Capital Outlay- Special Equipment	0	0	0	0	0		
Remove	108-000-57110	Anticipation Notes-Principal	0	0	0	0	0		
Remove	108-000-57120	Anticipation Notes-Interest	0	0	0	0	0		
	108-400-52030	Professional Services	0	0	0	0	0		
Remove	108-500-56140	Beautification	0	0	0	0	0		
	Total Revenue		1,081,590	195,681	1,688,891	(1,493,210)	267,874		



# August 2025

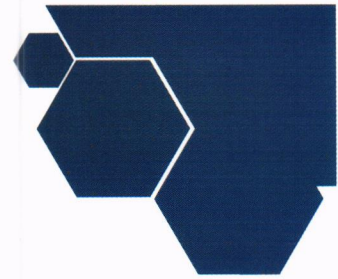


## Monthly Report

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**Prepared by**  
Ramiro Bautista, Ph.D.



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**Meet Our Team**

**Daily Activity Log**

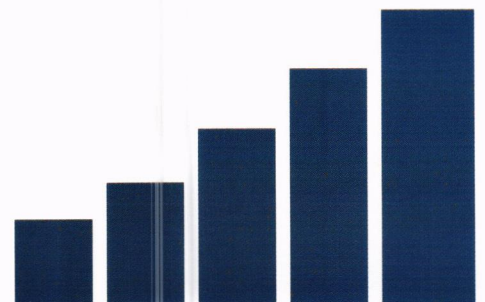
**Reinvestment Zone(s)**

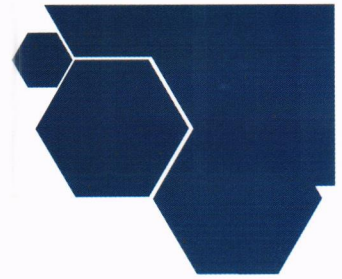
**Current Projects**

**Potential Projects**

**Process Enhancements**

**Contact Us**





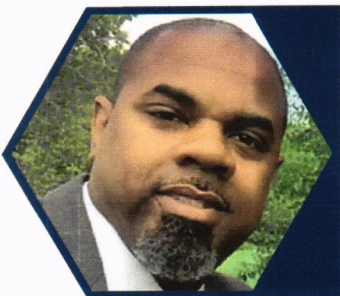
# Meet Our Team



**RAMIRO BAUTISTA**  
BEDC CONSULTANT



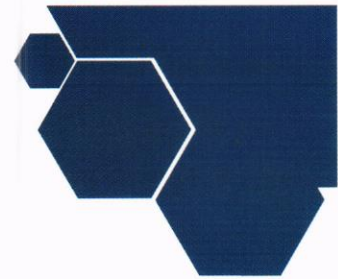
**VICKIE CASTO**  
BEDC ADMINISTRATIVE  
ASSISTANT



**ERIC GREEN**  
BEDC BOARD PRESIDENT



# Daily Activity Log

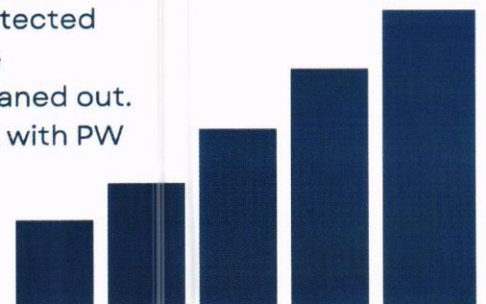


## July 1, 2025

- Discussion with Ms. Vickie about next week's Business Retention & Expansion Program.
  - Decor and other specifics for program regarding shout outs to Ernesto's, local businesses who donated door prizes, elected officials, etc.
- Discussion with Ms. Beatrice and Ms. Glover regarding the Code Enforcement process, contract, and follow-ups.
  - Reviewed contract, ran report from vendor's portal, and attempted to identify a process for the City to implement.
- Follow-up discussion with Ms. Lyons regarding the Sales Tax Data from the Texas Comptroller of Public Accounts (TCPA) from HdL Companies
  - Reports to provide to City Council, identified forecasted figures for budget purposes (City & BEDC), identification of top 100 sales tax payers.
- Discussion with Mayor Richards about utilizing the model for Organizational Change by Dr. John Kotter - Eight Steps to Creating Major Change.
- Attended Tx DOT Houston District Groundbreaking/Ribbon Cutting Ceremony for the I-10:FM 359 to Brazos River Project.
  - Two Roads. One Mission. Clearing Congestion for the Houston Region was the overall theme as another groundbreaking/ribbon cutting ceremony occurred prior for the Cambridge Street to Scott Street Project.
- Requested copy of updated Code Enforcement report from Ms. Glover to share with Mayor Richards.
- Email response to Job Order Contracting (JOC) Consultant from BuyBoard (Ryan).
  - Provided availability for July 2<sup>nd</sup> or 3<sup>rd</sup> to have subcontractor view/bid projects.

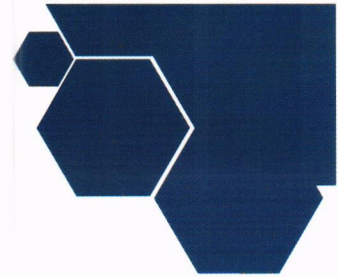
## July 2, 2025

- Discussion via phone and follow-up email sent to developer at 915 Purdy
  - Provided information on multiple entities involved for permit and provided City Code of Ordinances for developer's Engineer to use as guide for development.
- Discussion Ms. Beatrice - Code Enforcement Officer
  - Will follow-up with Mayor Richards
- Discussion Permits - created follow-up list for permits/projects/code enforcement
- Discussion with Ms. Lyons regarding the water bill for Hovas Park
  - Reviewed invoice and spoke with city personnel, then with Mayor Richards
    - Arrived onsite with Mayor Richards to view any potential leaks
    - Read 1<sup>st</sup> meter for splash pad, no leaks per dial detected
    - Spoke with BMWWD about 2<sup>nd</sup> meter for Clubhouse
    - Found water at potential box, Mayor Richards cleaned out.
    - Meter was not located. Mayor Richards will speak with PW and BMWWD on 7.3.25.





# Daily Activity Log



## July 8, 2025

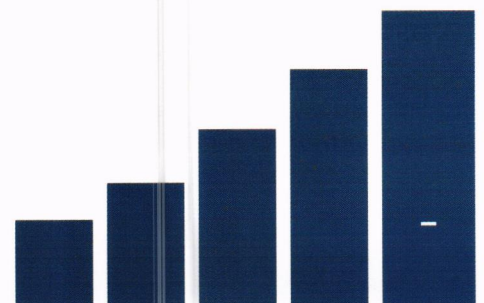
- Attended meeting with Grant Works and City Administration.
- Assisted with setting up Convention Center for the Brookshire Business Retention & Expansion Program scheduled for July 9, 2025.
- Discussion with Ms. Beatrice regarding Ezee Fiber permits for installation of fiber lines.
  - oUpdate on how City will process permit(s) upon identifying contact person and route for fiber installation.
- Meeting with Ezee Fiber's engineer, BMWD, and City Admin.
  - oBetter understand the BMWD's inquiries and assist when applicable.
- Email confirmation received for meeting scheduled for July 23, 2025 with Strand Engineering for an Introduction to the City of Brookshire.

## July 9, 2025

- Set-up and prepare for Business Retention & Expansion Program scheduled for 6:00 pm (Convention Center).
- Phone conversation with permit applicant for Ace Hardware.
  - Scheduled meeting for the morning of 7/10/25 to discuss next permit application process.
- Phone conversation with Ms. Beatrice and permit applicant's engineer for Rice Dryer project.
  - Update drawings will be submitted by end of week.
- Attended and assisted with Business Retention & Expansion Program.
  - Discussion with Judge Duhon regarding the submission of a Master Interlocal Agreement with the County. Agreement will be in place if approved for if/when City requires assistance from the County for infrastructure projects. Additionally, spoke about the WCEDP providing an Economic Impact Analysis (EIA) to the City for Economic Development. RB also inquired if the County's Grant Manager would be willing to assist the City in guidance when apply for local, state, and federal grants.

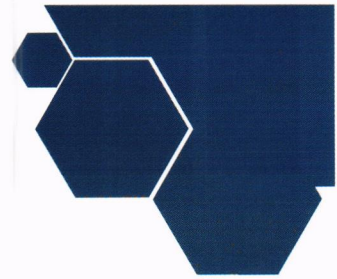
## July 10, 2025

- Meeting with permit applicant for ACE Hardware and Ms. Beatrice.
- Discussion with Mayor Richards regarding meeting with Ace Hardware permit applicant.
- Discussion with Mayor Richards regarding Mr. Anil Sharmn.
  - Developer requested to meet with Mayor. RB will set up meeting with developer, BKDD and City Engineer to reiterate the permit process and all requirements that will be followed.
- Prepared for and attended monthly BEDC meeting.





# Daily Activity Log



## July 14, 2025

- Email follow-up to Ryan (BuyBoard) regarding site visit for City projects
- Email follow-up to Vance (BuyBoard) regarding products/services and interlocal agreements.
- Email follow-up to Judge Duhon regarding Master Interlocal agreement with Waller County.
- Reviewed MyGov module descriptions for meeting schedule on July 22, 2025.
- Email response to LJA and BKDD regarding Avila residential home(s) project(s)
- Phone conversation with Kraftsman – Commercial Playground & Water Park Equipment
  - called again to set-up an appointment to have the splash pad at Hovas park diagnosed
- Assisted with complaint from local business owner/resident (two visits).

## July 15, 2025

- Follow-up discussion with Ms. Beatrice regarding permits for various applicants
- Follow-up email sent to Ryan (BuyBoard) to confirm site visit for projects scheduled on Thursday, July 17, 2025.
- Follow-up email to Sue Theiss, Director for Advanced Project Development from TxDOT, was to provide updates on current/future projects in and around Brookshire, TX at City Council meeting scheduled for Thursday, July 17, 2025. Requested rescheduled presentation for August 7, 2025.
- Read Kraftman folder provided by Ms. Casto regarding splash pad upgrades/renovation
- Review Texas Economic Development Council applications for the Community Economic Development & Economic Excellence Awards

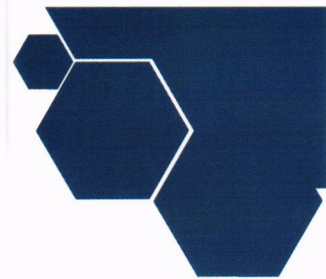
## July 16, 2025

- Follow-up discussion with permits regarding Rice Dryer project and status with Bureau Veritas' review
- Discussion with citizen about complaint regarding a resident having a large fire within the City
  - Requested information or opportunity to speak at City Council regarding the process for PD to request citizens or FD to put out fire within the City Limits.
- Follow-up email to Kraftsman (Kevin Amacker) for Hovas Park Splash Pad
  - Responded to email requesting an overall review of the system and to maintenance the entire system to identify any potential issues with water usage.
- Contacted via phone to business owner (Bashil Patel) regarding storage container on his property.
  - Code Enforcement informed business owner that containers are not allowed and sent owner to the City to "see if there is anything the City can do."
    - Mentioned to business owner and has an understanding that containers are a violation of the City Code of Ordinances but requested to move them to the back of the property since they were already there when he purchased the property in 2014. Ordinance No. 23-720-15 adopted 8/17/23 (Shipping or Storage Containers).

## July 17, 2025

- Meeting with JOC – project manager (Preferred Facilities Group USA) to site walk projects
- Finalized meeting set for Wednesday, July 23, 2025 with Giammalva Properties.





# Daily Activity Log

## July 21, 2025

- Follow-up on various emails
- Follow-up on Dugouts at Hovas Park
  - Identify status and timeline for completion
- Follow-up discussion with Mayor Richards regarding City Project Manager position
- Follow-up discussion with Mayor Richards regarding Splash Pad at Hovas Park
  - Requested approval on quote from Kraftsman for service call on system. Approved. Will return call to vendor for site visit date.

## July 22, 2025

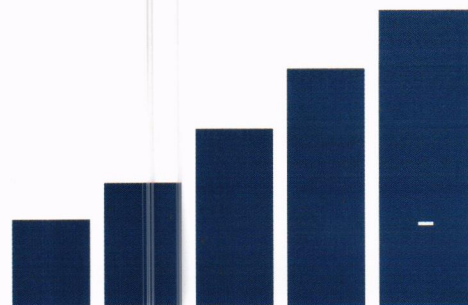
- Follow-up on various emails
- Email sent to Kraftsman for confirmation site visit set for 9:00 am on 7.23.25.
- Follow-up on Dugouts Project at Hovas Park
  - Drove to the park. Spoke with vendor. Vendor nearing completion on bracing and replacing sheet metal rooftops on the dugouts. The vendor purchased additional material outside of scope of work and is seeking reimbursement for materials only no labor. Will submit appropriate invoices and images for approval from City and BEDC.
- Meeting with City Admin to discuss Tyler Tech Incode service agreement and quote
- Follow-up on Annex building remodel
  - Received (2) designs. One approved by Mayor Richards. Design approval returned to contractor for cost estimate preparation.

## July 23, 2025

- Site visit to Hovas Park Splash Pad to meet Kraftsman
  - On site with Mayor Richards and Talton-PW. Informed by Troy (Kraftsman) that system had been updated differently from their original set-up. Informed by Talton that another vendor recently came to service system. Could be cause of large water bill. Kraftsman will re-program the system to meet our current hours of operation. Will monitor water bill moving forward.
- Prepare presentation for Giammalva Properties (developers) visit to City Hall
- Attend meeting with Giammalva Properties
  - Informed developers of current/future residential/commercial projects
- Attend meeting with Strand Associates
  - Introductions and informed City about potential grant opportunities for mitigation projects

## July 24, 2025

- Walkthrough and discussion of (3) streets (Stella, 1st, and 4th) for MIT-MOD roadside ditches project with Bleyl and City Administration.





# Reinvestment Zone(s)

Ace/Hometown Hardware  
(1) City Block



Giammalva Properties (I-10 Frontage  
between Empire West and FM 359)  
70+ acres





# Current Projects

Brown Tract Development (Mixed-Use Master Planned Community)

Grundfos Tax Abatement Agreement



Ace/Hometown Hardware



Mixed-Use @ 915 Purdy

Brookshire Gardens Estates (Duplexes)





# Potential Projects

Nationwide Trailers



10<sup>th</sup> Street – Commercial Facilities (The Reserves at Brookshire)

12<sup>th</sup> Street – Logistics/Distribution Facility

Business Park Development -Garvey Rd.

10th Street Heavy-Duty Truck Tarp Manufacturer

Food Truck Park

A photograph of a large, white, rectangular sign with the text "EMPIRE WEST BUSINESS PARK" in bold, black, sans-serif capital letters. The sign is mounted on a dark, textured wall. To the left of the sign is a dark, square window or opening. The entire image is framed by a dark blue hexagonal border.

**EMPIRE WEST  
BUSINESS PARK**

# Process Enhancements

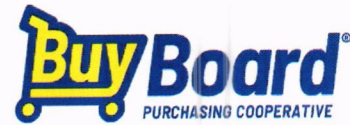
## HdL Companies

- Sales, Use & Transactions Tax



## BuyBoard Purchasing Cooperative Services

- Job Order Contracting (JOC)
  - Amphitheater -
    - Tables & Restrooms
  - Welcome Sign

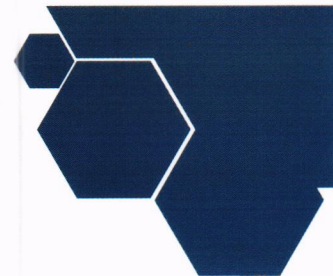


## Quality of Life/Community Engagement

- Baseball Field Dugouts
- Hovas Park Splash Pad







# Contact Us



281-375-5050



[rbautista@brookshiretx.gov](mailto:rbautista@brookshiretx.gov)



[www.brookshiretxedc.org/econ-dev](http://www.brookshiretxedc.org/econ-dev)

